



## **CITY COUNCIL AGENDA**

**May 2, 2022 ~ 7:00 PM**

*Preliminary agenda; subject to change. The Council will set a final agenda at the meeting.*

**CALL THE MEETING TO ORDER – 7:00PM**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES/APPROVE AGENDA**

**APPROVAL OF MINUTES (pg 2-3)**

**APPROVE ACCOUNTS PAYABLE & INVESTMENT AND TRANSFER ACTIVITY (pg 4-6)**  
**Total \$611,220.85**

**DEPARTMENT REPORTS (pg 7-12)**

**SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each)**

1. Alvin Schultz

**AGENDA ITEMS:**

1. Resolution 22-23 Sumer Skhool Peddler's Permit (pg 13)
2. Resolution 22-24 Grein Family Tax Abatement (pg 14)
3. Resolution 22-25 Changing 2022 Polling Site (pg 15)
4. Resolution 22-26 Minnesota Public Facilities Authority Grant Resolution (pg 16)
5. Declare X-26 Tasers and Accessories as Surplus (pg 17)
6. Approval of LPD Application in the Bulletproof Vest Program (pg 18)
7. Grein Addition Covenants Addendum
  - a. Current Covenants (pg 19-22)
  - b. Proposed Addendum (pg 23-24)

**OLD BUSINESS**

**INFORMATIONAL ITEMS**

1. Other Board and Committee Reports
2. Construction Meetings will take place Tuesday mornings at 9:00am at City Hall

**ANNOUNCEMENTS**

1. Next council meeting, Monday, May 16th at 7:00 p.m. in City Hall

**ADJOURN**



**CITY COUNCIL MINUTES**  
**April 18, 2022 ~ 6:00 PM**

**Council Present:**  Doug Busch,  Bruce Bakalyar,  Andrea Monson,  Brent Pavelko,  Nathan Hall

**Others Present:** Brian Rossow – Clerk, Lance Frerichs, Joshua Schuetz - Media, Richard Doescher, Chad Janssen, Carol Schulz (virtual), Chief Roger Pohlman, Carla Ambrose, Laura Rossow, Dennis Bannister, Chad, Taylor Dunker, Chris Chonko, Randy McCormick, David Voehl, Mike Chepa, Marlene Martens, Donna Pettit, Rachel Kruger

**BOARD OF APPEAL AND EQUALIZATION – 6:00PM** – Sales have been high so values have been abnormal this year. Meeting will need to be recessed until May 16<sup>th</sup> due to 38 properties in Lakefield receiving incorrect evaluations. Commercial evaluations were given a 15% increase due to the trend of consistently low sales ratios. Residential evaluations saw a 21.4% value increase to meet compliance (this includes the state ordered time trend). The 12 month sales study showed that the sales are consistently higher than the values and that is why the values had to increase. Question about the trend going in a negative direction and how that would impact things. The values would be adjusted to reflect the market, up or down.

Motion to recess the meeting until May 16, 2022, at 7:00pm at City Hall, made by Bakalyar/Pavelko. Bakalyar, Pavelko, and Busch in favor. Monson and Hall absent. Motion carries.

**CALL THE MEETING TO ORDER** – The regular Council meeting was called to order at 7:00pm by Mayor Busch.

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES/APPROVE AGENDA** – Motion to approve the agenda as written made by Hall/Bakalyar. All in favor. Approved.

**APPROVAL OF MINUTES** – Motion to approve the minutes from April 4, 2022, made by Hall/Pavelko. All in favor. Approved.

**APPROVE ACCOUNTS PAYABLE & INVESTMENT AND TRANSFER ACTIVITY** – Motion to approve the accounts payable in the amount of \$1,225,673.54 made by Hall/Bakalyar. All in favor. Approved.

**DEPARTMENT REPORTS** – In packet. Pohlman asked for guidance from Council on what type of citation to issue for violations of vehicles driving through the cart path: administrative fine or misdemeanor citation? Pohlman recommends misdemeanor citation. Chief Pohlman and the Council have concerns that with the golf season and construction starting, the traffic will be increased through the path. Motion to issue misdemeanor citations made by Pavelko/Bakalyar. All in favor. Approved.

**SCHEDULED/UNSCHEDULED GUESTS** (limit 5 minutes each)

1. **Marlene Martens** – Currently ordinance prevents bees in town because they are considered a “farm animal”. Ordinance allows chickens, but not bees. Would like the Council to consider updating ordinance to allow bees. Mayor is not favorable to changing ordinance. Bakalyar would prefer they are at Sparks Park. No action was taken.

**AGENDA ITEMS:**

1. **Quarter 1 Financial Report** – Kruger presented the Q1 financial report and how to view all of the departments on the spreadsheet sent out. Council is pleased with the Excel format. Kruger would like to present the financial report at one meeting each month and payables for approval at the other meeting each month going forward.
2. **Resolution 22-21 ARPA Standard Allowance Revenue Loss Resolution** – Motion to approve made by Bakalyar/Pavelko. All in favor. Approved. Monson absent.
3. **Resolution 22-22 Appointing Special Primary Election Judges** – Motion to approve made by Hall/Bakalyar. All in favor. Approved. Monson absent.
4. **WWTF Engineering Supplemental Letter Agreement** – Motion to approve made by Pavelko/Hall. All in favor. Approved.

5. **West Park Bathroom Roof Repair Quote** – Motion to approve the purchase of materials in an amount up to \$1787.08 from Lakefield Lumber with labor provided by the Public Works staff made by Pavelko/Hall. All in favor. Approved.
6. **Ambulance Pagers Purchase Request** – Motion to approve the purchase request made by Bakalyar/Hall. All in favor. Approved.
7. **Pool Manager Proposal** – Rossow presented a proposal from the Park Board to have Holly Rademacher manage the pool this year and potential future proposal of summer open hours of City Hall. Motion to approve Rademacher as the pool manager made by Bakalyar/Pavelko. All in favor. Approved.
8. **Schnittger Resignation from EDA** – Motion to approve Schnittger’s resignation made by Hall/Pavelko. All in favor. Approved.
9. **Police Department Policy Approvals** – Motion to approve policies as written made by Bakalyar/Hall. All in favor. Approved.

**OLD BUSINESS** – None.

**INFORMATIONAL ITEMS**

1. **PeopleService Report** – In packet.
2. **Other Board and Committee Reports** – None.
3. **Construction Meetings will take place Tuesday mornings at 9:00am at City Hall**

**ANNOUNCEMENTS**

1. **Next council meeting, Monday, May 2nd at 7:00 p.m. in City Hall**

**ADJOURN** – Motion to adjourn at 7:23pm made by Hall/Pavelko. All in favor. Approved.

**Attest:**

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**Brian Rossow, City Clerk**

# City of Lakefield

## Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
	Hospitalization/Medical Ins	28-Apr-22	FURTHER	04.28.22 payroll	\$637.32
	FICA Tax Withholding	28-Apr-22	IRS	04.28.22 payroll	\$2,256.06
	Federal Withholding	28-Apr-22	IRS	04.28.22 payroll	\$1,814.13
	Medicare	28-Apr-22	IRS	04.28.22 payroll	\$762.06
	MN Mutual Withholding	28-Apr-22	MINNESOTA LIFE	life ins	\$4.60
	State Withholding	28-Apr-22	MINNESOTA REVENUE	04.28.22 payroll	\$1,068.81
	PERA	28-Apr-22	P.E.R.A.	04.28.22 payroll	\$4,611.45
	Hospitalization/Medical Ins	01-May-22	SW/WC SERVICE COOP HEALTH	health insurance	\$5,229.51
	Deferred Comp (ING)	28-Apr-22	VOYA INSTITUTIONAL TRUST CO	04.28.22 payroll	\$320.39
Transfers	Transfers to Other Funds	28-Apr-22	CITY OF LAKEFIELD	transfer funds to close BoW general	\$462,180.68
General Government	Property Tax	28-Apr-22	JACKSON CO	parcel 24.541.0350	\$74.00
General Government	Property Tax	28-Apr-22	JACKSON CO	parcel 08.033.0225	\$84.00
General Government	Property Tax	28-Apr-22	JACKSON CO	parcel 24.033.3200	\$0.61
General Government	Property Tax	28-Apr-22	JACKSON CO	parcel 24.950.0100	\$202.36
General Government	Assessor Salary	21-Apr-22	JACKSON COUNTY ASSESSOR	2022 assessment	\$12,860.85
General Government	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$3,963.00
General Government	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$137.08
General Government	Postage	28-Apr-22	POSTMASTER	stamps	\$58.00
General Government	Telephone	21-Apr-22	SMBS	phone service	\$152.85
City Clerk	Office Supplies	21-Apr-22	INDOFF INCORPORATED	mailing labels	\$62.98
City Clerk	Salaries & Wages	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$2,606.35
City Clerk	Employer Paid Life	28-Apr-22	MINNESOTA LIFE	life ins	\$7.20
Financial Manager	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$868.78
Financial Manager	Employer Paid Life	28-Apr-22	MINNESOTA LIFE	life ins	\$3.60
Police Department	Police CIP	21-Apr-22	Code 4 Services Inc	installation of camera in squad car	\$1,047.72
Police Department	Uniforms	28-Apr-22	GALLS INC	uniform clothing	\$157.20
Police Department	General Supplies	21-Apr-22	INDOFF INCORPORATED	mailing labels	(\$19.99)
Police Department	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$5,740.13
Police Department	Employer Paid Life	28-Apr-22	MINNESOTA LIFE	life ins	\$10.80
Police Department	Telephone	21-Apr-22	SMBS	phone service	\$34.63
Police Department	Telephone	21-Apr-22	VERIZON WIRELESS	cell phone	\$82.42
Fire Department	Tools and Small Equipment	28-Apr-22	FASTENAL COMPANY	FD Calibration gas	\$294.77
Fire Department	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$4,665.07
Fire Department	Telephone	21-Apr-22	SMBS	phone service	\$133.26
Fire/Ambulance Bldg	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$2,705.00
Fire/Ambulance Bldg	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	<sup>4</sup> \$359.61

# City of Lakefield

## Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Street Department	Equipment Maintenance	21-Apr-22	B & B GAS PIPING LLC	clean main orifice on tar box	\$90.00
Street Department	Vehicle Expense	21-Apr-22	CRYTEEL MANUFACTURING INC	lo profile led mini lightbar	\$210.00
Street Department	Salaries & Wages	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$15,838.15
Street Department	Employer Paid Life	28-Apr-22	MINNESOTA LIFE	life ins	\$14.40
Street Department	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$347.54
Street Department	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$349.42
Street Department	Street Sign Expense	21-Apr-22	NEWMAN SIGNS	traffic cones	\$827.65
Swimming Pools	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$8,045.35
Swimming Pools	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$21.38
Multi-Purpose Building	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$893.00
Multi-Purpose Building	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$138.24
Multi-Purpose Building	Telephone	21-Apr-22	SMBS	phone service	\$26.68
Parks Department	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$2,958.00
Library	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$1,353.00
Library	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$136.53
RD STREET PROJECT	Capital Outlay	21-Apr-22	SEH INC	RD street project	\$7,503.00
GREIN ADDITION	Capital Outlay	21-Apr-22	SEH INC	Grein project	\$1,410.00
E D A	Advertising	21-Apr-22	REASONER, HEATHER	reimburse payment for EDA	\$1,075.00
E D A	Contracted services	21-Apr-22	UNITED COMMUNITY ACTIONPTP	administration fee for SCDP Grant	\$14,000.00
Sewer Fund	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$733.00
Sewer Fund	Utilities	28-Apr-22	MN ENERGY RESOURCES CORP	utilities	\$358.96
Sewer Fund	Contracted services	21-Apr-22	PEOPLESERVICE INC	May monthly service	\$13,315.00
Liquor Store Fund	Misc Purchases Resale	28-Apr-22	BELLBOY CORP	liquor store	\$217.62
Liquor Store Fund	Liquor Purchases	28-Apr-22	BELLBOY CORP	liquor store	\$474.85
Liquor Store Fund	Beer Purchases	21-Apr-22	BEVERAGE WHOLESALERS	liquor store	\$1,247.90
Liquor Store Fund	Beer Purchases	28-Apr-22	BEVERAGE WHOLESALERS	liquor store	\$890.90
Liquor Store Fund	Liquor Purchases	28-Apr-22	BREAKTHRU BEVERAGE	liquor store	\$444.67
Liquor Store Fund	Misc Purchases Resale	28-Apr-22	BREAKTHRU BEVERAGE	liquor store	\$68.27
Liquor Store Fund	Repairs & Maintenance	28-Apr-22	CRESS REFRIGERATION INC	repair cooler fan	\$1,408.01
Liquor Store Fund	Beer Purchases	21-Apr-22	DOLL DISTRIBUTING LLC	liquor store	\$1,572.45
Liquor Store Fund	Beer Purchases	28-Apr-22	DOLL DISTRIBUTING LLC	liquor store	\$2,594.60
Liquor Store Fund	Beer Purchases	28-Apr-22	DOLL DISTRIBUTING LLC	liquor store	(\$27.65)
Liquor Store Fund	Liquor Purchases	21-Apr-22	JOHNSON BROTHERS LIQUOR	liquor store	\$1,062.99
Liquor Store Fund	Liquor Purchases	21-Apr-22	JOHNSON BROTHERS LIQUOR	liquor store	\$2,630.32
Liquor Store Fund	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$4,191.75
Liquor Store Fund	Employer Paid Life	28-Apr-22	MINNESOTA LIFE	life ins	<sup>5</sup> \$3.60

# City of Lakefield

## Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Liquor Store Fund	Beer Purchases	28-Apr-22	ROUND LAKE VINEYARD &	liquor store	\$234.00
Liquor Store Fund	Telephone	21-Apr-22	SMBS	phone service	\$132.30
Liquor Store Fund	Liquor Purchases	21-Apr-22	SOUTHERN GLAZERS WINE &	liquor store	\$1,705.01
Liquor Store Fund	Liquor Purchases	28-Apr-22	SOUTHERN GLAZERS WINE &	liquor store	\$1,566.68
Ambulance Fund	Contracted services	21-Apr-22	Expert Billing, LLC	March ambulance runs	\$465.00
Ambulance Fund	Contracted services	28-Apr-22	Expert Billing, LLC	billing services	\$496.00
Ambulance Fund	Contracted services	28-Apr-22	Expert Billing, LLC	billing services	\$775.00
Ambulance Fund	Contracted services	28-Apr-22	Expert Billing, LLC	billing services	\$713.00
Ambulance Fund	Contracted services	28-Apr-22	Expert Billing, LLC	billing services	\$651.00
Ambulance Fund	Contracted services	28-Apr-22	Expert Billing, LLC	billing services	\$434.00
Ambulance Fund	Insurance	28-Apr-22	LEAGUE OF MN CITIES INS TRUST	property/casualty coverage	\$2,364.57
Ambulance Fund	Telephone	21-Apr-22	VERIZON WIRELESS	cell phone	\$82.42
<b>Total</b>					<b><u><u>\$611,220.85</u></u></b>

Summary by Department	
n/a	\$ 16,704.33
General Government	\$ 17,532.75
City Clerk	\$ 2,676.53
Financial Manager	\$ 872.38
Police Department	\$ 7,052.91
Fire Department	\$ 5,093.10
Ambulance Fund	\$ 5,980.99
Fire/Ambulance Bldg	\$ 3,064.61
Street Department	\$ 17,677.16
Swimming Pools	\$ 8,066.73
Parks Department	\$ 2,958.00
Multi-Purpose Building	\$ 1,057.92
Library	\$ 1,489.53
RD STREET PROJECT	\$ 7,503.00
GREIN ADDITION	\$ 1,410.00
E D A	\$ 15,075.00
Sewer Fund	\$ 14,406.96
Liquor Store Fund	\$ 20,418.27
Transfers	\$ 462,180.68
<b>Total</b>	<b><u><u>\$ 611,220.85</u></u></b>

Summary by Fund	
GENERAL FUND	\$ 545,378.91
EDA	\$ 15,075.00
CAPITAL IMPROVEMENTS	\$ 1,047.72
GREIN ADDITION	\$ 1,410.00
RD STREET PROJECT-SEWER	\$ 7,503.00
SEWER FUND	\$ 14,406.96
MUNICIPAL LIQUOR FUND	\$ 20,418.27
AMBULANCE FUND	\$ 5,980.99
<b>Total</b>	<b><u><u>\$ 611,220.85</u></u></b>

Note: Transfer has a matching deposit into the same fund at other bank

## **Department Head Report**

**Date: May 2, 2022**

**Fire Department report** – Nothing to report.

**Ambulance Service** – Nothing to report.

**Police Department** – Lakefield Police Department participated in the following: 4-20 – Getac in-car camera system owner/user training; 4-21 – Minnesota Department of Health Mental Health cohort planning meeting; 4-21 – Jackson County Behavior Health Task Force meeting; and Taser 7 training with Jackson County Sheriff's Office. CFS attached.

**Liquor Store Report** – It has slowed down some since the road construction has started. I am hoping it picks up with warmer weather coming. I am planning on doing some rearranging, added more shelving, organizing and cleaning the store it just depends on how the road construction affects us in the next few weeks.

**Clerk** – It has again been busy around City Hall. Holly was on vacation the week of the 18<sup>th</sup> so Rachel and I were quite busy with phone calls and questions about construction. There have been a number of issues relating to traffic as a result of construction. I have also been busy preparing for the upcoming election on May 24<sup>th</sup>. Rachel and I met with JCC Superintendent Schmidt to discuss tax abatement and the future of the middle school lot following demolition.

**Public Works Department** –

# Lakefield Police Department

LPD Bi-Weekly (4-14 to 4-29-2022) CFS Totals

Printed on April 29, 2022

CFS Date/Time	CFS #	Code : Description	Address	Primary
04/25/22 13:00:39	JSOCFS2022042833	ACC-HR : Accident Hit and Run	312 MILWAUKEE ST, LAKEFIELD, MN 56150	40

## ACC-HR : Accident Hit and Run Total: 1

04/18/22 14:58:53	JSOCFS2022042638	ALRM : Alarm	405 N HWY 86, LAKEFIELD, MN 56150	40
04/19/22 08:52:08	JSOCFS2022042663	ALRM : Alarm	313 MAIN ST, LAKEFIELD, MN 56150	40

## ALRM : Alarm Total: 2

04/23/22 18:30:20	JSOCFS2022042779	ANIMAL-CALL : Animal Call	319 SUMMER LN, LAKEFIELD, MN 56150	42
04/21/22 16:56:10	JSOCFS2022042722	ANIMAL-CALL : Animal Call	507 N HWY 86, LAKEFIELD	43

## ANIMAL-CALL : Animal Call Total: 2

04/16/22 09:26:56	JSOCFS2022042576	ASSIST-AGENCY : Assist other agency	46404 850TH ST, LAKEFIELD, MN 56150	44
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## ASSIST-AGENCY : Assist other agency Total: 1

04/08/22 12:00:00	JSOCFS2022042521	CEP REPORT : CEP Intake Report	301 MAIN ST, LAKEFIELD	40
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## CEP REPORT : CEP Intake Report Total: 1

04/28/22 20:19:19	JSOCFS2022042944	CITIZEN COMP : Citizen Complaint	113 MINNESOTA AVE N, OKABENA	43, 31
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## CITIZEN COMP : Citizen Complaint Total: 1

04/25/22 16:22:08	JSOCFS2022042842	CIVIL DISP : Civil Dispute	606 CHICAGO ST, LAKEFIELD, MN 56150	43
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## CIVIL DISP : Civil Dispute Total: 1

04/20/22 18:49:05	JSOCFS2022042705	DIRECTED PATROL : Directed Patrol	1300 NORTHRIDGE DR, LAKEFIELD, MN 56150	40
04/23/22 19:31:30	JSOCFS2022042792	DIRECTED PATROL : Directed Patrol	NORTHRIDGE DR, LAKEFIELD, MN 56150	42
04/28/22 19:45:58	JSOCFS2022042941	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	43
04/27/22 21:17:32	JSOCFS2022042915	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	43
04/26/22 21:58:54	JSOCFS2022042883	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	44

## DIRECTED PATROL : Directed Patrol Total: 5



CFS Date/Time	CFS #	Code : Description	Address	Primary
04/17/22 21:41:46	JSOCFS2022042622	DISABLED_VEH : Disabled Vehicle	Intersection of MILWAUKEE ST and CHICAGO ST, LAKEFIELD, MN 56150	42
<b>DISABLED_VEH : Disabled Vehicle Total: 1</b>				
04/18/22 15:11:51	JSOCFS2022042640	DOG AT LARG : Dog at Large	309 4TH AVE W, LAKEFIELD, MN 56150	40
<b>DOG AT LARG : Dog at Large Total: 1</b>				
04/16/22 21:57:43	JSOCFS2022042596	DUP : Duplicate Call	Intersection of HWY 86 and 5TH AVE NORTH, LAKEFIELD	42
<b>DUP : Duplicate Call Total: 1</b>				
04/24/22 16:31:26	JSOCFS2022042822	FOLLOW-UP : Follow-up/Report	110 FUNK AVE, LAKEFIELD, MN 56150	42
04/24/22 17:15:52	JSOCFS2022042823	FOLLOW-UP : Follow-up/Report	807 N HWY 86, LAKEFIELD, MN 56150	42
<b>FOLLOW-UP : Follow-up/Report Total: 2</b>				
04/18/22 16:49:03	JSOCFS2022042642	FRAUD : Fraud	301 MAIN ST, LAKEFIELD	40
<b>FRAUD : Fraud Total: 1</b>				
04/18/22 11:22:23	JSOCFS2022042632	FUNERAL ESCORT : Funeral Escort	610 BUSH ST, LAKEFIELD, MN 56150	40
<b>FUNERAL ESCORT : Funeral Escort Total: 1</b>				
04/15/22 18:26:41	JSOCFS2022042562	INFORMATION : INFORMATION	43627 860TH ST, LAKEFIELD, MN 56150	42
04/26/22 16:25:31	JSOCFS2022042870	INFORMATION : INFORMATION	701 REID ST, LAKEFIELD, MN 56150	44
<b>INFORMATION : INFORMATION Total: 2</b>				
04/28/22 20:07:14	JSOCFS2022042942	MEDICAL : Ambulance Medical	█ 3RD AVE WEST, LAKEFIELD, MN 56150	43, LA1, 31
<b>MEDICAL : Ambulance Medical Total: 1</b>				
04/15/22 14:04:47	JSOCFS2022042547	MOTR ASST : Motorist Assist	Intersection of 840TH ST and 470TH AVE, LAKEFIELD	44
<b>MOTR ASST : Motorist Assist Total: 1</b>				
04/26/22 09:05:56	JSOCFS2022042855	OFF/HRO VIOL : OFF/HRO Violation	█ CHICAGO ST, LAKEFIELD, MN 56150	40, DISP
<b>OFF/HRO VIOL : OFF/HRO Violation Total: 1</b>				

CFS Date/Time	CFS #	Code : Description	Address	Primary
04/27/22 07:54:07	JSOCFS2022042890	ORDINANCE VIOLATION : Ordinance Violation	1300 NORTHRIDGE DR, LAKEFIELD, MN 56150	40
04/28/22 13:50:21	JSOCFS2022042935	ORDINANCE VIOLATION : Ordinance Violation	1300 NORTHRIDGE DR, LAKEFIELD, MN 56150	40
04/26/22 07:36:23	JSOCFS2022042854	ORDINANCE VIOLATION : Ordinance Violation	1300 NORTHRIDGE DR, LAKEFIELD, MN 56150	40
04/27/22 11:00:25	JSOCFS2022042896	ORDINANCE VIOLATION : Ordinance Violation	101 VALLEBROOK RD, LAKEFIELD, MN 56150	40

**ORDINANCE VIOLATION : Ordinance Violation Total: 4**

04/21/22 16:24:55	JSOCFS2022042721	PROP-FOUND : Found Property	301 MAIN ST, LAKEFIELD, MN 56150	40
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**PROP-FOUND : Found Property Total: 1**

04/20/22 11:41:32	JSOCFS2022042690	Public Assist : Public Assist	606 CHICAGO ST, LAKEFIELD	40
04/18/22 15:19:27	JSOCFS2022042641	Public Assist : Public Assist	205 4TH AVE W, LAKEFIELD, MN 56150	40
04/17/22 19:52:26	JSOCFS2022042619	Public Assist : Public Assist	501 2ND AVE NORTH, LAKEFIELD, MN 56150	42

**Public Assist : Public Assist Total: 3**

04/21/22 22:39:31	JSOCFS2022042736	SUICIDE THREAT : Suicide Threat	█ N HWY 86, LAKEFIELD, MN 56150	43, 31
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**SUICIDE THREAT : Suicide Threat Total: 1**

04/18/22 21:08:13	JSOCFS2022042656	SUSP-VEH : Suspicious Vehicle	LAKEFIELD POOL, LAKEFIELD	44
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**SUSP-VEH : Suspicious Vehicle Total: 1**

04/19/22 08:15:15	JSOCFS2022042661	TRAFFIC STOP : Traffic Stop	Intersection of MAIN ST and BROADWAY AVE, LAKEFIELD, MN 56150	40
04/28/22 07:37:51	JSOCFS2022042926	TRAFFIC STOP : Traffic Stop	Intersection of 2ND AVE N and PLUM ST, LAKEFIELD, MN 56150	40
04/16/22 21:57:54	JSOCFS2022042597	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 5TH AVE NORTH, LAKEFIELD, MN 56150	42
04/16/22 23:11:48	JSOCFS2022042601	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and BROADWAY AVE, LAKEFIELD, MN 56150	42
04/16/22 23:44:27	JSOCFS2022042604	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 8TH AVE, LAKEFIELD	42

<b>CFS Date/Time</b>	<b>CFS #</b>	<b>Code : Description</b>	<b>Address</b>	<b>Primary</b>
04/16/22 21:22:58	JSOCFS2022042592	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and MILL RD, LAKEFIELD, MN 56150	42
04/15/22 20:52:51	JSOCFS2022042570	TRAFFIC STOP : Traffic Stop	Intersection of 1ST ST W and MENAGE AVE, LAKEFIELD, MN 56150	42
04/23/22 19:08:41	JSOCFS2022042782	TRAFFIC STOP : Traffic Stop	Intersection of 86 and 2ND AVE NORTH, LAKEFIELD	42
04/23/22 19:16:25	JSOCFS2022042783	TRAFFIC STOP : Traffic Stop	MILL RD E /MINNEOSTA ST, LAKEFIELD	42
04/24/22 11:48:29	JSOCFS2022042815	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and 2ND AVE N, LAKEFIELD, MN 56150	43
04/24/22 11:36:50	JSOCFS2022042814	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and BROADWAY AVE, LAKEFIELD	43
04/24/22 11:10:25	JSOCFS2022042813	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and MENAGE AVE, LAKEFIELD	43
04/24/22 11:05:00	JSOCFS2022042812	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and 5TH AVE W	43
04/23/22 13:12:56	JSOCFS2022042772	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and 1ST AVE S, LAKEFIELD, MN 56150	43
04/23/22 12:59:38	JSOCFS2022042770	TRAFFIC STOP : Traffic Stop	Intersection of hwy 86 and MILL RD EAST, LAKEFIELD, MN 56150	43
04/23/22 10:13:20	JSOCFS2022042769	TRAFFIC STOP : Traffic Stop	Intersection of DOUGLAS and NORTHRIDGE DR, LAKEFIELD	43
04/21/22 21:04:52	JSOCFS2022042733	TRAFFIC STOP : Traffic Stop	Intersection of 820TH ST and 470TH AVE, LAKEFIELD	43
04/21/22 20:53:56	JSOCFS2022042732	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 1ST AVE SOUTH, LAKEFIELD, MN 56150	43
04/20/22 16:57:44	JSOCFS2022042702	TRAFFIC STOP : Traffic Stop	N HWY 86, LAKEFIELD, MN 56150	43
04/19/22 17:44:17	JSOCFS2022042675	TRAFFIC STOP : Traffic Stop	Intersection of MILLS RD and HANSON CONCRETE, LAKEFIELD	43
04/21/22 20:42:52	JSOCFS2022042731	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 3RD AVE SOUTH, LAKEFIELD, MN 56150	43

CFS Date/Time	CFS #	Code : Description	Address	Primary
04/21/22 20:34:57	JSOCFS2022042730	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 1ST AVE SOUTH, LAKEFIELD	43
04/20/22 17:07:18	JSOCFS2022042703	TRAFFIC STOP : Traffic Stop	Intersection of 830TH ST and HWY 86, LAKEFIELD, MN 56150	43

**TRAFFIC STOP : Traffic Stop Total: 23**

04/27/22 14:21:34	JSOCFS2022042904	TRANS-JUV : Juvenile Transport	205 4TH AVE N, LAKEFIELD, MN 56150	40
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**TRANS-JUV : Juvenile Transport Total: 1**

04/16/22 22:33:41	JSOCFS2022042598	WELFARE : Concern for Welfare	129 BUSH ST, LAKEFIELD, MN 56150	42
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**WELFARE : Concern for Welfare Total: 1**

**Total Records: 61**

**RESOLUTION NO. 22-23**

**A RESOLUTION APPROVING A PEDDLER’S LICENSE**

**WHEREAS**, Brooke and Corey Hanson have applied for a peddler’s license for their business, Sumer Skhool Treats, and

**WHEREAS**, the Hanson’s have provided the necessary application, information, and payments, and

**WHEREAS**, the City of Lakefield is responsible for issuing Peddler’s Licenses within it’s jurisdiction.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEFIELD, MINNESOTA AS FOLLOWS:

The peddler’s license for Brooke and Corey Hanson and Sumer Skhool Treats is hereby approved for conducting business in the City of Lakefield from May 1, 2022 through September 30, 2022.

Adopted by the Lakefield City Council on **May 2, 2022**.

Attest:

\_\_\_\_\_  
Douglas Busch, Mayor

\_\_\_\_\_  
Brian Rossow, City Clerk

M/ \_\_\_\_\_

B. Bakalyar Y/N

A. Monson Y/N

S/ \_\_\_\_\_

B. Pavelko Y/N

N. Hall Y/N

D. Busch Y/N

**RESOLUTION NO. 22-24**

**A RESOLUTION APPROVING A TAX ABATEMENT**

**WHEREAS**, the City of Lakefield entered into a real estate exchange agreement on November 2, 2016, with Frieda Grein, Richard and Cheryl Grein, and Janelda and Steven Olson, and

**WHEREAS**, the real estate exchange agreement states that the new tax parcel (24.033.3215) will be taxed at Heron Lake township rates and not City of Lakefield real estate tax rates as long as the property is used primarily for farming, and

**WHEREAS**, the City of Lakefield is responsible for refunding the difference between the Heron Lake township rate and City of Lakefield rate to the Grein family, and

**WHEREAS**, the Heron Lake township tax that would have been payable on parcel 24.033.3215 in 2022 is \$73.35 and the City of Lakefield tax payable in 2022 on said parcel is \$1,865.63, and

**WHEREAS**, the Grein family has requested the difference in amounts of \$1,792.28 be refunded to them in the form of a check made payable to Richard Grein.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEFIELD, MINNESOTA AS FOLLOWS:**

The Grein family continues to meet the conditions of the real estate exchange agreement dated November 2, 2016, and the City Council hereby authorizes staff to issue a check in the amount of \$1,792.28 made payable to Richard Grein for the difference in taxes.

Adopted by the Lakefield City Council on **May 2, 2022.**

Attest:

\_\_\_\_\_  
Douglas Busch, Mayor

\_\_\_\_\_  
Brian Rossow, City Clerk

M/ \_\_\_\_\_

B. Bakalyar      Y/N

A. Monson        Y/N

S/ \_\_\_\_\_

B. Pavelko       Y/N

N. Hall            Y/N

D. Busch          Y/N

**Resolution 22-25  
City of Lakefield  
Changing Polling Site for 2022 Elections**

**Whereas**, Bethlehem Lutheran Church, located at 401 7<sup>th</sup> Ave. N., is unavailable for the August 9, 2022, Special Election and Primary Election; and

**Whereas**, the Lakefield Multi-Purpose Center, located at 112 Main Street, has space that will accommodate all voters for both precincts creating a central location for all voters and provides an ease of services to voters; and

**Whereas**, it is important that citizens exercise their right to vote at their local polling place; and,

**Whereas**, Minnesota Statute 204B.16 requires notice to every affected household in the precinct by mailed notice at least 25 days before the election.

**Now, Therefore, Be It Resolved**, that the City Council of the City of Lakefield, Minnesota, Jackson County, in compliance with the terms and provision of Minnesota Statutes Section 204B.16, establishes the new polling location for Precinct 1 and 2 at the Lakefield Multi-Purpose Center, 112 Main Street, for the August 9<sup>th</sup> and November 8<sup>th</sup> 2022 elections.

Adopted this 2<sup>nd</sup> day of May, 2022.

\_\_\_\_\_  
Brian Rossow, City Clerk

I, the above signed City Clerk of the City of Lakefield, hereby certify that the above resolution is a true copy of the Resolution duly passed and adopted by the City Council of the City of Lakefield, Minnesota, on this 2<sup>nd</sup> day of May, 2022.

\_\_\_\_\_  
Douglas Busch, Mayor

M/\_\_\_\_\_

B. Bakalyar – Y/N

A. Monson – Y/N

S/\_\_\_\_\_

B. Pavelko – Y/N

N. Hall – Y/N

D. Busch – Y/N

Minnesota Public Facilities Authority  
Rural Development/Water Infrastructure Funding Matching Grant  
**Resolution 22-26**

BE IT RESOLVED that the City of Lakefield is hereby applying to the Minnesota Public Facilities Authority for financial assistance in the form of a Water Infrastructure Fund Grant to be used in conjunction with funding from the United State Department of Agriculture Rural Development (Rural Development) for the described project.

This project consists of: Improvements to the wastewater treatment facility, repair and replacement of water distribution and sanitary sewer collection systems and repair/replacement of roadways.

BE IT FURTHER RESOLVED that the City of Lakefield requests financial assistance from the Minnesota Public Facilities Authority in the amount not to exceed sixty-five percent (65%) of the eligible grant funding as determined by Rural Development in relationship to this project.

BE IT FURTHER RESOLVED that the City of Lakefield has the legal authority to apply for such financial assistance, and the institutional managerial, and financial capacity to ensure proper construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the Grant Agreement shall be executed on behalf of the City of Lakefield by the signature of its Mayor (Title of Authorized Signer) and its City Clerk (Title of Authorized signer). In the event of disability or resignation or other absence of either such officer, the Grant Agreement may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Grant Agreement shall cease to be such officer before delivery of the Grant Agreement, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

I CERTIFY THAT the above resolution was adopted by the Council of the City of Lakefield on May 2, 2022.

Attest:

\_\_\_\_\_  
Douglas Busch, Mayor

\_\_\_\_\_  
Brian Rossow, City Clerk

M/\_\_\_\_\_

B. Bakalyar      Y/N

A. Monson        Y/N

S/\_\_\_\_\_

B. Pavelko        Y/N

N. Hall            Y/N

D. Busch           Y/N





**Date:** May 2, 2022  
**TO:** Honorable Mayor and Council Members  
**FROM:** Roger D. Pohlman, Police Chief  
**RE:** Agenda Report to Request Declaration of Taser X-26 as Surplus

---

**Agenda Item:** Lakefield Police Department request to declare the old X-26 Tasers and accessories as surplus.

**Discussion:** The Lakefield Police Department recently purchased Taser-7 conducted energy weapons (approved for purchase at the December 6, 2021 meeting) to replace the X-26 Tasers.

Chief Pohlman was contacted by Accredited Security of Naples, Florida and offered the following prices:

- \$50.00 each for the two older X-26 Tasers. S/N: X00-187360 & X00-189005
- \$200 for the newest X-26 Taser S/N X00-729493
  - \* price includes holster for each
- \$20 for Taser upload cable
- \$10 each for Digital Power Magazine (DPM)
- \$5 each for air cartridges, expired or not.

**Funding:** Request for revenue generated by the sale of X-26 Taser and accessories be deposited in the Police General Fund miscellaneous revenue item 101-42110-36200.

**Attachments:** - Agreement for Purchase from Accredited Security

**Options:** Do not declare the items as surplus  
Adjust/edit this request.

**Recommendation:** Approve the Taser X-26 and accessories as surplus and accept the offer from Accredited Security as presented.



**Date:** May 2, 2022  
**TO:** Honorable Mayor and Council Members  
**FROM:** Roger D. Pohlman, Police Chief  
**RE:** Agenda Report for Approval of LPD Application in the Bulletproof Vest Program

---

**Agenda Item:** Lakefield Police Department application and participation in the Bureau of Justice Assistance Bulletproof Vest Program.

**Discussion:** The Lakefield Police Department presently has three full-time officers and two part-time officers; each officer is issued and wears a Level IIIA bulletproof vest. Cost of a level IIIA vest is approximately \$1,316/each. Vests have a life span of five years and then are recommended to be replaced by the manufacturer. Presently there are Federal and State programs that will reimburse agencies for up to 50% of the cost of the vest for officers.

The Lakefield Police Department was just notified that we received the 2021 Bulletproof Grant funding from the Department of Justice in the amount of \$1,227.00 (which is 50% of the cost for two vests in 2021. (This application for approved by the City Council at it's June 7, 2021 meeting)

The Department of Justice, Bureau of Justice Assistance Bulletproof Vest Program, application period for 2022 just opened and I am requesting permission to apply for the 2022 BVP program reimbursement in the amount of \$658.50 which is 50% of the vest costs for 2022. This would be for replacement of my (Chief Pohlman) vest which expires in the coming year. All three full-time sworn officers for the Lakefield Police Department will then have certified bulletproof vest protection until 2026, when Sergeant Bretzman and Officer Stenders vest would require replacement.

**Funding:** Initial purchase would be covered under the Police Department General Fund budget, with reimbursement of 50% from DOJ BVP Grant and 50% from Minnesota DPS/OJP funding.

**Attachments:** - None

**Options:** Do not apply for the BVP grant opportunity.

**Recommendation:** Authorize Lakefield Police Department to apply for the 2022 Bulletproof Vest Grant Program for the amount of \$658.50.

**PROTECTIVE COVENANTS  
GREIN FIRST ADDITION  
CITY OF LAKEFIELD, JACKSON COUNTY, MINNESOTA**

Whereas, the City of Lakefield (hereinafter the "Declarant") is the owner of certain real property located in the City of Lakefield, County of Jackson State of Minnesota, comprising and consisting of Blocks 1 thru 4, Grein First Addition (hereinafter "Subdivision") to the City of Lakefield, Jackson County, for the purpose of maintain fair and adequate property values, maintaining and continuing the primary use of the Subdivision as a residential area, and in consideration of the mutual interest of owners of the real estate described herein, desire to subject the Subdivision to the covenants, restrictions and easements hereinafter set forth, each and all of which are for the benefit for said property and for each owner thereof and shall inure to the benefit of and pass with said property, and each and every parcel thereof, and shall apply to and bind the successor in interest of an owner thereof;

**NOW THEREFORE**, Declarant declares that the real property in the Subdivision is and shall be held transferred, sold, conveyed and occupied subject to the covenants and restrictions hereinafter set forth.

**Article I  
Covenants to Preserve the Residential Character  
of the Subdivision**

Single Family Residential Restrictions

1. No lot shall be used except for private and residential purposes. The city council may authorize limited daycare facilities or other home occupations. Each residence shall have no less than a double garage, either attached or detached. However, no garage shall exceed more than 120% of the square footage of the living space. Interior garage ceiling height shall be no taller than 12 feet and garage/overhead doors for garage no taller than 10 feet in height. Alternative garage dimensions may be allowed South of Funk Avenue through the Variance process.
2. One (1) temporary storage shed is authorized. Temporary structures, allowed, shall be limited to six (6) months in duration on site.
3. All construction shall be new. No building previously used at another location may be moved onto any lot or building site.
4. No building materials shall be stored on any lot except temporarily during continuous construction of a building or its alteration or improvement.

Restrictive Covenant Area

1. All one (1) story dwelling shall have a minimum of 1200 square feet, exclusive of garages and open porches. In two (2) story homes, or split foyer homes, the ground story shall have a minimum of 900 square feet.
2. No mobile home, trailer, tent, basement home or temporary structure of any nature shall be used as a residence on any lot.
3. No dwelling shall have a roof of less than 4/12 pitch. Roof covering shall be asphalt or metal shingles. Other coverings may be allowed through the Variance process.
4. No pole barn homes allowed North of Funk Avenue. Pole barn homes South of Funk Avenue may be allowed through the Variance process with design approval from the Planning & Zoning commission provided they are consistent with the aesthetic of the neighborhood.
5. No sheet metal siding. Exterior walls shall be of a material consistent with residential finishes.
6. Any accessory building or structure shall harmonize in appearance with the dwelling situated on the same lot.
7. Each residence with a basement shall install a sump pump that drains either into the City storm sewer system or upon such portion of the lot as the layout of the lot necessitates. Each lot owner shall take necessary measures to ensure sump pump water does NOT enter the City's sanitary sewer system.
8. Driveway aprons shall be built in a way as to the specifications attached in Exhibit A

The above minimum square footage is computed on the main structure exclusive of porches and garages and applies to all lots.

Building Locations

1. Building setbacks must meet City of Lakefield building set back requirements (Zoning Code).
2. No buildings, of any kind, shall be allowed in utility easements.
3. For the purpose of this covenant, eaves and steps shall not be construed as part of a building; however, this shall not be construed to permit any portion of eaves or steps on a lot to encroach upon another lot or allow water to route in a way to disturb any neighboring property.

Easements

Easements for installation and maintenance of utilities and drainage facilities are reserved as shown on the recorded plat. Within these easements no structures, plantings or other materials shall be placed or permitted to remain which may damage or interfere with the installation and maintenance of utilities, or which may change the direction of flow of drainage channels in the easement, or which may obstruct or retard the flow of water through drainage channels in the easements. The easement is of each lot and all improvements in it shall be maintained continuously by the owner of it, except for those improvements for which a public utility company is responsible.

**ARTICLE II**  
**General Provisions for Effect of the Covenants**

Definitions

1. The following words and expressions are used in these covenants and have the meanings indicated below unless the context clearly requires another meaning.

- a. Accessory Building: Detached garages, patios, swimming pools, and other building customarily used in connection with single family residences.
- b. Building Site: A lot as established by the recorded plat or combination of two or more lots or portions thereof as approved by Declarant.
- c. The Covenants: This declaration and the provisions contained in it.
- d. Lot: Each area designated as a lot in the recorded plat of the Subdivision.
- e. Owner: Person having fee simple title to a lot. If more than one person has such title, all such persons are referred collectively as "Owner" and shall exercise their rights as an owner through such one of them as they may designate from time to time.
- f. Structure: Anything or device other than trees and landscaping, the placement of which upon any building site might affect is architectural appearance including by the way of illustration and to limitation any dwelling, building, garage, porch, shed, greenhouse, driveway, walk, patio, swimming pool, fence, wall, or outdoor lighting.

#### Captions

Captions, titles and headings in these covenants are for convenience only and do not expand or limit the meaning of the Section and shall not be taken into account in construing the Section.

#### Covenants Run with the Land

These covenants shall be deemed to be a mutual covenant running with the land and shall be deemed to be binding upon the parties hereto and upon their respective heirs, successors, personal representatives and assigns. That all deeds executed hereinafter shall contain a provision indicating that the property is subject to the term of these covenants.

#### Covenants are Cumulative

Each of these covenants is cumulative and independent and is to be construed without reference to any other provisions dealing with the same subject matter or imposing similar or dissimilar restrictions. A provision shall be fully enforceable although it may prohibit an act or omission sanctioned or permitted by another provision.

#### These Covenants may not be Waived

Except as these covenants may be amended or terminated in the manner hereinafter set forth, they may not be waived, modified or terminated and a failure to enforce shall not constitute a waiver or impair the effectiveness or enforceability of these covenants. Every person bound by covenants is deemed to recognize and agree that it is not the intent of these covenant to require constant, harsh or literal enforcement of them as a requisite of their continuing validity and that leniency or neglect in their enforcement shall not in any way invalidate these covenants or any part of them nor operate as an impediment to their subsequent enforcement and each such person agrees not to plead as a defense in any civil action to enforce these covenants have been waived or impaired or otherwise invalidated by a previous failure to neglect to enforce them.

#### Right to Enforce the Covenants

These covenants are for the benefit of the Owners, jointly and severally, and may be enforced by action for damages, suit for injunction, mandatory and prohibitive, and other relief, and by any other appropriate legal remedy, instituted by one or more owners, or any combination of them. All costs, including reasonable attorneys' fees, incurred in connection with any successful enforcement proceeding shall be paid by the party determined to have violated the covenants.

Duration of Restrictions

Unless sooner terminated, the restrictions and other provision set forth in these covenants shall remain in force for 21 years, after which time said covenants shall be automatically extended for successive periods of ten years, unless an instrument stating that an extension is not desired, signed by the property owners of at least two-thirds (2/3) of the lots in the Subdivision.

Severability

If any of these covenants shall be held invalid or become unenforceable the other covenants shall in no wise be affected or impaired but shall remain in full force and effect.

Applicable Law

The agreement shall be interpreted under and in accordance with the law of the State of Minnesota

Adopted by the City Council of Lakefield, Minnesota this 22nd day of March, 2021.

  
\_\_\_\_\_  
Doug Busch, Mayor

  
\_\_\_\_\_  
Brian Rossow, City Clerk

<u>M/ Pavelko</u> _____	B. Bakalyar	Y
	A. Monson	Y
<u>S/ Monson</u> _____	B. Pavelko	Y
	N. Hall	Y
	D. Busch	Y

THIS INSTRUMENT WAS DRAFTED BY:  
*(insert name and address)*  
City of Lakefield  
301 Main St  
PO Box 900  
Lakefield, MN 56150

**PROTECTIVE COVENANTS  
GREIN FIRST ADDITION  
CITY OF LAKEFIELD, JACKSON COUNTY, MINNESOTA  
ADDENDUM 1  
FEBRUARY 2022**

Whereas, the City of Lakefield, Joel A & Dorene K Poppe, Amanda Darling, and Jon & Kylla Hummel (hereinafter the “Declarants”) are the owners of certain real property located in the City of Lakefield, County of Jackson State of Minnesota, comprising and consisting of Blocks 1 thru 4, Grein First Addition (hereinafter “Subdivision”) to the City of Lakefield, Jackson County, for the purpose of maintaining fair and adequate property values, maintaining and continuing the primary use of the Subdivision as a residential area, and in consideration of the mutual interest of owners of the real estate described herein, desire to subject the Subdivision to the covenants, restrictions and easements hereinafter set forth, each and all of which are for the benefit for said property and for each owner thereof and shall inure to the benefit of and pass with said property, and each and every parcel thereof, and shall apply to and bind the successor in interest of an owner thereof;

**NOW THEREFORE**, Declarants declare that the real property in the Subdivision is and shall be held transferred, sold, conveyed and occupied subject to the covenants and restrictions hereinafter set forth, as well as the initial covenants certified, filed, and or recorded on September 08, 2021, as Document # A290387.

**Article I  
Covenants to Preserve the Residential Character  
of the Subdivision**

To Article I, the following covenants shall be added:

1. The owner shall submit the required information in conjunction with the application for a building permit from the City of Lakefield. The required information shall include a minimum of:
  - Site plan (drawn to scale). The plan must depict the location of all structures and buildings upon the lot.
  - Exterior finish materials (siding, trim, shingle, etc).
  - Two building elevations drawn to scale. One elevation must include the front elevation of the structure.
  - Landscaping plan depicting materials and species of plantings.
2. Within 30 days into the next growing season after completion of the dwelling the Owner must have minimal landscaping completed, weather permitting. If weather does not permit, minimal landscaping must be completed within a reasonable time frame after weather conditions improve. Once established, lawn may be allowed to go dormant in drought conditions. Minimal landscaping is defined as:
  - Seeding or sodding of all open areas not utilized for flower beds or gardens.
  - At least 2 trees. Such trees shall have a trunk diameter of at least 1 ½ inches.
  - Drainage or edging or decorative rock or landscaping around the front and two sides of the dwelling.
3. Owners must maintain their lawns in accordance with city ordinance. Minimum maintenance includes:
  - Mowing before the grass length reaches 6 inches.
  - Reseeding of dead patches larger than 12 inches in diameter
  - Weed control
  - Regular watering
4. Sheets, blankets, towels, foil, etc., shall not be used in place of traditional window coverings.
5. Each owner shall maintain the exterior of the dwelling, any accessory building, and all other structures, lawns and landscaping, walks and driveways, in good condition and shall cause them to be repaired as the effects of damage or deterioration become apparent. Exterior building surfaces and trim shall be repainted periodically and before the surfacing becomes weather-beaten or worn off.

6. No animals, livestock or poultry of any kind shall be raised, bred or kept on any lot except household pets such as cats or dogs shall be permitted, either in the interior or exterior of any dwelling to which these Covenants apply. No more than 2 dogs or 2 cats are allowed provided they are not kept, bred, or maintained for any commercial purposes. Pets shall not be allowed to roam freely outside the boundaries of the Owner's property.
7. All exterior mechanical equipment, with the exception of solar panels and satellite dishes, shall be ground mounted. Such equipment must be effectively screened from public view by walls, fences, or plantings. Ground mounted satellite dishes, antennae or other electronic receiving or transmitting devices of a similar nature must be set a minimum of 10 feet from all property lines and may not be mounted in the front yard.
8. Woodpiles, logs, split logs, and kindling may not be stored in the front yard or any side yard where the materials would be visible from a public street. The wood must meet all State and Local regulations and best disease management practices must be implemented.
9. Duplex, Triplex, and Multi-Unit must have a minimum of two (2) building offsets and two (2) roof offsets.
10. All dwellings or dwelling units must have a minimum of two (2) windows facing each abutting/adjacent street.

**ARTICLE II**

**General Provisions for Effect of the Covenants**

To Article II, the following covenants shall be added:

1. An easement, both over and under the ground, is reserved as is necessary for utility installation and maintenance. This easement shall be limited to the location of the actual utilities installed on the premises and 10 feet on either side of those installed utilities for maintenance purposes and shall not be an easement in gross.
2. No soil may be moved in a manner which materially alters the grade, slope, pitch or in a manner which materially impedes the designed drainage of the properties. The existing grade of the property must be maintained so as to divert surface water runoff away from the residence but shall not be altered in a manner so as to unreasonably divert surface runoff on to the adjoining properties or across sidewalks.

Adopted by the City Council of Lakefield, Minnesota this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Doug Busch, Mayor

\_\_\_\_\_  
Brian Rossow, City Clerk

M/\_\_\_\_\_

B. Bakalyar Y/N

A. Monson Y/N

S/\_\_\_\_\_

B. Pavelko Y/N

N. Hall Y/N

D. Busch Y/N

Declarant signatures:

\_\_\_\_\_  
Joel A Poppe Date: \_\_\_\_\_

\_\_\_\_\_  
Dorene K Poppe Date: \_\_\_\_\_

\_\_\_\_\_  
Jon Hummel Date: \_\_\_\_\_

\_\_\_\_\_  
Kylla Hummel Date: \_\_\_\_\_

\_\_\_\_\_  
Amanda Darling Date: \_\_\_\_\_

THIS INSTRUMENT WAS DRAFTED BY:  
*(insert name and address)*  
City of Lakefield  
301 Main St  
PO Box 900  
Lakefield, MN 56150