



CITY COUNCIL AGENDA
April 6, 2026, ~ 7:00 PM

Preliminary agenda; subject to change. The Council will set a final agenda at the meeting.

BOARD OF APPEALS AND EQUALIZATION HEARING

CALL THE MEETING TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA/CHANGES

APPROVAL OF MINUTES – March 16, 2026- pg.2-3

APPROVAL OF FINANCIAL REPORT – pg.4-9

DEPARTMENT REPORTS – pg.10-14

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each)

Bill Kramme- Flags on Main-

AGENDA ITEMS:

1. Consider cost Share of American Flags for Summerfest-
2. Appeals to consider (if appeals are present)-
3. 2026 Street Improvement Final Design-
 - a. Resolution 26-12-pg.15
4. Crack Sealing Quotes-pg.16-19
5. Squad 19 water pump repair quote-pg.20-21
6. Consider Purchase of Ten Delineator Post for Bike Rodeo-pg.22-24
7. MMUA Safety Invoice-pg.25
8. Hawkins Invoice-pg.26-27

OLD BUSINESS

INFORMATIONAL ITEMS

1. Other Board and Committee Reports
 - a. EDA Update –
 - i. Next meeting April 10th at 12:00 pm
 - b. LPU Update
 - i. Next meeting on April 21st at 4:00 pm
 - c. Park Update –
 - i. Next meeting on April 13th at 4:30 pm
 - d. Planning & Zoning Update -
 - i. Next meeting on April 27th at 4:30 pm

ANNOUNCEMENTS

1. Next Council Meeting, Monday, April 20, 2026, at 7:00 p.m. in City Hall

ADJOURN



CITY COUNCIL MINUTES March 16, 2026, ~ 7:00 PM

Council Present: Stephen A. Condon- online, Andrea Monson, Jeff Paplow, and Brent Pavelko.

Council Absent: Heather Hussong- Reasoner

Others Present: Holly Rademacher – City Clerk, Matt Aden- Public Works Foreman, Carol Schulz- online, Justin Lessmen -Media, Mike Chepa- online and one caller- online.

CALL THE MEETING TO ORDER – The meeting was called to order at 7:00 pm by Mayor Pro Tem Monson.

PLEDGE OF ALLEGIANCE

AGENDA CHANGES/APPROVE AGENDA- A motion to approve the agenda with the addition under old business of semi parking, made by **Paplow/Pavelko**. All in favor. Motion carried.

APPROVAL OF MINUTES- A motion to approve minutes from March 2, 2026, as presented, made by **Condon/Pavelko**. All in favor. Motion carried.

APPROVAL OF FINANCIAL REPORT – A motion to approve year to date financials as presented made by **Pavelko/Paplow**. All in favor. Motion carried.

DEPARTMENT REPORTS – Department Reports were presented, with Rademacher stated the police department employees are attending emergency medical responder recertification this evening, she also informed the council that the application for grant funding from Finsteds office has been submitted, no questions and/or concerns were noted.

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each) –

AGENDA ITEM

- 1. Jackson County Assessors Invoice-** 2026 contracted assessment invoice from Jackson County Assessor was presented in the amount of \$12,636.75. Rademacher stated that this is the annual invoice for contracted service with the county for assessments. A motion to approve 2026 contracted assessments in the amount of \$12,636.75 was made by **Condon/Pavelko**, all yes, motion carried.
- 2. 2026 Seasonal Pay and Rates for Lakefield Aquatic Center-** The Recreation board is requesting the council's approval of the 2026 Lakefield Aquatic wages as follows Manager \$20\hr., Assistant \$16\hr., Lifeguards \$13 \hr. + .25 \yr. and Concessions \$9 \hr. + .25 \ yr. The wages are comparable to the surrounding area pools. Having a comparable wage for management will be more appealing to responsible adults. 2026 Rates as follows: family passes to \$160 for a family of 5 if there are additional members, they can be added for \$25, individual passes to \$95, senior \$80, punch card \$50, swimming lessons \$40, two-week family of five \$60 and general admission \$5. Rademacher stated the admissions did not increase this year, the board is hopeful for the surrounding town residents to get season passes so they would like to keep them affordable. A motion to approve **Pavelko/Paplow**, all in favor, motion carried.
- 3. 2026 General Engineering Service Proposal-** SEH submitted the yearly Supplemental Letter Agreement (SLA) to continue services for calendar year 2026 to provide general engineering, architectural, and other consulting services to the City of Lakefield on an "as requested" basis. This work may include items such as: Site plan review. Structural review. Reviewing infrastructure needs or issues. Preparing cost estimates for various projects. Mapping or development of sketch plans. Agency coordination (MnDOT, Jackson County, MDH, and MPCA). Planning services. Assisting in grant applications. Other city engineering related tasks as requested. It is understood that work under this agreement will be based on requests from the City Staff to Brent Kavitz or assigned representatives. In the past, the amount of city engineering work SEH completed for the City varied from year to year. We are proposing to keep the agreement the same amount as the past several years. The city would

be provided with a detailed invoice outlining the work that was completed. If there are larger projects that are developing during the year, we would provide a separate proposal to the City for that specific project. Services to be provided in calendar year 2026. The fee is hourly not-to-exceed \$10,000 including expenses and equipment without written approval from Client. A motion to approve 2026 Engineering service by SEH made by **Condon/Paplow** all in favor, motion carried.

OLD BUSINESS

1. **Semi Parking-** Council member Paplow stated he was contacted by a concerned citizen stating there is a semi driver that parks parallel on Broadway and when the semi goes to leave, they make an U-turn. They are concerned with the damage that can happen when turning, semi often cut through dirt, or the gravel and leave debris on the roadway. These areas can sink, break the edge of the pavement, or destroy drainage infrastructure. Rademacher will talk with chief Pohlman at the best approach for this driver who has had multiple complaints about him. Paplow and Pavelko stated that as the city there is not an adequate space the city owns for semi parking and feel this is not a city issue. Mayor Condon suggested the driver contact businesses outside the city limits for space (Elness, Grein, Cooperative Energy, Kozy Heat, Hohenstein) No Action at this time.
- 2.

INFORMATIONAL ITEMS

1. Other Board and Committee Reports

- a. **EDA Update** – Rademacher updated the council on the future of the lot at the end of main street, stating EDA is has finalized a development plan which includes south half of lot for housing and north half for businesses. Pavelko would like the EDA to continue to communicate with council on development because the easement is in place for public use only.
 - i. Next meeting April 10th at 12:00 pm
- b. **LPU Update**
 - i. Next meeting on March 17th at 4:00 pm
- c. **Park Update** –
 - i. Next meeting on April 13th at 4:30 pm
- d. **Planning & Zoning Update** -
 - i. Next meeting on March 30th at 4:30 pm

ANNOUNCEMENTS

1. **Next Council Meeting, Monday, April 6, 2026, at 7:00 p.m. in City Hall**
2. **Board of Appeal and Equalization Monday, April 6th, 2026, 7p.m. in City Hall**
3. **April is Child Safety Month in Lakefield!**

ADJOURNMENT – Motion to adjourn made by **Condon/Pavelko** to adjourn at 7:28 pm, all in favor, motion carried.

Respectfully submitted: Holly Rademacher

Attest:

Holly Rademacher- City Clerk

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
	Fortis Disability Withholding	24-Mar-26	Assurity Life Insurance Company	supplemental benefits	\$57.12
	AFLAC	23-Mar-26	Companion Life	supplemental benefits	\$208.46
	AFLAC	02-Mar-26	Companion Life	supplemental benefits	\$291.32
	FICA Tax Withholding	12-Mar-26	IRS	3.12.26 payroll	\$4,227.06
	Federal Withholding	12-Mar-26	IRS	3.12.26 payroll	\$3,286.34
	Medicare	12-Mar-26	IRS	3.12.26 payroll	\$1,435.06
	FICA Tax Withholding	26-Mar-26	IRS	3.26.26 payroll	\$3,831.48
	Federal Withholding	26-Mar-26	IRS	3.26.26 payroll	\$3,251.31
	Medicare	26-Mar-26	IRS	3.26.26 payroll	\$1,157.36
	Child Support/Adm Fee	12-Mar-26	MINNESOTA CHILD SUPPORT	3.12.26 payroll	\$25.84
	Child Support/Adm Fee	26-Mar-26	MINNESOTA CHILD SUPPORT	3.26.26 payroll	\$25.84
	MN Mutual Withholding	12-Mar-26	MINNESOTA LIFE	life insurance	\$4.90
	State Withholding	12-Mar-26	MINNESOTA REVENUE	3.12.26 payroll	\$1,851.50
	State Withholding	26-Mar-26	MINNESOTA REVENUE	3.26.26 payroll	\$1,803.98
	Sales Tax Payable	20-Mar-26	MN DEPT OF REVENUE	sales tax	\$87.00
	Sales Tax Payable	20-Mar-26	MN DEPT OF REVENUE	sales tax	\$5,519.00
	Sales Tax Payable	20-Mar-26	MN DEPT OF REVENUE	sales tax	(\$5,519.00)
	MN Paid Leave	12-Mar-26	MN Paid Leave	3.12.26 payroll	\$355.42
	MN Paid Leave	12-Mar-26	MN Paid Leave	3.12.26 payroll	\$95.92
	MN Paid Leave	26-Mar-26	MN Paid Leave	3.26.26 payroll	\$367.46
	PERA	12-Mar-26	P.E.R.A.	3.12.26 payroll	\$7,751.09
	PERA	26-Mar-26	P.E.R.A.	3.26.26 payroll	\$7,215.95
	Construction in Progress	23-Mar-26	SEH INC	engineering services	\$3,960.59
	Construction in Progress	12-Mar-26	SEH INC	WWTF- CA Services	\$30,706.20
	Hospitalization/Medical Ins	03-Mar-26	SW/WC SERVICE COOP HEALTH	health insurance	\$10,921.68
	Deferred Comp (ING)	12-Mar-26	VOYA INSTITUTIONAL TRUST CO	3.12.26 payroll	\$451.17
	Deferred Comp (ING)	26-Mar-26	VOYA INSTITUTIONAL TRUST CO	3.26.26 payroll	\$433.67
	Hospitalization/Medical Ins	12-Mar-26	WEX BANK	3.12.26 payroll	\$770.00
	Hospitalization/Medical Ins	26-Mar-26	WEX BANK	3.26.26 payroll	\$820.00
General	Permits/Fees/License	31-Mar-26	FIRST NATIONAL BANK	ACH file fee	\$45.00
General	Assessor Salary	23-Mar-26	JACKSON COUNTY ASSESSOR	contracted 2026 assessment	\$12,636.75
General	Building Janitorial	12-Mar-26	JACKSON COUNTY DAC	cleaning	\$51.76
General	Advertising	12-Mar-26	LIVEWIRE PRINTING COMPANY	ad in Jackson County visitor's	\$999.00
General	Utilities	12-Mar-26	LPU	utilities	\$347.55
General	General Supplies	12-Mar-26	MAYNARD S FOOD CENTER	bleach	\$11.38
General	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$245.83

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
General	Pest Control	12-Mar-26	PLUNKETT S	pest control 1 year	\$262.78
General	Telephone	03-Apr-26	SMBS	phones	\$157.11
General	Repairs & Maintenance	12-Mar-26	Thurmers Plumbing and Heating	city hall plumbing repair	\$577.68
General	Building Janitorial	12-Mar-26	Vestis	mats	\$91.61
City Clerk	Employer Paid Life	12-Mar-26	MINNESOTA LIFE	life insurance	\$7.20
Police	General Supplies	12-Mar-26	Arms Unlimited	bean bag shots	\$143.76
Police	Legal Fees	12-Mar-26	Bureau of Criminal	CJDN remote access	\$780.00
Police	Legal Fees	12-Mar-26	Carlson & Butzon LLP	criminal matters	\$1,065.00
Police	Vehicle Expense	12-Mar-26	COOPERATIVE ENERGY COOP	auto exp	\$360.46
Police	Education/Training/Travel	23-Mar-26	EMS CUSTOM EDUCATION LLC	EMR refresher	\$555.00
Police	Utilities	12-Mar-26	LPU	utilities	\$32.90
Police	General Supplies	12-Mar-26	MAYNARD S FOOD CENTER	trash bag	\$9.99
Police	Employer Paid Life	12-Mar-26	MINNESOTA LIFE	life insurance	\$10.80
Police	Preventative Health	12-Mar-26	SANFORD ND	post offer evaluations	\$185.00
Police	Preventative Health	12-Mar-26	SANFORD ND	post offer evaluations	\$372.00
Police	Preventative Health	12-Mar-26	SANFORD ND	post offer evaluations	\$185.00
Police	Telephone	03-Apr-26	SMBS	phones	\$31.08
Police	Vehicle Expense	12-Mar-26	STAPLES OIL	car washes	\$22.00
Police	Vehicle Expense	12-Mar-26	THE CORNER STATION	gas	\$75.25
Police	Telephone	23-Mar-26	VERIZON WIRELESS	phones	\$76.82
Police	Telephone	23-Mar-26	VERIZON WIRELESS	phones	\$80.02
Fire	Vehicle Expense	12-Mar-26	COOPERATIVE ENERGY COOP	auto exp	\$242.07
Fire	Vehicle Expense	12-Mar-26	CRYSTAL VALLEY COOP	cardtrol	\$39.04
Fire	Telephone	03-Apr-26	SMBS	phones	\$135.98
Fire/Ambulanc	Utilities	12-Mar-26	LPU	utilities	\$710.11
Fire/Ambulanc	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$653.54
Fire/Ambulanc	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$9.45
Street	General Supplies	23-Mar-26	C & B OPERATIONS LLC	hose fitting	\$24.20
Street	Vehicle Expense	12-Mar-26	COOPERATIVE ENERGY COOP	auto exp	\$583.56
Street	Vehicle Expense	12-Mar-26	CRYSTAL VALLEY COOP	cardtrol	\$335.14
Street	Equipment Maintenance	23-Mar-26	GDF ENTERPRISES, INC	snow blower cutting edge	\$183.52
Street	Equipment Maintenance	23-Mar-26	JANSMA REPAIR SERVICE	air filters, antifreeze, oil	\$94.45
Street	Building Improvements	12-Mar-26	LAKEFIELD LUMBER	plywood, screws tapcon	\$32.70
Street	Building Improvements	12-Mar-26	LAKEFIELD LUMBER	plywood, screws tapcon	\$4.30
Street	Building Improvements	12-Mar-26	LAKEFIELD LUMBER	plywood, screws tapcon	\$1.60
Street	Utilities	12-Mar-26	LPU	utilities	\$181.83

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Street	Street Light & Elect Main	12-Mar-26	LPU	utilities	\$482.56
Street	Street Light & Elect Main	12-Mar-26	LPU	utilities	\$327.19
Street	Utilities	12-Mar-26	LPU	utilities	\$219.46
Street	General Supplies	12-Mar-26	MAYNARD S FOOD CENTER	drinking water	\$13.77
Street	Employer Paid Life	12-Mar-26	MINNESOTA LIFE	life insurance	\$10.80
Street	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$433.70
Street	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$757.61
Street	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$9.45
Street	General Supplies	12-Mar-26	Schwalbach- Jackson	clip tension	\$5.99
Street	Repairs & Maintenance	12-Mar-26	SCHWALBACH- WINDOM	R&M parts	\$25.24
Street	Street CIP	12-Mar-26	SEH INC	SUIP Design services	\$68,862.00
Street	Flex Administration	30-Mar-26	WEX BANK	flex admin	\$27.50
Swimming	Permits/Fees/License	12-Mar-26	MN DEPT OF PUBLIC SAFETY	haz chemical inventory fee & haz	\$100.00
Swimming	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$14.47
Multi-Purpose	Utilities	12-Mar-26	LPU	utilities	\$285.81
Multi-Purpose	General Supplies	12-Mar-26	MAYNARD S FOOD CENTER	9V battery	\$8.99
Multi-Purpose	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$199.35
Multi-Purpose	Pest Control	12-Mar-26	PLUNKETT S	pest control 1 year	\$251.87
Multi-Purpose	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$94.62
Multi-Purpose	Telephone	03-Apr-26	SMBS	phones	\$41.03
Multi-Purpose	Building Janitorial	12-Mar-26	Vestis	mats	\$115.29
Parks	Utilities	12-Mar-26	LPU	utilities	\$186.97
Library	Building Janitorial	12-Mar-26	JACKSON COUNTY DAC	cleaning	\$212.78
Library	Utilities	12-Mar-26	LPU	utilities	\$188.61
Library	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$208.19
Library	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$13.63
Library	Building Janitorial	23-Mar-26	Vestis	mats	\$89.26
Library	Building Janitorial	12-Mar-26	Vestis	mats	\$81.44
Sewer Fund	General Supplies	23-Mar-26	BARGEN, DARRYL	paragon #2 grease	\$121.60
Sewer Fund	Chemicals and Chem Products	23-Mar-26	HAWKINS WATER TREATMENT	chemicals	\$30.00
Sewer Fund	Utilities	12-Mar-26	LPU	utilities	\$37.22
Sewer Fund	Utilities	12-Mar-26	LPU	utilities	\$2,147.64
Sewer Fund	Utilities	12-Mar-26	LPU	utilities	\$55.03
Sewer Fund	Utilities	12-Mar-26	LPU	utilities	\$29.88
Sewer Fund	Utilities	12-Mar-26	LPU	utilities	\$32.30
Sewer Fund	Permits/Fees/License	12-Mar-26	MINNESOTA POLLUTION	wastewater permit annual fees	\$1,450.00

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Sewer Fund	Permits/Fees/License	12-Mar-26	MN DEPT OF PUBLIC SAFETY	haz chemical inventory fee & haz	\$100.00
Sewer Fund	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$653.66
Sewer Fund	Contracted services	23-Mar-26	PEOPLESERVICE INC	wastewater monthly service	\$16,135.00
Sewer Fund	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$108.34
Sewer Fund	Postage	27-Feb-26	US POSTAL SERVICE	utility bills	\$179.03
Sewer Fund	Postage	12-Mar-26	US POSTAL SERVICE	annual box fee	\$123.34
Sewer Fund	Testing	12-Mar-26	USA BLUE BOOK	testing	\$81.61
Liquor Store	Liquor Purchases	23-Mar-26	BELLBOY CORP	liquor	\$373.75
Liquor Store	General Supplies	23-Mar-26	BELLBOY CORP	liquor	\$286.52
Liquor Store	Beer Purchases	12-Mar-26	BEVERAGE WHOLESALERS	beer	\$5,625.10
Liquor Store	Beer Purchases	12-Mar-26	BEVERAGE WHOLESALERS	beer	\$2,008.40
Liquor Store	Beer Purchases	23-Mar-26	BEVERAGE WHOLESALERS	beer	\$1,645.85
Liquor Store	Beer Purchases	23-Mar-26	BEVERAGE WHOLESALERS	beer	\$2,144.50
Liquor Store	Liquor Purchases	12-Mar-26	BREAKTHRU BEVERAGE	liquor	\$1,351.71
Liquor Store	Beer Purchases	23-Mar-26	BREAKTHRU BEVERAGE	beer	\$1,285.23
Liquor Store	Permits/Fees/License	03-Mar-26	CARDPOINTE	CC fees	\$1,329.13
Liquor Store	Beer Purchases	12-Mar-26	DOLL DISTRIBUTING LLC	beer	\$4,455.50
Liquor Store	Beer Purchases	12-Mar-26	DOLL DISTRIBUTING LLC	beer	\$2,318.71
Liquor Store	Beer Purchases	12-Mar-26	DOLL DISTRIBUTING LLC	beer	\$69.00
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	\$4,614.90
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	(\$38.00)
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	(\$124.25)
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	\$43.20
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	\$4,613.72
Liquor Store	Beer Purchases	23-Mar-26	DOLL DISTRIBUTING LLC	beer	(\$78.40)
Liquor Store	Misc Purchases Resale	23-Mar-26	Home City Ice Company	ice	\$158.06
Liquor Store	Liquor Purchases	12-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$1,749.04
Liquor Store	Beer Purchases	12-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$201.55
Liquor Store	Liquor Purchases	12-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$4,061.59
Liquor Store	Liquor Purchases	12-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$2,088.71
Liquor Store	Liquor Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$2,315.56
Liquor Store	Beer Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$46.15
Liquor Store	Liquor Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$1,120.43
Liquor Store	Beer Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$158.75
Liquor Store	Liquor Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	\$781.88
Liquor Store	Misc Purchases Resale	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	(\$66.09)

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Liquor Store	Liquor Purchases	23-Mar-26	JOHNSON BROTHERS LIQUOR	liquor store	(\$33.54)
Liquor Store	Advertising	12-Mar-26	LIVEWIRE PRINTING COMPANY	advertising	\$85.00
Liquor Store	Utilities	12-Mar-26	LPU	utilities	\$473.58
Liquor Store	Misc Purchases Resale	12-Mar-26	MAYNARD S FOOD CENTER	pop	\$140.80
Liquor Store	Misc Purchases Resale	12-Mar-26	MAYNARD S FOOD CENTER	pop	\$168.71
Liquor Store	Employer Paid Life	12-Mar-26	MINNESOTA LIFE	life insurance	\$3.60
Liquor Store	Liquor Sales -Off Sale	20-Mar-26	MN DEPT OF REVENUE	sales tax	\$5,519.00
Liquor Store	Utilities	25-Mar-26	MN ENERGY RESOURCES CORP	gas	\$94.74
Liquor Store	Liquor Purchases	23-Mar-26	PAUSTIS WINE COMPANY	wine	\$116.00
Liquor Store	Garbage Service	20-Mar-26	SCHAAP SANITATION	garbage service	\$11.85
Liquor Store	Repairs & Maintenance	12-Mar-26	Schwalbach- Jackson	parts to install card reader	\$4.92
Liquor Store	Repairs & Maintenance	12-Mar-26	Schwalbach- Jackson	parts to install card reader	\$7.99
Liquor Store	Telephone	03-Apr-26	SMBS	phones	\$160.99
Liquor Store	Liquor Purchases	23-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$1,685.13
Liquor Store	Liquor Purchases	12-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$182.39
Liquor Store	Liquor Purchases	12-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$272.01
Liquor Store	Liquor Purchases	12-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$147.41
Liquor Store	Liquor Purchases	12-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$463.99
Liquor Store	Liquor Purchases	12-Mar-26	SOUTHERN GLAZERS WINE &	liquor	\$2,011.84
Ambulance	General Supplies	12-Mar-26	AMERICAN WELDING & GAS,	oxygen cylinders	\$99.66
Ambulance	General Supplies	12-Mar-26	BOUND TREE MEDICAL	ambulance supplies	\$226.49
Ambulance	General Supplies	12-Mar-26	BOUND TREE MEDICAL	ambulance supplies	\$54.76
Ambulance	Vehicle Expense	12-Mar-26	CRYSTAL VALLEY COOP	cardtrol	\$317.94
Ambulance	Contracted services	12-Mar-26	ECP Services, LLC	ambulance billing service	\$1,076.44
Ambulance	Telephone	23-Mar-26	VERIZON WIRELESS	phones	\$76.82
					<u><u>\$260,504.89</u></u>

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
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Summary by Department	
n/a	\$ 85,393.72
Ambulance Fund	\$ 1,852.11
City Clerk	\$ 7.20
Council	\$ -
E D A	\$ -
Financial Manager	\$ -
Fire Department	\$ 417.09
Fire/Ambulance Bldg	\$ 1,373.10
General Government	\$ 15,426.45
Fire Dept Equipment	\$ -
Library	\$ 793.91
Liquor Store Fund	\$ 56,056.61
Multi-Purpose Building	\$ 996.96
Parks Department	\$ 186.97
Police Department	\$ 3,985.08
Special Assessments	\$ -
Property Taxes	\$ -
Sewer Fund	\$ 21,284.65
Street Department	\$ 72,616.57
Swimming Pools	\$ 114.47
Total	\$ 260,504.89

Summary by Fund	
GENERAL FUND	\$ 77,782.73
AMBULANCE FUND	\$ 1,852.11
BONDS	\$ -
CAPITAL IMPROVEMENTS	\$ 68,862.00
EDA	\$ -
FIRE DEPT EQUIPMENT	\$ -
FIXED ASSETS FUND	\$ -
GOLF COURSE	\$ -
MUNICIPAL LIQUOR FUND	\$ 56,056.61
RD STREET PROJECT-SEWER	\$ -
SEWER FUND	\$ 55,951.44
STREET PROJECT	\$ -
Total	\$ 260,504.89

Department Head Report

Date: April 6, 2026

Police – Lakefield Police Department participated in the following: 3/16 – Officer’s Behr and Stender, Chief Pohlman completed EMR recertification with LFD; 3/24 – Escorted JCC Boys Basketball team through Lakefield enroute to State Tournament; and 3/26 – Jackson County Monthly Child Protection Meeting. Calls for Service attached.

Ambulance- Ambulance had 19 calls for service in March. 0 so far in April. 58 calls for service so far in 2026, which is on par with the first quarter of 2025.

Fire- Nothing new to report.

Liquor- Nothing new to report.

Street – Jetted storm intakes around town. Started pothole fixing with cold asphalt. Preparing for opening of parks and pool. Turf restoration. Timmer is back to full time work with restrictions. Getting Seal coat quotes. General maintenance on equipment and vehicles. Crack sealed walking trail.

Clerk – Attending lots of video calls for BS&A in preparation for conversion on April 26th. Submitted applications for grant funding to Klobuchar and Smith. Meeting for 90% design on 2026 street improvement project. Completed workers compensation review and insurance renewal.

Finance- Getting closer to wrapping things up with the auditors. Continue to work with BS&A on conversion and set to go live on April 26th.

Lakefield Police Department

3-16 to 4-2-2026 CFS Report

Printed on April 2, 2026

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
03/30/26 12:57:13	JSOCFS2026031655	911 : 911 CALL	804 3RD AVE N, LAKEFIELD, MN 56150	40

911 : 911 CALL Total: 1

03/23/26 15:36:27	JSOCFS2026031504	ANIMAL-CALL : Animal Call	402 W MENAGE AVE, LAKEFIELD, MN 56150	40
03/26/26 17:04:00	JSOCFS2026031582	ANIMAL-CALL : Animal Call	5TH AVE W, LAKEFIELD	42
03/19/26 20:20:44	JSOCFS2026031434	ANIMAL-CALL : Animal Call	210 BUSH ST APT 4, LAKEFIELD, MN 56150	42

ANIMAL-CALL : Animal Call Total: 3

03/18/26 23:05:16	JSOCFS2026031414	ASSAULT : Assault	█ 3RD AVE N, LAKEFIELD	42
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ASSAULT : Assault Total: 1

03/22/26 11:47:48	JSOCFS2026031482	ASSIST-PUB : Public Assist	403 BUSH ST, LAKEFIELD, MN 56150	42, 382
03/28/26 13:51:35	JSOCFS2026031614	ASSIST-PUB : Public Assist	Intersection of FUNK AVE and WALTERS ST, LAKEFIELD, MN 56150	45

ASSIST-PUB : Public Assist Total: 2

03/26/26 09:33:34	JSOCFS2026031572	BACKGROUND : Background Check	301 MAIN ST, LAKEFIELD	40
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BACKGROUND : Background Check Total: 1

03/26/26 17:09:55	JSOCFS2026031584	BURGLARY : Burglary	█ BUSH ST, LAKEFIELD	40
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BURGLARY : Burglary Total: 1

03/30/26 10:45:27	JSOCFS2026031653	CIVIL DISP : Civil Dispute	403 BUSH ST, LAKEFIELD, MN 56150	40
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CIVIL DISP : Civil Dispute Total: 1

04/02/26 10:24:04	JSOCFS2026041708	DAM PROP : Damage to Property	403 BUSH ST, LAKEFIELD, MN 56150	40
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DAM PROP : Damage to Property Total: 1

03/20/26 07:51:12	JSOCFS2026031444	DIRECTED PATROL : Directed Patrol	703 MILL RD E, LAKEFIELD, MN 56150	40
03/30/26 19:03:35	JSOCFS2026031665	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	40

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
04/01/26 19:53:50	JSOCFS2026041699	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	43
03/24/26 20:30:07	JSOCFS2026031535	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	43
03/23/26 19:33:29	JSOCFS2026031510	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	43

DIRECTED PATROL : Directed Patrol Total: 5

03/18/26 23:31:09	JSOCFS2026031415	FOLLOW-UP : Follow-up/Report	█ 3RD AVE S, LAKEFIELD, MN 56150	42
03/19/26 20:12:01	JSOCFS2026031433	FOLLOW-UP : Follow-up/Report	█ 3RD AVE S, LAKEFIELD, MN 56150	42

FOLLOW-UP : Follow-up/Report Total: 2

03/25/26 12:30:00	JSOCFS2026031553	FUNERAL ESCORT : Funeral Escort	1000 PROSPECT LN, JACKSON, MN 56143	40, 34
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FUNERAL ESCORT : Funeral Escort Total: 1

03/20/26 10:02:11	JSOCFS2026031449	GARBAGE : Unlawful Deposit of Garbage	509 SUMMER LN, LAKEFIELD, MN 56150	40
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GARBAGE : Unlawful Deposit of Garbage Total: 1

03/21/26 12:42:09	JSOCFS2026031465	HARASS : Harassment	301 MAIN ST, LAKEFIELD, MN 56150	42
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HARASS : Harassment Total: 1

03/27/26 11:06:28	JSOCFS2026031597	INFORMATION : Exchange Information	LAKEFIELD GOLF COURSE, LAKEFIELD	40
03/18/26 18:48:21	JSOCFS2026031404	INFORMATION : Exchange Information	43710 850TH ST, LAKEFIELD, MN 56150	42

INFORMATION : Exchange Information Total: 2

03/26/26 12:38:26	JSOCFS2026031576	JUV REL : Juvenile Related	703 MILL ROAD EAST, LAKEFIELD, MN 56150	40
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JUV REL : Juvenile Related Total: 1

03/17/26 17:46:35	JSOCFS2026031382	OPEN - DR : Open door	906 REID ST, LAKEFIELD, MN 56150	42
03/31/26 21:39:21	JSOCFS2026031687	OPEN - DR : Open door	112 MAIN ST, LAKEFIELD, MN 56150	43

OPEN - DR : Open door Total: 2

03/20/26 14:08:51	JSOCFS2026031455	ORDINANCE VIOLATION : Ordinance Violation	404 MAIN ST, LAKEFIELD	40
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ORDINANCE VIOLATION : Ordinance Violation Total: 1

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
03/18/26 19:32:33	JSOCFS2026031410	PROP-FOUND : Found Property	Intersection of NORTH GRIFFIN ST and 5TH AVE N, LAKEFIELD, MN 56150	42
03/19/26 20:28:18	JSOCFS2026031435	PROP-FOUND : Found Property	604 3RD AVE N, LAKEFIELD, MN 56150	42

PROP-FOUND : Found Property Total: 2

03/20/26 11:31:57	JSOCFS2026031451	PROP-LOST : Lost Property	413 3RD AVE N, LAKEFIELD	40
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PROP-LOST : Lost Property Total: 1

03/30/26 16:31:46	JSOCFS2026031661	Public Assist : Public Assist	301 MAIN ST, LAKEFIELD, MN 56150	40
03/28/26 16:22:30	JSOCFS2026031622	Public Assist : Public Assist	48751 840TH ST, LAKEFIELD, MN 56150	45
03/28/26 16:08:37	JSOCFS2026031621	Public Assist : Public Assist	46595 818TH ST, LAKEFIELD, MN 56150	45

Public Assist : Public Assist Total: 3

03/25/26 11:23:24	JSOCFS2026031552	SUSP - ACTIVITY : Suspicious Activity	401 BUSH ST, LAKEFIELD	40
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SUSP - ACTIVITY : Suspicious Activity Total: 1

03/30/26 18:26:41	JSOCFS2026031664	THEFT : Theft	409 BROADWAY AVE, LAKEFIELD, MN 56150	40
03/28/26 11:49:16	JSOCFS2026031613	THEFT : Theft	914 WALTERS ST, LAKEFIELD, MN 56150	45

THEFT : Theft Total: 2

04/01/26 08:17:19	JSOCFS2026041688	TRAFFIC STOP : Traffic Stop	Intersection of 820TH ST and 460TH AVE, LAKEFIELD, MN 56150	40
03/29/26 08:53:26	JSOCFS2026031635	TRAFFIC STOP : Traffic Stop	Intersection of FUNK AVE and HUNTER ST, LAKEFIELD	45
03/29/26 10:26:55	JSOCFS2026031637	TRAFFIC STOP : Traffic Stop	Intersection of 4TH AVE N and MILWAUKEE ST, LAKEFIELD	45
03/28/26 09:18:25	JSOCFS2026031611	TRAFFIC STOP : Traffic Stop	Intersection of 860TH ST and HWY 86, LAKEFIELD, MN 56150	45

TRAFFIC STOP : Traffic Stop Total: 4

03/28/26 15:12:35	JSOCFS2026031620	Vacation Watch : Checks on properties when owners are gone	██████████, LAKEFIELD, MN 56150	45
03/28/26 15:03:19	JSOCFS2026031618	Vacation Watch : Checks on properties when owners are gone	██████████, LAKEFIELD, MN 56150	45

CFS Date/Time	CFS #	Code : Description	Address	Primary Units
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Vacation Watch : Checks on properties when owners are gone Total: 2

03/16/26 13:20:52	JSOCFS2026031364	WELFARE : Concern for Welfare	■■ BUSH ST, LAKEFIELD, MN 56150	40
03/20/26 18:00:16	JSOCFS2026031458	WELFARE : Concern for Welfare	■■ N HWY 86, LAKEFIELD, MN 56150	42
03/17/26 08:59:55	JSOCFS2026031370	WELFARE : Concern for Welfare	■■ BUSH ST APT ■, LAKEFIELD	42, DISP

WELFARE : Concern for Welfare Total: 3

Total Records: 45

RESOLUTION NO. 26-11
2026 STREET AND UTILITY IMPROVEMENT PROJECT
APPROVING PLANS AND SPECIFICATIONS AND
ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council on November 17, 2025, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of the **2026 Street and Utility Improvement Project**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAKEFIELD, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that online bids will be received by the City Clerk until **10:00 a.m. on Friday, May 1, 2026**, at which time they will be publicly opened and read aloud via Microsoft Teams Meeting by the City Clerk and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Monday, **May 4, 2026**, in the council chambers of the Lakefield City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 6th day of April 2026.

Stephen A Condon - Mayor

Holly Rademacher - City Clerk

MIDSTATES

EQUIPMENT & SUPPLY

606 County Rd. #1
Mountain Lake, MN 56159
Tel. (507) 427-3807
Fax (507) 427-3709
Toll Free 1-800-929-3807

March 4, 2026

City of Lakefield
Attn: Matt
301 Main Street
Lakefield, MN 56150
507-360-8019
clerk@lakefieldmn.com

Matt,

Thank you for giving us the opportunity to quote material and equipment for your asphalt maintenance needs. Listed below are the prices for the material you are interested in.

Maxwell Nuvo Elite B – In PolySkin Small Packaging (Direct Fire)

- 1 pallet, estimated at 1,932 lbs. @ \$0.99/lb. = \$1,912.68 – FOB Mountain Lake, MN
*pounds are approximate – total pounds and invoice will depend on the total pallets & pallet weights

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Midstates Equipment & Supply may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Midstates Equipment & Supply reserves the right, without penalty from Owner, to stop service or shipment if the Owner does not make payments to Midstates Equipment & Supply when due. This Proposal/Contract may be withdrawn by Midstates Equipment & Supply if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ PO# _____

Signature _____

Signature _____

Please do not hesitate to call me if you have any questions.

Sincerely,

Brandon Green
Brandon Green
MIDSTATES EQUIPMENT & SUPPLY
BG^(ab)

UP TO \$200 OFF Select Online Outdoor Power Equipment



Mankato 9PM 56001

W.



Mankato 9PM 56001

Shop All Services DIY Log In

CART (11)

Share

Pickup and Delivery Options

Choose an option to change all items in your cart (if available)

Pickup

Delivery

All items available

All items available

Select All

Remove

Save to List

Save for Later

Feedback

Delivery

Delivering to 56001 (2 items)

Your Delivery Cost: \$55.00

This cost covers all Delivery items in your cart.



Crafcro

Flex-A-Fill Pallet 30 lbs. Cartons Hot-Applied Asphalt Crack Sealant (45-Boxes/Pallet)

Model #34160HD

\$1,800.00

[Click here to chat!](#)



Crafcro

Flex-A-Fill 30 lb. Box Black Pavement Crack Repair Sealant

Model #33572-3

\$500.00
(\$50.00/item)



-	10	+
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Recently Viewed



Crafcro Flex-A-Fill Pallet
30 lbs. Cartons Hot-...

★★★★★ (4)

\$1,800⁰⁰ /pallet

[Add to Cart](#)

Loading Recommendations

Your Order

Subtotal	\$2,300.00
Delivery	\$55.00
Estimated Sales Tax*	---
Total	\$2,355.00

Have a Promo Code?

Checkout

Check Out Quickly With



* Delivery fees are calculated at the lowest rate available. Other delivery options may be available in checkout.

Feedback



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Easy In-Store and Online Returns

Read Our [Return Policy](#).



Get Up to \$100 Off

Get a Home Depot Credit Card and receive **\$25 off** your qualifying purchase

[Apply Now](#)

Item Total

Savings

New Total

Let Us Know if You Need Help

See our [Online FAQs](#) or phone us:

Online Customer Support: [1-800-430-3376](tel:1-800-430-3376)



Date: April 6, 2026
TO: Honorable Mayor and Council Members
FROM: Roger D. Pohlman, Police Chief
RE: Agenda Report for Approval of Repair Quote for Squad #19

Agenda Item: Approval of Repair Quote for Squad #19

Discussion: Squad #19 is a 2019 Ford Taurus Police Interceptor with approximately 49,000 miles on the squad. We noticed a anti-freeze leak and also that the vehicle defroster and heater were not getting as warm as they previously did. Higley Ford inspected Squad 19 and reported that the water-pump is failing and needs to be replaced. Attached is an estimate of \$2,274.51 to replace the water-pump in Squad #19. (Joe – Service Manager for Higley, reported that the water-pump is behind the timing belt and takes 11 hours to replace).

Funding: Police Vehicle Maintenance Budget – General Fund.

Attachments: - Estimate dated March 18, 2026.

Options: Approve the repair.
Deny.

Recommendation: Approve the water-pump repair for Squad #19 in the amount of approximately \$2,274.51.

LAKEFIELD POLICE

Mar 18, 2026 07:04 AM

Home:
 Mobile:
 Work:
 Email:

YMMS: 2019 Ford Police Interceptor Sedan Base
 Engine: 3.7L
 License:
 VIN:
 Odometer:

TYPE	DESCRIPTION	PART #	QTY	PRICE	RATE	HOURS	LINE TOTAL
Labor	WATER PUMP - Remove & Replace Normal - [Includes: R&I Timing Chain.]	-	-	-	\$145.00	11.0	\$1,595.00
Parts	WATER PUMP 3.7L Eng - [Includes: Gasket.]	DG1Z 8501 D	1.0	\$161.35	-	-	\$161.35
Parts	SMALL PARTS		1.0	\$201.35	-	-	\$201.35
Labor	DIA	-	-	-	\$145.00	1.0	\$145.00
Parts	FLUIDS		1.0	\$100.00	-	-	\$100.00

Labor:	\$1,740.00
Parts:	\$482.70
Shop Supplies:	\$40.00
Hazardous Materials:	\$0.00
Labor Taxes:	\$0.00
Parts Taxes:	\$31.81
TOTAL:	\$2,274.51

Customer Signature: _____



Date: April 6, 2026
TO: Honorable Mayor and Council Members
FROM: Roger D. Pohlman, Police Chief
RE: Agenda Report for Approval of Delineator Posts Purchase

Agenda Item: Approval Purchase of Ten (10) Delineator Posts for Bike Rodeo

Discussion: Lakefield Police Department will be hosting a Bicycle Rodeo on June 6, 2026 at the North City Park. LPD desires to make the bike rodeo an annual event in an effort to enhance the safety of our community youth, while operating bicycles or foot scooters in our community. LPD has received a Remick Foundation Grant to purchase bicycle safety materials, door prizes, safety trinkets and refreshments.

The delineator posts will be utilized to hold traffic signs. While researching bike rodeo websites, the cost for 10 traffic signs and posts was quoted as \$2,000 plus. LPD was able to locate a local vendor to make the aluminum traffic signs, at a cost of \$175, that can be mounted on the delineator posts which are quoted as \$33/post and \$165 shipping (unique size and ten pound base per sign) for a total of \$496.50 for 10 delineator posts.

Request approval of LPD Forfeiture Funds to cover the delineator post cost of \$496.50.

Funding: Police Department Forfeiture Funds.

Attachments: - Estimate/Invoice – Uline Delineator Posts.
- Delineator Post Description

Options: Approve the Purchase.
Deny.
Propose other funding source.

Recommendation: Approve the purchase of 10 Delineator Posts from ULINE in the amount of \$496.50 from Police Forfeiture Funds.

Delineator Post with Base - 45", Blue



[More Images](#)

Weighted post diverts traffic in parking lots.

- Detachable rubber base.
- Molded-in handle for portability.
- Reflective - 3" high-intensity bands for visibility.

SPECIFY COLOR:

MODEL NO.	HEIGHT	DESCRIPTION	PRICE EACH		COLOR	IN STOCK SHIPS TODAY
			1	3+		
H-2391BLU	45"	Standard Post w/ 10 lb. Base	\$35	\$33	<input checked="" type="checkbox"/> Blue	1 <input type="text"/> <input type="button" value="ADD"/>

Meets MASH and MUTCD Standards

[+ Additional Info](#) [+ Shopping Lists](#) [Request a Catalog](#)

REVIEW AND SUBMIT

CART ADDRESS SHIPPING PAYMENT **REVIEW AND SUBMIT**

Submit Order

Billing Address	Shipping Address Change	Shipping Change	Payment Change
LAKEFIELD POLICE DEPT PO BOX 900 LAKEFIELD, MN 56150-0900 Uline Account #: 28713064 Order Placed by: ROGER POHLMAN	LAKEFIELD POLICE DEPT 301 MAIN ST LAKEFIELD, MN 56150-1200	UPS Ground Delivery Time: 1 day Ships: Today Delivers on: 04/03/2026 Ships From: HUDSON, WI Add Special Instructions	Invoice Me - Pay within 30 days Add PO# Add Priority code ?

Model #	Description	Unit Cost	Qty	Ext. Cost	Tax ?
H-2391BLU	Delineator Post with Base - 45", Blue	\$33.00 / EA	10	\$330.00	<input type="checkbox"/>

You qualify for a free item! [Select here.](#)

Subtotal = \$330.00
 Tax = \$0.00
 Shipping/Handling = \$166.50
Total = \$496.50

[Pricing Request](#) [?](#)

Text me order updates from Uline. [?](#)
[Add Mobile Number](#)

Submit Order

By placing your order, you agree to Uline's [Terms and Conditions](#)

Minnesota Municipal Utilities
Association
600 Highway 169 S, Ste 701
Saint Louis Park, MN
55426-1200
7635511230
accounting@mmua.org



BILL TO
Rachel Kruger
Lakefield Public Utilities
PO Box 1023
Lakefield, MN 56150-1023

INVOICE 68706

DATE 04/01/2026 TERMS Net 30

DUE DATE 05/01/2026

DESCRIPTION	QTY	RATE	AMOUNT
Safety Management Program Q2 2026	0.25	16,230.00	4,057.50
Job Training & Safety Programs - Electric Division Q2 2026	0.25	2,565.00	641.25
Contact MMUA if you need assistance with payment. Printed checks are always accepted as well.			
		SUBTOTAL	4,698.75
		TAX (6.875%)	0.00
		TOTAL	4,698.75
		TOTAL DUE	\$4,698.75

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

going to council for approval 4-6

Total Invoice \$7,983.87
Invoice Number 7358309
Invoice Date 3/10/26
Sales Order Number/Type 5087604 SL
Branch Plant 56
Shipment Number 6114375

Sold To: 109020
ACCOUNTS PAYABLE
CITY OF LAKEFIELD
PO BOX 900
Lakefield MN 56150-0900

Ship To: 123955
CITY OF LAKEFIELD
301 Main St
Waste Water Treatment Plant
PO Box 251
Lakefield MN 56150-1200

Table with 7 columns: Net Due Date, Terms, FOB Description, Ship Via, Customer P.O.#, P.O. Release, Sales Agent #

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Demurrage charges may be invoiced if not returned timely.

Container Barcodes: 089101, 094664, 123151, 124637

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Related Order #: 5087604

Table with 11 columns: Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price

Tax Rate 0 %
Sales Tax \$0.00

Invoice Total

Continued on next page

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263
WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com
Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402
Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com
CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice **\$7,983.87**
Invoice Number 7358309
Invoice Date 3/10/26
Sales Order Number/Type 5087604 SL
Branch Plant 56
Shipment Number 6114375

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
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Continued from previous page

Demurrage charges may be invoiced if not returned timely.

Container Barcodes: 075312, 093325, 094214, 113527

4.001	699913	150 LB Chlorine Cylinder	N	4.0000	CY	\$0.0000	RT	.0 LB	\$0.00
		CYL 3AA480		4.0000	RT			400.0 GW	

Related Order #: 5087604

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

JR
OK

Page 2 of 2

Tax Rate 0 %
Sales Tax \$0.00

Invoice Total **\$7,983.87**

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263
WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com
Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402
Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com
CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 2445639