

LAKEFIELD CITY COUNCIL MINUTES

July 22, 2019

ADOPTED

CALL THE COUNCIL MEETING TO ORDER at 7:00 p.m.

Council Present: Brian Rossow, Nathan Hall, Bruce Bakalyar, Andrea Monson, Brent Pavelko

Council Absent:

Others Present: Dewayne Hage, Kim Rients, Brad Nestegard, Jordan Bretzman, Andrew Konechne-Police, Kelly Rasche-Clerk, Lance Frerichs-Street Foreman, Laura DeKok-Media, Chad Janssen, Cheryl Ulferts-Finance, Jesse Ackermann-EDA Chair, Shelly Gustin, S.E.H. ~ Brent Kavitz, Karen Cavett, Maria Tiegs

Agenda Approval – Motion to approve the presented agenda made by **Hall/Monson**, all yes, motion carried.

Minutes Approval – Motion to approve the minutes of July 8, 2019, meetings made by **Bakalyar/Hall**, all yes, motion carried.

Accounts Payable – Motion to approve pay request #8 of GM Contracting in the amount of \$127,580.41 made by **Bakalyar/Monson**, all yes, motion carried. Motion to approve the payments and the investment and transfer activity as presented, in the amount of **\$439,626.31** made by **Monson/Pavelko**, all yes, motion carried.

SCHEDULED/UNSCHEDULED GUESTS

Scheduled

1. **Dewayne Hage – Ordinance Violation Discussion** ~ Mr. Hage addressed the council concerning his receipt of a nuisance violation citation at his property located at 304 Mill Rd E. He has cleaned up the items listed in the cleanup letter dated September 9, 2018. The car and the gas pump are a part of his business. The car is being stored and the gas pump has been sold, but not delivered to the buyer yet. The logs will be cut and stacked; the Hage family uses the wood for heat in the winter months. Weeds are addressed on a regular basis mowing and spraying. The property is commercial and fenced in. Rossow: Was any contact made to the police department between September 2018 and June 2019? Hage: Not that he recalls. Rossow: Violation is more related to the way items are stored vs. what is stored. The storage is not conducive to the ability to maintain weeds and limit vermin. Hage: What does the council want him to do and will the council cancel the citation? Monson: Organize the items in an orderly manner that allows for weed and vermin control. Pavelko: Allow more time for the cleanup. Hage: Thank you.

Unscheduled

1. **Kim Rients – Ordinance Violation Discussion** ~ Mr. Rients addressed the council concerning his receipt of a nuisance violation citation at his property located at 204 3rd Ave. W. Rients: What does the council want done? Discussions with the Police Chief have not had results. Has the council members looked at the property? Bakalyar and Pavelko have looked at the property. Rients: Dad was a scrapper, he has passed away and I am working on taking care of his stuff. Trailers at the site are filled with like type items to be brought to the salvage yard. Weeds are not an issue at the property. Asked the PD Chief to meet with him at the site, the meeting has not happened, yet. Monson: What are you doing with the items that remain? Rients: Using them for projects. Monson: What to keep things neat and organized and keep kids safe. Rients: Are all of the city owned properties neat and orderly? City should store things inside. Monson: Street department is doing what they can. Start somewhere in the community and work towards all properties being kept up. Pavelko: The one issue he hears most from residents in condition of properties. Bakalyar: The property does look better, keep working on it. PD Chief: Long time

issues properties were focused on at this time. His standard for compliance is 100% cleaned up. What is the council expectation of compliance? Pavelko: How do we get to the next level? Rients: Yes there is room for more improvement. Bakalyar: Keep working on the property. Monson: Communication is key. Rossow: The goal is compliance. Property owners need to take ownership in the process and property and communicate with the police department. Rients: What do you want me to clean up? Hall: You take excellent care of your residential property; does this property pass the “good neighbor” test? The council discussed a meeting in 14 days to review the status of the continued cleanup. Rossow and Pavelko: The police department is doing good work to address the issues with nuisance ordinance violations. They spend a lot of time doing this.

DEPARTMENT REPORTS –

1. **Finance – 2nd quarter finance report – No concerns at this time.**
2. **Street Department**
 - a. **New Brush Pile and Concrete Pile Location Dirt Work** – Council supports doing dirt work to make the area the best it can be. Staff will work to get costs to this project.
 - b. **Spray Community** – Mosquito spraying will occur sometime this week.
3. **Mayor – 2016 Street Project Information** – Wenck Engineering shared information of the 2016 Street project. Water shut offs, curb work and castings have been addressed. Still to be addressed is the “seam” in the middle of Pleasant.
4. **Police -- Nothing**
5. **Clerk** – Waste Water Plant Plans meeting today. Plans are 60% complete. Discussion today focused on electrical work. Expecting to see 90% complete plans in September. Rasche will be out of the office at July 24th thru 26th at the Coalition of Greater MN Cities Conference in Brainerd.

AGENDA ITEMS:

1. **GM Contracting 2018 Street Project Change Order Request** – Motion to approve the change order, with the change of date to September 30, 2019, on the recommendation of the engineers, made by **Rossow/Bakalyar**, all yes, motion carried.
2. **Water Treatment Plant R.O. System**
 - a. **Call for bids** – Motion to call for bids for the water plant improvements R.O. System made by **Pavelko/Monson**, all yes, motion carried. Bids will be received by the City of Lakefield until 2:00 p.m., Thursday, August 29, 2019. A pre-Bid conference will be held at 1:00 p.m. on August 15, 2019, at 301 Main Street, Lakefield, MN for contractors wishing to view the plant.
 - b. **Resolution 19-17 PSIG Application** – Motion to approve Resolution 19-17 made by **Monson/Hall**, all yes, voice vote, motion carried.
 - c. **Compliance with Laws, Rules and Regulations Document** – Motion to approve for signature made by **Bakalyar/Hall**, all yes, motion carried.
3. **Police Dept.**
 - a. **Computer purchase request**– Motion to approve the purchase of the purchase of 2 mobile tablets for the squads and 3 micro desktop computers at a cost of \$7,774.00 made by **Monson/Bakalyar**, all yes, motion carried. Police Dept. CIP funds will be used for this purchase.
 - b. **Resolution 19-16 Consideration ~ Ordinance Violation Policy** – Motion to table this resolution for an undecided amount of time, as the council wants to work through the process more thoroughly, made by **Hall/Bakalyar**, all yes, motion carried.
4. **Grein Addition Lot Use ~ EDA recommendation** – The council asked the EDA to polish the details of the covenants of the proposed idea of allowing garages in the Grein Addition. No action taken.
5. **Personnel**
 - a. **Josh Hunt Resignation from Ambulance Service** – Motion to accept Josh Hunt’s resignation from the ambulance service made by **Monson/Pavelko**, all yes, motion carried.

OLD BUSINESS

OTHER BUSINESS

1. Actions from guests in attendance –

- a. Hage and Rients –** Motion to suspend the citations for 30 days made by **Rossow/Pavelko**, all yes, motion carried.

INFORMATIONAL ITEMS

1. Other Board and Committee Reports – No action needed by the council, informational.

- a. Water Department Joint Committee Report**

2. School Information ~ survey results are scheduled to be presented to the school board on Monday, July 29th, 5:30 p.m. at the high school auditorium. Several council members are intending to be present.

3. PeopleService Report and Police Department Report

ANNOUNCEMENTS

- 1. Next council meeting Monday, August 5, 2019, at 7:00 p.m. in City Hall.**

Motion to adjourn at 9:57 p.m. made by **Bakalyar/Pavelko**, all yes, motion carried.

Attest:

Kelly R. Rasche, Clerk

Brian Rossow, Mayor