



**CITY COUNCIL AGENDA
March 2, 2026 ~ 7:00 PM**

Preliminary agenda; subject to change. The Council will set a final agenda at the meeting.

CALL THE MEETING TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA/CHANGES

APPROVAL OF MINUTES – February 17, 2026- pg.2-3

APPROVAL OF FINANCIAL REPORT – pg.4-9

DEPARTMENT REPORTS – pg. 10-13

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each)

AGENDA ITEMS:

- 1. Letter of Support for electric system upgrades-pg.14**
- 2. Letter of Support for 2026 Street & Utility Improvement-pg.15**
- 3. Resolution 26-10 Accepting donation-pg.16-17**

OLD BUSINESS

INFORMATIONAL ITEMS

- 1. Other Board and Committee Reports**
 - a. EDA Update –**
 - i. Next meeting March 6th at 12:00 pm**
 - b. LPU Update**
 - i. Next meeting March 17th at 4:00 pm**
 - c. Park Update –**
 - i. Next meeting March 9th at 4:30 pm**
 - d. Planning & Zoning Update -**
 - i. Next meeting March 30th at 4:30 pm**

ANNOUNCEMENTS

- 1. Next Council Meeting, Monday, March 16, 2026, at 7:00 p.m. in City Hall**

ADJOURN



CITY COUNCIL MINUTES
February 17, 2026, ~ 7:00 PM

Council Present: Stephen A. Condon, Heather Hussong Reasoner, and Jeff Paplow

Council Absent: Andrea Monson and Brent Pavelko

Others Present: Holly Rademacher – City Clerk, Edith Behr- Police Officer, Elsie Kruger- Ambulance Director, Carol Schulz-online, Justin Lessman-Media online, and DT- online.

CALL THE MEETING TO ORDER – The meeting was called to order at 7:00 pm by Mayor Stephen A. Condon.

PLEDGE OF ALLEGIANCE

AGENDA CHANGES/APPROVE AGENDA- A motion to approve the agenda as presented, made by **Hussong Reasoner/Paplow**. All in favor. Motion carried.

APPROVAL OF MINUTES- A motion to approve minutes from February 2, 2026, as presented, made by **Hussong-Reasoner/Paplow**. All in favor. Motion carried.

APPROVAL OF FINANCIAL REPORT – No report to be presented due to preparing for city audit.

DEPARTMENT REPORTS – Department Reports were presented, no questions and/or concerns were noted.

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each) –

AGENDA ITEM

1. Consider CPR Instructor Training for 2 Ambulance Employees – Kruger the ambulance director would like to attend and get CPR certified to be a instructor along with Katie Johnson. She stated currently they outsource renewals; the Lakefield ambulance owns all the materials and equipment needed to hold classes and do renewals. Rademacher stated this would benefit the seasonal employees including lifeguards and concession workers, due to timing and dates it is difficult to get an instructor when needed. Behr stated she will be getting her CPR instructor renewed in March also. Hussong-Reasoner stated that this is a great opportunity and possibly for the instructors to hold classes for the community. A motion to approve Kruger and Johnson to obtain CPR instruction certificate with the city paying the \$180 per person (\$360) made by **Hussong-Reasoner/Paplow**. All in favor. Motion carried.

OLD BUSINESS

1. Mayor Condon stated the south sidewalk and steps for city hall are in despite need of repair. They had deteriorated over the winter; he is hopeful that there will be funding for replacement and construction can start late spring/summer when the street project is happening.

INFORMATIONAL ITEMS

1. Other Board and Committee Reports

- a. **EDA Update** –
 - i. Next meeting March 6th at 12:00 pm
- b. **LPU Update**
 - i. Next meeting is on March 17th at 4:00 pm
- c. **Park Update** –
 - i. Next meeting on March 9th at 4:30 pm
- d. **Planning & Zoning Update** -
 - i. Next meeting is on February 23rd at 4:30 pm

ANNOUNCEMENTS

1. Next council meeting, Monday, March 2, 2026, at 7:00 p.m. in City Hall

ADJOURNMENT – Motion to adjourn made by **Paplow/Hussong Reasoner** to adjourn at 7:08 pm, all in favor, motion carried.

Respectfully submitted: Holly Rademacher

Attest:

Holly Rademacher- City Clerk

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
	Fortis Disability Withholding	17-Feb-26	Assurity Life Insurance Company	supplemental benefits	\$127.27
	AFLAC	24-Feb-26	Companion Life	supplemental benefits	\$291.32
	AFLAC	02-Feb-26	Companion Life	supplemental benefits	\$208.46
	FICA Tax Withholding	26-Feb-26	IRS	2.24.26 payroll	\$3,647.36
	Federal Withholding	26-Feb-26	IRS	2.24.26 payroll	\$3,005.63
	Medicare	26-Feb-26	IRS	2.24.26 payroll	\$1,119.04
	FICA Tax Withholding	12-Feb-26	IRS	2.12.26 payroll	\$3,709.92
	Federal Withholding	12-Feb-26	IRS	2.12.26 payroll	\$3,254.59
	Medicare	12-Feb-26	IRS	2.12.26 payroll	\$1,325.20
	Child Support/Adm Fee	26-Feb-26	MINNESOTA CHILD SUPPORT	2.24.26 payroll	\$25.84
	Child Support/Adm Fee	12-Feb-26	MINNESOTA CHILD SUPPORT	2.12.26 payroll	\$25.84
	State Withholding	26-Feb-26	MINNESOTA REVENUE	2.24.26 payroll	\$1,323.76
	State Withholding	12-Feb-26	MINNESOTA REVENUE	2.12.26 payroll	\$1,407.50
	MN Paid Leave	26-Feb-26	MN Paid Leave	2.24.26 payroll	\$355.42
	MN Paid Leave	12-Feb-26	MN Paid Leave	2.12.26 payroll	\$418.04
	PERA	26-Feb-26	P.E.R.A.	2.24.26 payroll	\$7,048.92
	PERA	12-Feb-26	P.E.R.A.	2.12.26 payroll	\$7,902.91
	Construction in Progress	24-Feb-26	SEH INC	engineering	\$14,622.00
	Hospitalization/Medical Ins	01-Feb-26	SW/WC SERVICE COOP HEALTH	health insurance	\$10,921.68
	Deferred Comp (ING)	26-Feb-26	VOYA INSTITUTIONAL TRUST CO	2.24.26 payroll	\$451.17
	Deferred Comp (ING)	12-Feb-26	VOYA INSTITUTIONAL TRUST CO	2.12.26 payroll	\$433.67
	Hospitalization/Medical Ins	26-Feb-26	WEX BANK	2.24.26 payroll	\$770.00
	Hospitalization/Medical Ins	12-Feb-26	WEX BANK	2.12.26 payroll	\$770.00
General	Dues and Subscriptions	06-Feb-26	A & B BUSINESS	printing	\$58.64
General	Computer Support Fees	06-Feb-26	BANYON DATA SYSTEMS	ERP system modules	\$557.50
General	Building Janitorial	24-Feb-26	CARDMEMBER SERVICE	mop	\$9.99
General	Building Janitorial	24-Feb-26	CARDMEMBER SERVICE	cleaning supplies	\$50.43
General	General Supplies	24-Feb-26	CARDMEMBER SERVICE	space heater	\$29.98
General	General Supplies	24-Feb-26	CARDMEMBER SERVICE	drying rack	\$11.89
General	Auditing and Acctg Services	24-Feb-26	CONWAY DEUTH & SCHMIESING	progress bill	\$1,000.00
General	Legal Fees	24-Feb-26	FLAHERTY & HOOD PA	legal services	\$115.00
General	Office Supplies	24-Feb-26	INDOFF INCORPORATED	address labels	\$51.99
General	Building Janitorial	24-Feb-26	JACKSON COUNTY DAC	cleaning	\$40.26
General	Advertising	06-Feb-26	LIVEWIRE PRINTING COMPANY	legal notice	\$18.38
General	Advertising	06-Feb-26	LIVEWIRE PRINTING COMPANY	summary budget publication	\$160.75
General	Utilities	06-Feb-26	LPU	utilities	\$413.19

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
General	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$301.48
General	Telephone	03-Mar-26	SMBS	phone and internet service	\$157.11
General	Telephone	02-Feb-26	SMBS	phone and internet service	\$157.17
General	Building Janitorial	24-Feb-26	Vestis	mats	\$84.63
Financial	Contracted services	24-Feb-26	CARDMEMBER SERVICE	1099 filing fee	\$38.87
Police	Vehicle Expense	24-Feb-26	CARDMEMBER SERVICE	car wash	\$10.00
Police	Education/Training/Travel	24-Feb-26	CARDMEMBER SERVICE	police records management	\$367.00
Police	Dues and Subscriptions	24-Feb-26	CARDMEMBER SERVICE	police dept monthly email	\$20.00
Police	Vehicle Expense	24-Feb-26	COOPERATIVE ENERGY COOP	gas & repairs	\$254.27
Police	Child Education/Prevention	06-Feb-26	LIVEWIRE PRINTING COMPANY	helmet safety program	\$69.50
Police	Utilities	06-Feb-26	LPU	utilities	\$37.32
Police	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	ice melt	\$11.45
Police	Dues and Subscriptions	24-Feb-26	MN CHIEFS OF POLICE ASSN	voting dues	\$270.00
Police	Telephone	03-Mar-26	SMBS	phone and internet service	\$31.08
Police	Telephone	02-Feb-26	SMBS	phone and internet service	\$31.08
Police	Vehicle Expense	24-Feb-26	STAPLES OIL	car wash	\$11.00
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$12.00
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$20.50
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$14.00
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$22.00
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$26.50
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$18.25
Police	Vehicle Expense	06-Feb-26	THE CORNER STATION	PD gas	\$14.65
Police	Telephone	24-Feb-26	VERIZON WIRELESS	phones	\$80.02
Police	Telephone	24-Feb-26	VERIZON WIRELESS	phones	\$76.82
Fire	Vehicle Expense	06-Feb-26	EMERGENCY APPARATUS	grass rig pump repair	\$2,026.35
Fire	Telephone	03-Mar-26	SMBS	phone and internet service	\$135.98
Fire	Telephone	02-Feb-26	SMBS	phone and internet service	\$135.98
Fire/Ambulanc	Utilities	06-Feb-26	LPU	utilities	\$760.38
Fire/Ambulanc	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$609.51
Fire/Ambulanc	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$9.45
Street	Repairs & Maintenance	06-Feb-26	BANNISTER REPAIR	blower batteries	\$430.00
Street	Equipment Maintenance	24-Feb-26	C & B OPERATIONS LLC	fittings for bucket sweeper	\$89.66
Street	Building Improvements	24-Feb-26	CARDMEMBER SERVICE	air lines	\$560.55
Street	Street Maintenance	06-Feb-26	COHRS CONSTRUCTION	washed sand	\$544.06
Street	Vehicle Expense	24-Feb-26	CRYSTAL VALLEY COOP	cardtrol	\$714.14

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Street	Locate Fees (Gopher)	06-Feb-26	GOPHER STATE ONE CALL	annual facility operator fee	\$52.70
Street	Street Maintenance	24-Feb-26	HENNING RENTAL	bucket sweeper	\$49.92
Street	Building Improvements	24-Feb-26	JNC ELECTRIC LLC	add outlet at street shop	\$31.90
Street	Building Improvements	06-Feb-26	LAKEFIELD LUMBER	supplies to build shop work	\$79.81
Street	Building Improvements	06-Feb-26	LAKEFIELD LUMBER	supplies to build shop work	\$59.00
Street	Building Improvements	06-Feb-26	LAKEFIELD LUMBER	supplies to build shop work	\$48.74
Street	Utilities	06-Feb-26	LPU	utilities	\$200.17
Street	Street Light & Elect Main	06-Feb-26	LPU	utilities	\$606.40
Street	Street Light & Elect Main	06-Feb-26	LPU	utilities	\$434.20
Street	Utilities	06-Feb-26	LPU	utilities	\$222.92
Street	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	drinking water	\$14.98
Street	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	drinking water	\$4.59
Street	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	propane	\$18.88
Street	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$549.87
Street	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$857.11
Street	Vehicle Expense	06-Feb-26	RUNNINGS SUPPLY INC	fittings	\$60.92
Street	General Supplies	06-Feb-26	RUNNINGS SUPPLY INC	pry bar, nuts & bolts	\$53.38
Street	General Supplies	06-Feb-26	RUNNINGS SUPPLY INC	drill bit, nuts & bolts	\$57.38
Street	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$9.45
Street	General Supplies	24-Feb-26	SCHWALBACH- WINDOM	nuts & bolts, deicer	\$15.95
Street	Street CIP	24-Feb-26	SEH INC	2026 SUIP design services	\$68,862.00
Street	Flex Administration	25-Feb-26	WEX BANK	flex admin	\$27.50
Street	Tools and Small Equipment	06-Feb-26	WILLIAMSON SUPPLY	vises	\$259.95
Street	Tools and Small Equipment	24-Feb-26	WILLIAMSON SUPPLY	vises	\$259.95
Street	Equipment Maintenance	06-Feb-26	Zacs Sales and Service	equipment repairs	\$1,153.18
Multi-Purpose	Building Janitorial	24-Feb-26	Gisselle & Lipa Cleaning	MPC cleaning	\$1,365.00
Multi-Purpose	Utilities	06-Feb-26	LPU	utilities	\$304.22
Multi-Purpose	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$243.79
Multi-Purpose	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$94.62
Multi-Purpose	Telephone	03-Mar-26	SMBS	phone and internet service	\$41.03
Multi-Purpose	Telephone	02-Feb-26	SMBS	phone and internet service	\$41.03
Multi-Purpose	Building Janitorial	24-Feb-26	Vestis	mats	\$91.61
Parks	Utilities	06-Feb-26	LPU	utilities	\$182.57
Library	Building Janitorial	24-Feb-26	JACKSON COUNTY DAC	cleaning	\$253.06
Library	Utilities	06-Feb-26	LPU	utilities	\$199.60
Library	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$245.57

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Library	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$13.63
Library	Building Janitorial	06-Feb-26	Vestis	mats	\$73.03
Library	Building Janitorial	06-Feb-26	Vestis	mats	\$81.44
Fire Dept	Capital Outlay	06-Feb-26	DSC Communications	12 VP8000 portable radios	\$56,380.00
E D A	Miscellaneous	06-Feb-26	MAYNARD S FOOD CENTER	EDA meal	\$59.67
E D A	Engineering Fees	24-Feb-26	SEH INC	engineering- MS property	\$5,040.00
E D A	Miscellaneous	06-Feb-26	THE SHED	pizza- EDA	\$65.98
E D A	Contracted services	06-Feb-26	UNITED COMMUNITY	support costs for city loans	\$3,000.00
Sewer Fund	Computer Support Fees	06-Feb-26	BANYON DATA SYSTEMS	ERP system modules	\$557.50
Sewer Fund	Office Supplies	06-Feb-26	BEAR GRAPHICS	envelopes	\$300.25
Sewer Fund	Chemicals and Chem Products	24-Feb-26	HAWKINS WATER TREATMENT	chemicals	\$30.00
Sewer Fund	Utilities	06-Feb-26	LPU	utilities	\$39.59
Sewer Fund	Utilities	06-Feb-26	LPU	utilities	\$2,335.47
Sewer Fund	Utilities	06-Feb-26	LPU	utilities	\$55.03
Sewer Fund	Utilities	06-Feb-26	LPU	utilities	\$31.28
Sewer Fund	Utilities	06-Feb-26	LPU	utilities	\$34.20
Sewer Fund	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	vinegar & baking soda	\$4.28
Sewer Fund	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	drinking water	\$14.58
Sewer Fund	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$954.67
Sewer Fund	Contracted services	24-Feb-26	PEOPLESERVICE INC	wastewater monthly service	\$16,135.00
Sewer Fund	General Supplies	06-Feb-26	RUNNINGS SUPPLY INC	drain opener, antifreeze	\$25.56
Sewer Fund	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$108.34
Sewer Fund	General Supplies	24-Feb-26	SCHWALBACH- WINDOM	drain cover & trash bags	\$56.56
Sewer Fund	General Supplies	06-Feb-26	Schwalbach- Worthington	AAA batteries	\$26.58
Sewer Fund	Postage	30-Jan-26	US POSTAL SERVICE	Jan bills	\$180.10
Liquor Store	Beer Purchases	06-Feb-26	BEVERAGE WHOLESALERS	beer	\$3,130.70
Liquor Store	Beer Purchases	06-Feb-26	BEVERAGE WHOLESALERS	beer	\$1,657.72
Liquor Store	Beer Purchases	24-Feb-26	BEVERAGE WHOLESALERS	beer	\$1,929.13
Liquor Store	Beer Purchases	24-Feb-26	BEVERAGE WHOLESALERS	beer	\$1,329.10
Liquor Store	Beer Purchases	24-Feb-26	BEVERAGE WHOLESALERS	beer	\$2,958.10
Liquor Store	Liquor Purchases	24-Feb-26	BREAKTHRU BEVERAGE	liquor	\$684.09
Liquor Store	Beer Purchases	24-Feb-26	BREAKTHRU BEVERAGE	liquor	\$285.00
Liquor Store	Beer Purchases	24-Feb-26	BREAKTHRU BEVERAGE	liquor	\$105.30
Liquor Store	Liquor Purchases	24-Feb-26	BREAKTHRU BEVERAGE	liquor	\$821.70
Liquor Store	Permits/Fees/License	02-Feb-26	CARDPOINTE	CC fees	\$1,466.16
Liquor Store	Beer Purchases	06-Feb-26	DOLL DISTRIBUTING LLC	beer	\$4,752.23

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Liquor Store	Beer Purchases	24-Feb-26	DOLL DISTRIBUTING LLC	beer	\$1,485.05
Liquor Store	Beer Purchases	24-Feb-26	DOLL DISTRIBUTING LLC	beer	\$3,372.33
Liquor Store	Beer Purchases	24-Feb-26	DOLL DISTRIBUTING LLC	beer	(\$99.00)
Liquor Store	Beer Purchases	24-Feb-26	DOLL DISTRIBUTING LLC	beer	\$20.60
Liquor Store	Beer Purchases	24-Feb-26	DOLL DISTRIBUTING LLC	beer	\$1,444.21
Liquor Store	Liquor Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	\$1,923.74
Liquor Store	Beer Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	\$120.00
Liquor Store	Liquor Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	\$1,512.29
Liquor Store	Beer Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	(\$16.60)
Liquor Store	Liquor Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	(\$38.35)
Liquor Store	Beer Purchases	06-Feb-26	JOHNSON BROTHERS LIQUOR	liquor/beer	(\$432.80)
Liquor Store	Liquor Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	\$1,913.03
Liquor Store	Beer Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	\$312.90
Liquor Store	Liquor Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	\$5,507.66
Liquor Store	Liquor Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	(\$108.00)
Liquor Store	Beer Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	\$432.80
Liquor Store	Beer Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	\$541.00
Liquor Store	Beer Purchases	24-Feb-26	JOHNSON BROTHERS LIQUOR	liquor	(\$14.67)
Liquor Store	Utilities	06-Feb-26	LPU	utilities	\$533.71
Liquor Store	Misc Purchases Resale	06-Feb-26	MAYNARD S FOOD CENTER	pop	\$146.59
Liquor Store	Misc Purchases Resale	06-Feb-26	MAYNARD S FOOD CENTER	pop	\$106.85
Liquor Store	Misc Purchases Resale	06-Feb-26	MAYNARD S FOOD CENTER	pop	\$165.78
Liquor Store	General Supplies	06-Feb-26	MAYNARD S FOOD CENTER	cleaning supplies	\$14.97
Liquor Store	Liquor Sales -Off Sale	23-Feb-26	MN DEPT OF REVENUE	sales tax	\$5,832.00
Liquor Store	Utilities	19-Feb-26	MN ENERGY RESOURCES CORP	gas	\$140.49
Liquor Store	Garbage Service	20-Feb-26	SCHAAP SANITATION	garbage service	\$11.85
Liquor Store	Telephone	03-Mar-26	SMBS	phone and internet service	\$160.99
Liquor Store	Telephone	02-Feb-26	SMBS	phone and internet service	\$280.90
Liquor Store	Liquor Purchases	06-Feb-26	SOUTHERN GLAZERS WINE &	liquor	\$1,174.88
Liquor Store	Liquor Purchases	24-Feb-26	SOUTHERN GLAZERS WINE &	liquor	\$381.83
Liquor Store	Liquor Purchases	24-Feb-26	SOUTHERN GLAZERS WINE &	liquor	\$4,330.52
Ambulance	General Supplies	06-Feb-26	AMERICAN WELDING & GAS,	oxygen cylinder	\$108.37
Ambulance	General Supplies	06-Feb-26	AMERICAN WELDING & GAS,	oxygen cylinder	\$708.90
Ambulance	General Supplies	24-Feb-26	BOUND TREE MEDICAL	ambulance supplies	\$393.70
Ambulance	Dues and Subscriptions	24-Feb-26	CARDMEMBER SERVICE	EMT recertifications	\$75.00
Ambulance	General Supplies	24-Feb-26	CARDMEMBER SERVICE	cleaning supplies	\$48.26

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Ambulance	Vehicle Expense	24-Feb-26	COOPERATIVE ENERGY COOP	gas & repairs	\$1,789.35
Ambulance	Vehicle Expense	24-Feb-26	CRYSTAL VALLEY COOP	cardtrol	\$195.37
Ambulance	Contracted services	24-Feb-26	ECP Services, LLC	ambulance billing service	\$769.84
Ambulance	Telephone	24-Feb-26	VERIZON WIRELESS	phones	\$76.82
					<u>\$290,934.38</u>

Summary by Department	
n/a	\$ 63,165.54
Ambulance Fund	\$ 4,165.61
City Clerk	\$ -
Council	\$ -
E D A	\$ 8,165.65
Financial Manager	\$ 38.87
Fire Department	\$ 2,298.31
Fire/Ambulance Bldg	\$ 1,379.34
General Government	\$ 3,218.39
Fire Dept Equipment	\$ 56,380.00
Library	\$ 866.33
Liquor Store Fund	\$ 50,276.78
Multi-Purpose Building	\$ 2,181.30
Parks Department	\$ 182.57
Police Department	\$ 1,397.44
Special Assessments	\$ -
Property Taxes	\$ -
Sewer Fund	\$ 20,888.99
Street Department	\$ 76,329.26
Swimming Pools	\$ -
Total	\$ 290,934.38

Summary by Fund	
GENERAL FUND	\$ 67,573.35
AMBULANCE FUND	\$ 4,165.61
BONDS	\$ -
CAPITAL IMPROVEMENTS	\$ 68,862.00
EDA	\$ 8,165.65
FIRE DEPT EQUIPMENT	\$ 56,380.00
FIXED ASSETS FUND	\$ -
GOLF COURSE	\$ -
MUNICIPAL LIQUOR FUND	\$ 50,276.78
RD STREET PROJECT-SEWER	\$ -
SEWER FUND	\$ 35,510.99
STREET PROJECT	\$ -
Total	\$ 290,934.38

Department Head Report

Date: March 2, 2026

Police – Lakefield Police Department participated in the following: 2/18 – Office for Violence Against Women (OVW) Grant coordination call with SWCC & MLPD; 2/18 – Webinar – Secret Service Preventing Mass Attacks in our Community, Chief Pohlman; 2/19 – Escorted the Gymnastics team through Lakefield on way to State Tournament; 2/25 – Escorted Wrestling Team through Lakefield on way to State Tournament; 2/25 – Virtual Training – Sovereign Citizen Awareness Training by DOJ State and Local Anti-Terrorism Training (SLATT); and 2/26 – Webinar – Records Management for Minnesota Law Enforcement – Chief Pohlman. Calls for Service attached.

Ambulance- Nothing new to report

Fire- getting estimates to fix garage door seals and new locks.

Liquor- Nothing new to report

Street – Grading alleys and adding crushed concrete as needed. Mower maintenance in preparation for spring. Getting quotes from contractors on various projects for park board. Met with contractor on seal coating.

Clerk – Completed insurance renewal process, waiting for quotes. New computers for city hall have been installed. Gearing up for pool season. Completed all state reports for electric and water. Submitted Community Project funding to Congressman Finsted for electric upgrades and 2026 street project.

Finance- Working on preparing and compiling all the requested items for audit. Auditors on site this week!

Lakefield Police Department

2-13 to 2-27-2026 CFS Report

Printed on February 27, 2026

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
02/22/26 19:09:25	JSOCFS2026020953	911-TRANSFER : 911 Transfer call other Agency	190 MM 51	42, 30

911-TRANSFER : 911 Transfer call other Agency Total: 1

02/15/26 16:28:06	JSOCFS2026020826	ANIMAL-CALL : Animal Call	Intersection of HWY 86 and 830TH ST, LAKEFIELD, MN 56150	43
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ANIMAL-CALL : Animal Call Total: 1

02/27/26 08:21:55	JSOCFS2026021035	BACKGROUND : Background Check	301 Main Street, LAKEFIELD, MN 56150	40
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BACKGROUND : Background Check Total: 1

02/21/26 10:18:10	JSOCFS2026020937	CITIZEN COMP : Citizen Complaint	310 BROADWAY AVE, LAKEFIELD, MN 56150	43
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CITIZEN COMP : Citizen Complaint Total: 1

02/19/26 17:26:33	JSOCFS2026020911	CIVIL DISP : Civil Dispute	██████ BELMONT ST, LAKEFIELD, MN 56150	40
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CIVIL DISP : Civil Dispute Total: 1

02/13/26 09:37:35	JSOCFS2026020782	DAM PROP : Damage to Property	407 BUSH ST, LAKEFIELD, MN 56150	40
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DAM PROP : Damage to Property Total: 1

02/19/26 18:25:52	JSOCFS2026020913	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	40
02/17/26 15:14:58	JSOCFS2026020865	DIRECTED PATROL : Directed Patrol	Intersection of MILWAUKEE ST and BROADWAY AVE, LAKEFIELD, MN 56150	42
02/23/26 21:40:27	JSOCFS2026020978	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	43
02/24/26 20:16:33	JSOCFS2026020991	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	43

DIRECTED PATROL : Directed Patrol Total: 4

02/25/26 11:40:15	JSOCFS2026020995	FOLLOW-UP : Follow-up/Report	703 MILL ROAD EAST, LAKEFIELD, MN 56150	40
02/22/26 17:02:58	JSOCFS2026020950	FOLLOW-UP : Follow-up/Report	301 MAIN ST, LAKEFIELD	42

FOLLOW-UP : Follow-up/Report Total: 2

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
02/24/26 20:12:32	JSOCFS2026020990	INFORMATION : INFORMATION	██████████ 840TH ST, LAKEFIELD, MN 56150	43, DISP

INFORMATION : INFORMATION Total: 1

02/23/26 16:25:13	JSOCFS2026020966	JUV REL : Juvenile Related	703 MILL RD E, LAKEFIELD, MN 56150	40
02/20/26 18:24:26	JSOCFS2026020930	JUV REL : Juvenile Related	██████████ FUNK AVE, LAKEFIELD	42

JUV REL : Juvenile Related Total: 2

02/16/26 22:20:11	JSOCFS2026020853	OPEN - DR : Open door	112 MAIN ST, LAKEFIELD, MN 56150	43
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OPEN - DR : Open door Total: 1

02/23/26 10:47:27	JSOCFS2026020961	ORDINANCE VIOLATION : Ordinance Violation	206 5TH AVE W, LAKEFIELD, MN 56150	40
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ORDINANCE VIOLATION : Ordinance Violation Total: 1

02/18/26 11:23:39	JSOCFS2026020888	PROP-FOUND : Found Property	332 MAIN ST, LAKEFIELD, MN 56150	42
02/17/26 15:50:23	JSOCFS2026020867	PROP-FOUND : Found Property	CENEX CARDTROL, LAKEFIELD	42
02/25/26 17:23:46	JSOCFS2026021000	PROP-FOUND : Found Property	701 MENAGE AVE, LAKEFIELD, MN 56150	42
02/14/26 12:08:59	JSOCFS2026020813	PROP-FOUND : Found Property	103 N HWY 86, LAKEFIELD, MN 56150	43

PROP-FOUND : Found Property Total: 4

02/16/26 13:26:47	JSOCFS2026020843	Public Assist : Public Assist	607 MILWAUKEE ST, LAKEFIELD	40, LA1
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Public Assist : Public Assist Total: 1

02/20/26 23:45:24	JSOCFS2026020936	SCAM : Computer or Phone Scam	301 MAIN ST., LAKEFIELD, MN 56150	42
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SCAM : Computer or Phone Scam Total: 1

02/14/26 22:46:01	JSOCFS2026020820	SUICIDE THREAT : Suicide Threat	████████████████████, LAKEFIELD, MN 56150	43, 33
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SUICIDE THREAT : Suicide Threat Total: 1

02/26/26 13:53:30	JSOCFS2026021023	SUSP - ACTIVITY : Suspicious Activity	409 BROADWAY AVE, LAKEFIELD, MN 56150	40
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SUSP - ACTIVITY : Suspicious Activity Total: 1

02/17/26 15:27:02	JSOCFS2026020866	TRAFFIC STOP : Traffic Stop	402 MAIN ST, LAKEFIELD, MN 56150	42
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CFS Date/Time	CFS #	Code : Description	Address	Primary Units
TRAFFIC STOP : Traffic Stop Total: 1				
02/13/26 13:57:34	JSOCFS2026020794	VAC HOME : Vacation Home	██████████ LAKEFIELD, MN 56150	40
02/13/26 13:52:51	JSOCFS2026020792	VAC HOME : Vacation Home	██████████, LAKEFIELD, MN 56150	40
02/13/26 13:54:53	JSOCFS2026020793	VAC HOME : Vacation Home	██████████ LAKEFIELD, MN 56150	40
02/13/26 13:48:13	JSOCFS2026020791	VAC HOME : Vacation Home	██████████ LAKEFIELD, MN 56150	40
02/25/26 22:17:11	JSOCFS2026021007	VAC HOME : Vacation Home	██████████, LAKEFIELD, MN 56150	42
02/25/26 22:18:04	JSOCFS2026021008	VAC HOME : Vacation Home	██████████, LAKEFIELD, MN 56150	42
02/25/26 22:12:37	JSOCFS2026021006	VAC HOME : Vacation Home	██████████ LAKEFIELD, MN 56150	42

VAC HOME : Vacation Home Total: 7

02/15/26 21:28:56	JSOCFS2026020831	WARRANT : Warrant	████ STATE ST, JACKSON, MN 56143	43, 382
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WARRANT : Warrant Total: 1

Total Records: 34



*Municipally Owned Utilities • Liquor Store
Ambulance Service • Economic Development Authority*

301 Main Street • P.O. Box 900 • Lakefield, MN 56150-0900
Phone (507) 662-5457 • Fax (507) 662-5990

*E-mail: clerk@lakefieldmn.com
www.lakefieldmn.com*

March 2, 2026

Community Project Funding
Minnesota's First Congressional District (MN-01)
2418 Rayburn House Office Building

RE: Letter of Support for Lakefield Utilities Electrical Upgrades

Dear Congressman Brad Finsted,

I am writing on behalf of the Lakefield City Council to formally request your support for project funding relating to electrical system upgrades at the Lakefield substation and powerplant located at 401 Mill Road East, Lakefield.

Funding is crucial for improving the safety and efficiency of these aging systems. The current infrastructure at the Lakefield substation and powerplant is outdated and is quickly becoming unable to meet the modern energy demands of the city. Upgrading these systems, including needed overhead to underground conversions to our distribution system, is a critical need. As part of these vital conversions, modern dual voltage transformers will also need be installed.

Our project proposal also includes the replacement of a failing emergency generator for the city, which is past its reliable service lifespan. This generator is currently not in use due to needed repairs and we are reliant upon a second generator, only able to supply power to approximately half of the city. The replacement of this generator will also include installation of new 15 kV cable and switch gear necessary for operation. Funding for this project will provide essential benefits to our community, including:

Enhanced Safety and Serviceability: Reducing risks associated with antiquated electrical systems to the public and those tasked with the operation and servicing of our infrastructure;

Increased Efficiency: Supporting modern energy-efficient equipment, leading to long-term energy savings for the taxpayer.

Improved Reliability: Ensuring a stable power supply for residents and businesses in the future.

This project supports shared energy conservation goals such as the reliance on cleaner modern energy production and efficient distribution. Investing in our infrastructure will provide many lasting benefits to not only our community, but also to greater Minnesota.

We, the City Council of Lakefield, respectfully ask you, Congressman Finsted, to support this important and critical project and we thank you for your consideration.

Sincerely,

Stephen A. Condon
Mayor, City of Lakefield Minnesota



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March 2, 2026

Community Project Funding
Minnesota's First Congressional District (MN-01)
2418 Rayburn House Office Building

RE: Letter of Support for Lakefield 2026 Street and Utility Improvement Project

Dear Congressman Brad Finsted,

I am writing on behalf of the Lakefield City Council to formally request your support with needed funding for street and underground infrastructure upgrades within our city, specifically within the areas of Snure Street from First Avenue South to Seventh Avenue South, Griffin Street from 820th Street (Mill Road) to Eighth Avenue South, Fifth Avenue South from Griffin Street to Belmont Street, Third Avenue South from Griffin Street to Belmont Street and First Avenue South from Griffin Street to Summer Lane (sidewalk only).

These areas have experienced significant degradation due to aging and use, undersized water lines, deteriorated pavement and curbing, inadequate drainage, antiquated clay tile sanitary and stormwater sewer lines, and excess erosion. These conditions have led to traffic safety concerns, infrastructure failures, reduced property values, and frequent emergency repairs.

Funding for a comprehensive project is desperately needed within these areas for road surface and curb/gutter replacement, potable water and sanitary/storm sewer utility upgrades, and other related subsurface system improvements. Completion of these necessary upgrades will enhance public safety, maintain reliable service, improve traffic flow, increase system efficiencies, and modernize a failing aged system.

We respectfully ask for your support to encourage the State of Minnesota to allocate critically needed funds and include this project in the Community Project Funding proposal for the upcoming fiscal year.

We, the City Council of Lakefield, thank you for your consideration on this urgently needed project and greatly appreciate your assistance in improving our community.

Sincerely,

Stephen A. Condon
Mayor, City of Lakefield Minnesota



Date: March 2, 2026
TO: Honorable Mayor and Council Members
FROM: Roger D. Pohlman, Police Chief
RE: Agenda Report for Acceptance of Remick Foundation Grant for Bicycle Safety

Agenda Item: Acceptance of \$700 Remick Foundation Grant for Bicycle Safety

Discussion: November 17, 2025, the Lakefield City Council authorized Chief Pohlman to apply for a Remick Foundation grant in the amount of \$700.00 for traffic signs, flags, cones, worksheets, pencils, bike voucher and four bicycle headlights for course materials (that can be used annual at the LPD Bike Rodeo), educational materials and door prizes.

February 12, 2026 the Lakefield Police Department received a letter from the Remick Foundation along with a check for \$700.00 for bike safety education. LPD request that the Lakefield City Council accept the grant to be utilized by the Lakefield Police Department per the application.

Funding: Donation of \$700.00

Attachments: N/A

Options: Accept the Donation check.
Deny.

Recommendation: Accept the Remick Foundation Grant of \$700.00 to the Lakefield Police Department bike safety education.

RESOLUTION NO. 26-10

A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Lakefield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Remick Foundation	\$700

WHEREAS, the terms or conditions of the donations, if any, are as follows:

The donation is intended for Lakefield Police Department.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are graciously accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The donation will be used according to the terms and conditions defined above.

Passed by the City Council of Lakefield, Minnesota this 2nd day of March 2026.

Stephen A. Condon, Mayor

Holly Rademacher, City Clerk

M/_

H. Hussong-Reasoner-

A. Monson-

S/_

B. Pavelko-

J. Paplow-

S. Condon-