

**UTILITY  
ADOPTED MINUTES  
MARCH 18, 2018  
CITY HALL ~ 4:00 P.M.**

Present: Darrell Nissen, Chad Janssen, Brian Rossow, Ern Malchow and Doug Anderson

Others Present: Cheryl Ulferts, Kelly Rasche, Rusty Kaderabek and Joni Hanson

Call the meeting to order by Darrell Nissen at 5:30 pm

**Motion by Malchow, second by Anderson to approve the agenda, as presented. All Yes, Motion Carried**

**Motion by Rossow, second by Janssen to approve the minutes of February 12, 2019, as printed. All Yes, Motion Carried**

**Motion by Anderson, second by Malchow to approve the accounts payable totaling \$192,213.78, and approve the Investment and Transfer Activity Report. All Yes, Motion Carried**

Kelly told the board that Accounts Receivable are down a little from the previous month. There were some shut offs last week, and there may be possibly a couple more on Tuesday (3/19/19).

**Motion by Anderson, second by Rossow to approve Resolution U19-07 Designation of Authorized Representation (MRES), and Resolution U19-08 Designation of Authorized Representation (WMMPA). Voice Vote, All Yes, Motion Carried**

Cheryl Ulferts went over the 2018 Year End Financials.

Rusty Kaderabek told the board that Their Well gave us an estimate to pull and inspect well #4. The pump is due to be pulled for an above ground inspection. Rusty stated this is a routine inspection that is normally done every 5 years. It has been 7 years since well #4 has been inspected. The estimated cost will be in the \$3,250.00 range, plus the cost of any components that need to be replaced. The estimate stated that that no items would be replaced without permission.

**Motion by Malchow, second by Rossow to approve having Their Well come and inspect well #4. All Yes, Motion Carried.**

Brian stated that there was nothing really new to report on SMBS.

Kelly told the board that the discussion about potentially using the fuel tank at the Power Plant for Utility and City Vehicles and Equipment might not be a good idea. Kelly had talked to our safety director from MMUA (Ryan) about this possibility. Ryan stated that he was not sure that we want to go down that path right now. In order to install a pump and any equipment needed to do this, Permits would be required from MPCA and DNR. Fuel that has to be kept in this tank has to be enough to run the generators for 24 hours.

Rusty told the board that the shut off in the driveway of Brandon Laabs (305 Colonial Ave.) is broken on both sides of the shut off. Due to this, the Utility and the Homeowner should share the expense of repairs.

Rusty was asked if there was any control over the water loss in 2018 (2,000,000 gallons)? Rusty stated that some of the things he could think of was the 6" water main break (the break was wide open) at Pleasantview took quite a bit of water, and the hydrants were flushed more than usual during 2018.

**Motion by Malchow, second by Janssen to adjourn the meeting at 5:57 pm. All Yes, Motion Carried.**

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**Darrell Nissen, Chairman**

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**Joni Hanson**