

RESOLUTION NO. 21-09

**A RESOLUTION APPOINTING A DATA PRACTICES RESPONSIBLE AUTHORITY  
AND ASSIGNING DUTIES.**

WHEREAS, Minnesota Statutes, section 13.02, subdivision 16, as amended, requires that the City of Lakefield appoint one person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of data on individuals within the City and,

WHEREAS, the Lakefield City Council shares concern expressed by the Legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing an administratively qualified Responsible Authority as required under the statute

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEFIELD, MINNESOTA AS FOLLOWS:**

The City appoints Brian Rossow, City Clerk, as the Responsible Authority for the purposes of meeting all requirements of Minnesota Statutes, chapter 13 as amended, and with rules as lawfully promulgated by the commissioner of Administration.

FURTHER, BE IT RESOLVED, the Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, chapter 13 and by Minnesota Rules, chapter 1205, as amended.

Passed by the City Council of Lakefield, Minnesota this 8th day of February, 2021.

  
\_\_\_\_\_  
Doug Busch, Mayor

Attested:

  
\_\_\_\_\_  
Brian Rossow, City Clerk

M/ Hall

B. Bakalyar -  Y/N

N. Hall -  Y/N

A. Monson -  Y/N

D. Busch -  Y/N

S/ Monson

B. Pavelko -  Y/N Absent