



CITY COUNCIL AGENDA May 6, 2024, ~ 7:00 PM

Preliminary agenda; subject to change. The Council will set a final agenda at the meeting.

CALL THE MEETING TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA/CHANGES

APPROVAL OF MINUTES – April 22, 2024- pg.2-4

APPROVAL OF FINANCIAL REPORT – pg.5-12

DEPARTMENT REPORTS – pg.13-18

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each)

AGENDA ITEMS:

1. **Body Worn Cameras Quote- pg. 19-21**
2. **Completion of Probationary Officer Status-pg.22**
3. **Indoff Invoice-pg.23**
4. **Jackson County Historical Society Special Event Permit-pg.24**
5. **Itsy Bitsy Farm Peddlers License- pg.25-26**
6. **Resolution 24-14 2024A Utility Bond-pg.27-41**
7. **Resolution 24-15 2024B Utility Bond-pg.42-56**
8. **SummerFest Special Event Permit- pg.57-61**
9. **Seeding of Grein Addition**

OLD BUSINESS

INFORMATIONAL ITEMS

1. **Other Board and Committee Reports**
 - a. **EDA Update –**
 - i. Next meeting May 10th at 12:00 pm
 - b. **LPU Update**
 - i. Next meeting on May 21st at 4:00 pm
 - c. **Park Update –**
 - i. Next meeting on May 13th at 4:30 pm at the North Park
 - d. **Planning & Zoning Update -**
 - i. Next meeting on May 27th 4:30 pm

CLOSED SESSION

1. The Council will be closing the meeting in accordance with Minnesota Statute § 13D.05, subd. 3(c) to consider offer for the purchase or sale of property known as Grein Addition Block 3, Lot 1.

RETURN TO OPEN SESSION

1. Action from Closed Session (if needed)

ANNOUNCEMENTS

1. **Next Council Meeting, Monday, May 20, 2024, at 7:00 p.m. in City Hall**

ADJOURN



CITY COUNCIL MINUTES April 22, 2024, ~ 7:00 PM

Council Present: Stephen A. Condon, Andrea Monson, Nathan Hall, Heather Hussong-Reasoner and Brent Pavelko.

Council Absent:

Others Present: Holly Rademacher – City Clerk, Roger Pohlman – Chief of Police-online, Nathan Stender- Police, Karla Ambrose- County Assessor, Taylor Dunker- County Assessor, Richard Doesher, Dennis Bannister- County Appraiser, Ashley Stammer- County Appraiser, Carol Schulz, Justin Lessman -Media, Wayne Tannernbaum- Pivot Group-HIS and 2 callers online.

Board of Equalization opened at 7:00 pm- Ambrose stated in order to evaluate the accuracy and uniformity of assessments within the state and to ensure compliance with property tax laws, the Minnesota Department of Revenue conducts an annual sales ratio study. The Sales Ratio Study is required by Minnesota Statute 270.12. The study measures the relationship between appraised values and actual sale prices, indicating both of the level of assessment (how close appraisals are to market value on an overall basis) and the uniformity of assessment (how close individual ratios are to the median ratio and each other). As a mathematical expression, a sales ratio is the assessor's estimated market value (EMV) of a property divided by its sales price, as seen here: $\text{Sales Ratio} = \frac{\text{Assessor's Estimated Market Value}}{\text{Sales Price}}$. The Sales Ratio Study is the accumulation of the ongoing process of collecting and verifying sales information. The State of Minnesota requires the reporting of sales information on an electronic Certificate of Real Estate Value (eCRV) in Minnesota Statute 272.115. Assessors must verify and review sales information reported through eCRV before it can be used in the study. Sales must meet certain criteria to be included in the study. These sales are then summarized and analyzed to make generalizations about the market and the assessment for the Sales Ratio Study. The Department of Revenue's Property Tax Data & Analysis Unit and Property Tax Compliance Officers (PTCOs) perform and review the Sales Ratio Study, working closely with county assessors and staff. Homestead Exclusion Limit \$95,000 and tops out at \$517,200 (currently payable 2024 is \$76,000 and tops out at \$413,800). The city of Lakefield had 2 sales of commercial property with 46.31% which will have an increase of 20% in 2024 assessment 2025 pay. For residential, 24 sales with a 93.78% sales ratio with no value change. Ambrose brought to the council's attention 3 properties that would like consideration to change in proposed value. Property parcel 24.321.0030 requested a property increase due to upgrades, parcel 24.321.0870 requested a decrease to house fire and parcel 24.033.1200 requested a decrease in value due to the building being in average condition and property is currently listed for sale with asking price being at market value. Tannernbaum explained that the company uses a sales comparison approach that indicates the property is over-valued. Provided in the packet are comparable sales but with the limited building in the area the criteria included the greater MN. Ambrose stated she communicated with the appraiser from 5 of the comps and the result was that she would not be able to justify the decrease in value due to not being good sales. A motion to approve parcels 24.321.0030 and 24.321.0870 values to be changed as recommended by Jackson County Assessor and send parcel 24.033.1200 to the Jackson County Board of Equalization for further review and decision made by **Hall/Pavelko** all yes, motion carried.

CALL THE MEETING TO ORDER – The meeting was called to order at 7:30 pm by Mayor Stephen A. Condon.

PLEDGE OF ALLEGIANCE

AGENDA CHANGES/APPROVE AGENDA- A motion to approve the agenda as presented, made by **Reasoner/Monson**, all in favor, motion carried.

APPROVAL OF MINUTES- A motion to approve minutes from April 8th, 2024, as presented, made by **Hall/Pavelko**, all in favor, motion carried.

APPROVAL OF FINANCIAL REPORT – A motion to approve financial statements year to date as detailed in packet with variances noted taxes, grants not received, insurance and legal fees made by **Hall/Monson** all in favor, motion carried.

DEPARTMENT REPORTS – Department Reports were presented no additional questions or concerns were noted.

SCHEDULED/UNSCHEDULED GUESTS (limit 5 minutes each) –

AGENDA ITEMS:

- 1. 2nd Reading of Policy 423-** Chief Pohlman stated Minnesota Statute 626.8473 Portable Recording Systems Adoption; Written Policy Required, states that prior to implementation, the Police Department and

jurisdiction wishing to implement Body Worn Cameras, must allow for public comment and the governing body with jurisdiction over the budget of the law enforcement agency must provide an opportunity for public comment at a regularly scheduled meeting. The first reading occurred on April 8th, 2024, with no public comment during the public comment time. Lakefield Police Department held the following community conversations/briefings that included Body Worn Cameras and the draft policy: November 16, 2023 – Lakefield Library from 1500 – 1700, three people in attendance. February 5, 2024 – Senior Dining from 1130 – 1300, approximately 15 people in attendance. LPD Facebook page also informs the community of the option to review and comment on the policy. To date (April 19th, 2024) we have received no negative comments and general clarification requests. Upon clarification no further comments received. A motion to approve Policy 423-Portable Audio/Video recorders and permit LPD to request to get quotes for body worn cameras made by **Hall/Monson** all yes, motion carried.

2. **WWGoetsch Quote for WWTP-** A invoice for \$1,800 from WWGoetsch was provided for repair work done to the pump located at the wastewater treatment plant. This pump will be placed after construction at the west lift station. A motion to approve WWGoetsch invoice in the amount of \$1,800 made by **Pavelko/Reasoner** all yes, motion carried.
3. **HydroKlean Invoice-** Invoice in the amount of \$11,610 from Hydro Klean for work completed in 2022. The capability of CIPP Lining the existing 10" sanitary sewer located along Mill Road was initially determined to be feasible after a light cleaning of the system which was included as part of the bid. This determination was based on the televising that occurred in 2017. From the time of the televising to the time of CIPP installation (5 years), the calcium build up had reduced the inside diameter of the pipe drastically and the planned light cleaning of the existing pipe would not be sufficient to correctly CIPP line the needed sections. Thus, multiple hours of heavy cleaning with specialized pipe cleaning equipment were needed to prepare the pipe for CIPP Lining as per the request. A motion to approve invoice from Hydro Klean in the amount of \$11,610 made by **Monson/Hall** all yes, motion carried.
4. **Kruger Construction Invoice-** Kruger Construction submitted a pay request for work completed in the City Hall remodel project in the amount of \$7,756.51 with a change from previous pay request to have additional retainage in the amount of \$5,619. Rademacher stated that with the retainage and one smaller pay request will complete the project. A motion to approve the pay request to Kruger Construction in the amount of \$7,756.51 made by **Hall/Reasoner** all yes, motion carried.
5. **Recommendation from Park Board for Hiring Manager-** Park board would like the council to consider hiring Rily Curry for manager of aquatic center for 2024 season. He helped with management in the 2023 season and did exceptional not only with the employees but also the patrons. A motion to approve the hiring of Riley Curry for manager of aquatic center at \$18 per hour made by **Hall/Monson** all yes, motion carried.
6. **Recommendation from Hiring Committee for Deputy Clerk-** The hiring committee would like to recommend the hiring of Brenna Dycus as Deputy Clerk. Mayor Condon stated there were 26 applicants for the position, after reviewing the applications and resumes the committee interviewed 5 candidates. There were 2 candidates that stuck out with great potential, the committee believed either candidate would succeed in the position of Deputy Clerk. The committee discussed it in detail and made the decision on Brenna. Chief Pohlman conducted a background check in accordance with M.S 299C the records check did not indicate anything that would prevent the employment or data that would reflect poor moral character that would reflect poorly on the City. She is eager, positive and has a passion for Lakefield. A motion to approve the hire of Brenna Dycus as customer service deputy clerk at grade 3 step 1 (\$21.54 per hour) made by **Reasoner/Pavelko** all yes, motion carried.
7. **SummerTreats Ice Cream Truck peddlers license-** The peddler's license for Brooke and Corey Hanson and Sumer Skhool Treats is for conducting business in the City of Lakefield selling ice cream treats from a ice cream truck! A motion to approve peddlers license for Brooke and Corey Hanson of Sumer Skhool Treats made by **Hall/Reasoner** all yes, motion carried.
8. **Channel 70 consideration-** Rademacher would like the council to consider discontinuing the local Lakefield channel due to the expense of upgrading, changes in technology and other local resources. She reached out to a neighboring town who just upgraded their equipment, and it was close to \$20,000, she also reached out to the City IT guy, and he is not a cable technician but would be willing to help with some set up, he quoted \$1,500. With the ever changing in technology, she would like to see the channel be discontinued and spread the word by other resources. Council member Pavelko asked if there was a way to see how many customers watch the channel, there is no way to get numbers. Rademacher stated the channel had not been functioning correctly for many months and has received few calls. Rademacher suggested that if church services need to be played, we would have the capability to stream to the website and Facebook. This would be accessible all

day and every day. A motion to discontinue channel 70 Lakefield local channel made by **Pavelko/Monson** all yes, motion carried.

9. **CO #5 WWTP-** The change order for wastewater treatment plant includes: Removing the work and materials associated with coating the oxidation ditches. Extending the down spouts on the service building away from the foundation. Adding a passive vent to the grit room. The addition of concrete to fill the void under the basement of the service building. Total change in contract price is a deduct of \$44,341.00, no change in contract time. A motion to approve CO#5 in the amount of \$44,341 made by **Reasoner/Monson** all yes, motion carried.
10. **Consider spending limit for golf course-** Golf Course committee would like to decrease the spending limit for golf course department heads to get the expense under control and have oversight of the spending. There have been many instances of multiple invoices from the same vendor days apart for \$1,500 and that is very concerning. The department heads have been advised that the spending limit was set at \$1,500 and if the project or item was more than allowed would need to be presented to council for approval, the loophole was found and continue to go around the proper procedure that was set. Hall would like to see the spending limit be lowered and asked Rademacher what a fair dollar amount would be. Rademacher suggested \$500 per project and or item. Monson would like to see a second signature on purchases over \$500 up to \$1,500 and if would exceed \$1,500 would need to come to the council for approval. Pavelko stated the council needs to get a handle on the spending of enterprise account for it cannot be treated like a private account. The account has not shown a great profit yet and we need to be reserved when spending taxpayers' dollars. Reasoner will inform the department heads of the change of spending and the procedure. Much discussion was had. A motion to approve decreasing spending limit of department head of the golf course to \$500 per project or item, purchases over \$500 require a second signature by a golf course committee member up to \$1,500 and if exceeds \$1,500 will need council approval made by **Hall/Monson** all yes, motion carried.

OLD BUSINESS

1. Council member Monson would like to re-address the uneven sidewalks on main street. Rademacher will reach out to Lance- Public Works foreman to see what information has been obtained. Also, Monson would like to make sure that the public works crew has the parks ready for residents, specifically the basketball hoops.

INFORMATIONAL ITEMS

1. **Other Board and Committee Reports**
 - a. **EDA Update –**
 - i. Workshop with council May 6th at 6:00 pm
 - ii. Next meeting May 12th at 12:00 pm
 - b. **LPU Update-**
 - i. Next meeting on May 21st at 4:00 pm
 - c. **Park Update –**
 - i. Next meeting on May 13th at 4:30 pm
 - d. **Planning & Zoning Update -**
 - i. Next meeting on April 29th 4:30 pm

ANNOUNCEMENTS

1. **EDA/Council Workshop Monday May 6th, 2024, at 6:00 p.m. in City Hall**
2. **Next Council Meeting, Monday, May 6, 2024, at 7:00 p.m. in City Hall**

ADJOURNMENT- Motion to adjourn made by **Hall/Pavelko** to adjourn at 8:06 p.m., all in favor, motion carried.

Respectfully submitted: Holly Rademacher

Attest:

Holly Rademacher- City Clerk

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
	Fortis Disability Withholding	19-Apr-24	Assurity Life Insurance	supplemental benefits	\$99.34
	Prepaid Items	12-Apr-24	CITY OF LAKEFIELD	additional cash for golf course	\$300.00
	AFLAC	05-Apr-24	Companion Life	voluntary benefits	\$306.38
	Machinery/Equipment	24-Apr-24	ELAN FINANCIAL SERVICES	fridge	\$2,699.00
	FICA Tax Withholding	11-Apr-24	IRS	4.11.24 payroll	\$2,998.00
	Federal Withholding	11-Apr-24	IRS	4.11.24 payroll	\$2,464.01
	Medicare	11-Apr-24	IRS	4.11.24 payroll	\$1,071.68
	FICA Tax Withholding	24-Apr-24	IRS	4.25.24 payroll	\$2,901.82
	Federal Withholding	24-Apr-24	IRS	4.25.24 payroll	\$2,180.82
	Medicare	24-Apr-24	IRS	4.25.24 payroll	\$913.62
	MN Mutual Withholding	05-Apr-24	MINNESOTA LIFE	life insurance	\$4.90
	State Withholding	11-Apr-24	MINNESOTA REVENUE	4.11.24 payroll	\$1,375.13
	State Withholding	24-Apr-24	MINNESOTA REVENUE	4.25.24 payroll	\$1,237.72
	Other Receivables	24-Apr-24	MMUA	safety management program 2024 Q2	\$1,866.20
	Machinery/Equipment	05-Apr-24	MUNICIPAL EMERGENCY	24 air packs	\$177,280.80
	Investment General Fixed	05-Apr-24	MUNICIPAL EMERGENCY	24 air packs	(\$177,280.80)
	PERA	05-Apr-24	P.E.R.A.	benefits contribution	\$2,572.69
	PERA	05-Apr-24	P.E.R.A.	benefits contribution	(\$652.39)
	PERA	11-Apr-24	P.E.R.A.	4.11.24 payroll	\$5,778.06
	PERA	24-Apr-24	P.E.R.A.	4.25.24 payroll	\$5,167.16
	Construction in Progress	05-Apr-24	Rice Lake Construction Group	pay app 16	\$102,000.55
	Construction in Progress	05-Apr-24	Rice Lake Construction Group	pay app 17	\$129,246.55
	Construction in Progress	24-Apr-24	SEH INC	engineering	\$2,393.23
	Hospitalization/Medical Ins	01-Apr-24	SW/WC SERVICE COOP HEALTH	medical insurance	\$3,873.40
	Deferred Comp (ING)	11-Apr-24	VOYA INSTITUTIONAL TRUST CO	4.11.24 payroll	\$255.58
	Deferred Comp (ING)	24-Apr-24	VOYA INSTITUTIONAL TRUST CO	4.25.24 payroll	\$255.58
	Hospitalization/Medical Ins	11-Apr-24	WEX BANK	4.11.24 payroll	\$436.00
	Hospitalization/Medical Ins	24-Apr-24	WEX BANK	4.25.24 payroll	\$436.00
Property Taxes	Current Property Tax	24-Apr-24	VOSS, CRAIG	property tax abatement	\$1,647.27
Transfers	Transfers to Other Funds	09-Apr-24	CITY OF LAKEFIELD	adj balance b/t plant and general	\$60,855.32
General Government	Repairs & Maintenance	05-Apr-24	A & B BUSINESS	printing	\$77.95
General Government	Building Janitorial	05-Apr-24	ARAMARK	mats	\$97.28
General Government	Building Janitorial	24-Apr-24	ARAMARK	mats	\$76.00
General Government	Legal Fees	24-Apr-24	BIRKHOLZ & ASSOCIATES, LLC	legal counsel- property matter	\$575.87
General Government	Auditing and Acctg Services	24-Apr-24	CONWAY DEUTH &	audit progress bill	\$5,450.00
General Government	General Supplies	05-Apr-24	DOLLAR GENERAL	supplies	\$12.50
General Government	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	city hall supplies	(\$29.95)
General Government	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	city hall supplies	\$350.95
General Government	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	city hall supplies	\$31.95
General Government	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	office supplies	\$54.99

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
General Government	Permits/Fees/License	30-Apr-24	FIRST NATIONAL BANK	ACH file fee	\$45.00
General Government	General Supplies	05-Apr-24	INDOFF INCORPORATED	office chair	\$339.00
General Government	General Supplies	05-Apr-24	INDOFF INCORPORATED	office supplies	\$378.15
General Government	General Supplies	24-Apr-24	INDOFF INCORPORATED	paper	\$353.40
General Government	Assessor Salary	24-Apr-24	JACKSON COUNTY ASSESSOR	contracted 2024 assessment	\$12,860.85
General Government	Building Janitorial	24-Apr-24	JACKSON COUNTY DAC	cleaning at city hall	\$16.50
General Government	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$6,451.65
General Government	Utilities	05-Apr-24	LPU	utilities	\$272.39
General Government	Education/Training/Travel	24-Apr-24	MMUA	safety management program 2024 Q2	\$933.10
General Government	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$121.39
General Government	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$19.15
General Government	General Supplies	24-Apr-24	SCHWALBACH- WINDOM	paint supplies	\$75.11
General Government	Telephone	24-Apr-24	SMBS	phones	\$142.37
General Government	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$52.81
General Government	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$483.21
General Government	Employer Paid Life	05-Apr-24	MINNESOTA LIFE	life insurance	\$3.60
Elections	Miscellaneous	24-Apr-24	ELAN FINANCIAL SERVICES	elections breakfast	\$29.08
Elections	Miscellaneous	24-Apr-24	ELAN FINANCIAL SERVICES	elections dinner	\$44.24
General Government	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$241.60
General Government	Employer Paid Life	05-Apr-24	MINNESOTA LIFE	life insurance	\$3.60
Police Department	Vehicle Expense	24-Apr-24	COOPERATIVE ENERGY COOP	auto expense	\$273.05
Police Department	Office Supplies	05-Apr-24	DOLLAR GENERAL	supplies	\$19.20
Police Department	Postage	24-Apr-24	ELAN FINANCIAL SERVICES	postage	\$16.35
Police Department	Dues and Subscriptions	24-Apr-24	ELAN FINANCIAL SERVICES	microsoft subscription	\$53.43
Police Department	Office Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	promotional pens	\$533.80
Police Department	Vehicle Expense	05-Apr-24	HIGLEY FORD SALES CO	squad #22 electrical relay	\$39.19
Police Department	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$3,514.59
Police Department	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$11,741.61
Police Department	Utilities	05-Apr-24	LPU	utilities	\$29.38
Police Department	Employer Paid Life	05-Apr-24	MINNESOTA LIFE	life insurance	\$10.80
Police Department	Vehicle Expense	05-Apr-24	Redman Auto Body Garage LLC	repair of Police Interceptor	\$1,801.22
Police Department	General Supplies	05-Apr-24	ROBIN REDMAN DESIGNS	Welcome to Lakefield flags	\$1,900.00
Police Department	Telephone	24-Apr-24	SMBS	phones	\$37.06
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$17.25
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$22.00
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$26.30
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$35.30
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$27.00
Police Department	Vehicle Expense	05-Apr-24	THE CORNER STATION	PD gas	\$30.00
Police Department	Vehicle Expense	24-Apr-24	United Fuels Midwest	car wash	\$11.00

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Police Department	Telephone	24-Apr-24	VERIZON WIRELESS	phones	\$82.44
Police Department	Telephone	24-Apr-24	VERIZON WIRELESS	phones	\$80.02
Police Department	Vehicle Expense	24-Apr-24	WEX BANK	fuel	\$226.32
Fire Department	Dues and Subscriptions	24-Apr-24	Catalis LLC	email services	\$240.00
Fire Department	Vehicle Expense	24-Apr-24	COOPERATIVE ENERGY COOP	auto expense	\$74.40
Fire Department	Vehicle Expense	24-Apr-24	CRYSTAL VALLEY COOP	fuel	\$108.88
Fire Department	Dues and Subscriptions	24-Apr-24	ELAN FINANCIAL SERVICES	microsoft subscription	\$74.80
Fire Department	General Supplies	05-Apr-24	FASTENAL COMPANY	AA batteries	\$40.00
Fire Department	General Supplies	05-Apr-24	FASTENAL COMPANY	eyewash bottles	\$21.03
Fire Department	Fire Relief Contributions	05-Apr-24	LAKEFIELD FIREMEN S RELIEF	SBR Reimbursement rec'd from state	\$1,000.00
Fire Department	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$2,910.33
Fire Department	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$3,830.69
Fire Department	Education/Training/Travel	05-Apr-24	MN FIRE SERVICE	retest fee	\$25.00
Fire Department	Education/Training/Travel	24-Apr-24	MN FIRE SERVICE	FF exams	\$554.00
Fire Department	Telephone	24-Apr-24	SMBS	phones	\$134.34
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	CARPET PLUS	carpet for city hall remodel	\$3,023.20
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	CARPET PLUS	carpet for city hall remodel	\$4,209.30
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	CARPET PLUS	carpet for city hall remodel	\$1,715.06
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	CARPET PLUS	carpet for city hall remodel	\$2,859.27
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	DeWall, Lance	carpet installation	\$288.00
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	HOHENSTEIN ELECTRIC	city hall remodel	\$7,047.24
Fire/Ambulance Bldg	City Building Fund CIP	24-Apr-24	KRUGER CONSTRUCTION	city hall remodel	\$7,756.51
Fire/Ambulance Bldg	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$4,477.12
Fire/Ambulance Bldg	Utilities	05-Apr-24	LPU	utilities	\$466.28
Fire/Ambulance Bldg	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$313.36
Fire/Ambulance Bldg	Garbage Service	24-Apr-24	SCHAAP SANITATION	trash service	\$37.12
Street Department	Equipment Maintenance	05-Apr-24	B & B GAS PIPING LLC	work on tar pot on 3-12-24	\$246.00
Street Department	Vehicle Expense	24-Apr-24	CRYSTAL VALLEY COOP	fuel	\$1,181.99
Street Department	Vehicle Expense	24-Apr-24	DICKS WELDING INC	repair jetter truck	\$242.15
Street Department	Equipment Maintenance	05-Apr-24	ENVIRONMENTAL EQUIPMENT	suction nozzle liner	\$232.00
Street Department	Equipment Maintenance	05-Apr-24	ENVIRONMENTAL EQUIPMENT	suction hose	\$696.59
Street Department	Equipment Maintenance	24-Apr-24	FLEXIBLE PIPE TOOL COMPANY	jetter truck repair	\$180.20
Street Department	Locate Fees (Gopher)	05-Apr-24	GOPHER STATE ONE CALL	locates	\$17.55
Street Department	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$7,083.18
Street Department	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$10,570.55
Street Department	Utilities	05-Apr-24	LPU	utilities	\$160.78
Street Department	Street Light & Elect Main	05-Apr-24	LPU	utilities	\$720.01
Street Department	Street Light & Elect Main	05-Apr-24	LPU	utilities	\$255.00
Street Department	Utilities	05-Apr-24	LPU	utilities	\$93.14
Street Department	Building Repairs &	05-Apr-24	MIDWEST GARAGE DOORS	spring, service call	\$419.85

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Street Department	Employer Paid Life	05-Apr-24	MINNESOTA LIFE	life insurance	\$14.40
Street Department	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$302.76
Street Department	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$313.45
Street Department	Equipment Maintenance	24-Apr-24	ROAD MACHINERY & SUPPLY	lock	\$212.36
Street Department	General Supplies	05-Apr-24	RUNNINGS SUPPLY INC	paper towels, shop towels, weed killer	\$64.25
Street Department	Equipment Maintenance	05-Apr-24	RUNNINGS SUPPLY INC	chain, belting	\$58.36
Street Department	Repairs & Maintenance	24-Apr-24	RUNNINGS SUPPLY INC	R&M	\$94.43
Street Department	Garbage Service	24-Apr-24	SCHAAP SANITATION	trash service	\$9.45
Street Department	General Supplies	24-Apr-24	SCHWALBACH- WINDOM	bushings	\$16.18
Street Department	Street Maintenance	24-Apr-24	STEVENS CONSTRUCTION	blading gravel streets	\$600.00
Street Department	Flex Administration	25-Apr-24	WEX BANK	flex administration	\$22.00
Swimming Pools	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$8,887.40
Swimming Pools	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$1,702.46
Swimming Pools	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$23.21
Swimming Pools	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$54.44
Multi-Purpose Building	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$1,477.22
Multi-Purpose Building	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$87.14
Multi-Purpose Building	Utilities	05-Apr-24	LPU	utilities	\$371.10
Multi-Purpose Building	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$109.59
Multi-Purpose Building	Garbage Service	24-Apr-24	SCHAAP SANITATION	trash service	\$125.00
Multi-Purpose Building	Telephone	24-Apr-24	SMBS	phones	\$42.40
Parks Department	General Supplies	05-Apr-24	HUSSONG MFG CO	City of Lkfd garbage cans	\$972.48
Parks Department	General Supplies	24-Apr-24	INDOFF INCORPORATED	TP	\$133.98
Parks Department	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$5,567.99
Parks Department	Utilities	05-Apr-24	LPU	utilities	\$227.27
Library	Building Janitorial	05-Apr-24	ARAMARK	mats	\$56.88
Library	Building Janitorial	05-Apr-24	ARAMARK	mats	\$56.88
Library	Building Janitorial	24-Apr-24	ARAMARK	mats	\$56.88
Library	Building Janitorial	05-Apr-24	JACKSON COUNTY DAC	cleaning at library	\$335.07
Library	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$2,241.90
Library	Utilities	05-Apr-24	LPU	utilities	\$157.22
Library	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$117.37
Fire Dept Equipment	Capital Outlay	05-Apr-24	MUNICIPAL EMERGENCY	24 air packs	\$177,280.80
RD STREET PROJECT	Capital Outlay	24-Apr-24	MKC, INC.	independent contractor services	\$130.00
RD STREET PROJECT	Capital Outlay	24-Apr-24	SEH INC	engineering	\$423.70
E D A	Advertising	24-Apr-24	LIVEWIRE PRINTING COMPANY	visitors guide	\$725.00
E D A	Engineering Fees	24-Apr-24	SEH INC	industrial park	\$2,367.50
Sewer Fund	Auditing and Acctg Services	24-Apr-24	CONWAY DEUTH &	audit progress bill	\$1,000.00
Sewer Fund	Vehicle Expense	24-Apr-24	DICKS WELDING INC	repair jetter truck	\$242.15
Sewer Fund	Vehicle Expense	24-Apr-24	FLEXIBLE PIPE TOOL COMPANY	jetter truck repair	\$180.20

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Sewer Fund	Chemicals and Chem Products	24-Apr-24	HAWKINS WATER TREATMENT	chemicals	\$40.00
Sewer Fund	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$13,224.15
Sewer Fund	Utilities	05-Apr-24	LPU	utilities	\$32.22
Sewer Fund	Utilities	05-Apr-24	LPU	utilities	\$4,588.52
Sewer Fund	Utilities	05-Apr-24	LPU	utilities	\$52.81
Sewer Fund	Utilities	05-Apr-24	LPU	utilities	\$24.40
Sewer Fund	Utilities	05-Apr-24	LPU	utilities	\$28.25
Sewer Fund	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$242.50
Sewer Fund	Contracted services	24-Apr-24	PEOPLESERVICE INC	wastewater monthly service	\$15,223.00
Sewer Fund	Repairs & Maintenance	24-Apr-24	RUNNINGS SUPPLY INC	nuts & bolts	\$4.65
Sewer Fund	Postage	01-Apr-24	US POSTAL SERVICE	March bills	\$160.76
Sewer Fund	Repairs & Maintenance	24-Apr-24	WW GOETSCH ASSOCIATES	coat dry-pit pump casing	\$1,800.00
Liquor Store Fund	Misc Purchases Resale	05-Apr-24	BELLBOY CORP	liquor store	\$219.45
Liquor Store Fund	Liquor Purchases	05-Apr-24	BELLBOY CORP	liquor	\$701.34
Liquor Store Fund	Liquor Purchases	05-Apr-24	BELLBOY CORP	liquor store	(\$46.50)
Liquor Store Fund	Beer Purchases	05-Apr-24	BEVERAGE WHOLESALERS	beer	\$1,567.95
Liquor Store Fund	Beer Purchases	05-Apr-24	BEVERAGE WHOLESALERS	beer	(\$51.60)
Liquor Store Fund	Beer Purchases	05-Apr-24	BEVERAGE WHOLESALERS	beer	\$2,250.75
Liquor Store Fund	Beer Purchases	05-Apr-24	BEVERAGE WHOLESALERS	beer	\$588.02
Liquor Store Fund	Beer Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	\$2,430.99
Liquor Store Fund	Beer Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	\$1,755.05
Liquor Store Fund	Beer Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	\$4,918.55
Liquor Store Fund	Beer Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	(\$8.46)
Liquor Store Fund	Beer Purchases	24-Apr-24	Blue Cloud Distribution Inc	beer	\$786.00
Liquor Store Fund	Liquor Purchases	05-Apr-24	BREAKTHRU BEVERAGE	liquor	\$746.09
Liquor Store Fund	Liquor Purchases	05-Apr-24	BREAKTHRU BEVERAGE	liquor	(\$31.93)
Liquor Store Fund	Liquor Purchases	24-Apr-24	BREAKTHRU BEVERAGE	liquor	\$655.63
Liquor Store Fund	Misc Purchases Resale	24-Apr-24	BREAKTHRU BEVERAGE	liquor	\$31.96
Liquor Store Fund	Liquor Purchases	24-Apr-24	BREAKTHRU BEVERAGE	liquor	\$2,129.82
Liquor Store Fund	Liquor Purchases	24-Apr-24	BREAKTHRU BEVERAGE	liquor	\$221.40
Liquor Store Fund	Auditing and Acctg Services	24-Apr-24	CONWAY DEUTH &	audit progress bill	\$1,000.00
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	\$504.00
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	\$203.00
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	\$2,923.51
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	(\$184.00)
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	\$1,791.71
Liquor Store Fund	Beer Purchases	05-Apr-24	DOLL DISTRIBUTING LLC	beer	\$75.15
Liquor Store Fund	Beer Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$1,304.75
Liquor Store Fund	Beer Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$3,098.00
Liquor Store Fund	Beer Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$221.60

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Liquor Store Fund	Beer Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$7,881.10
Liquor Store Fund	Misc Purchases Resale	05-Apr-24	Home City Ice Company	ice	\$250.85
Liquor Store Fund	Liquor Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$1,142.36
Liquor Store Fund	Beer Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$184.60
Liquor Store Fund	Liquor Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$2,571.81
Liquor Store Fund	Liquor Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$786.44
Liquor Store Fund	Beer Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$143.50
Liquor Store Fund	Liquor Purchases	05-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$1,043.30
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$877.71
Liquor Store Fund	Beer Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$254.15
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$1,000.69
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$1,252.68
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$930.65
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$1,329.09
Liquor Store Fund	Beer Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$55.40
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	\$522.18
Liquor Store Fund	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor store	(\$105.58)
Liquor Store Fund	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$3,987.14
Liquor Store Fund	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$1,881.35
Liquor Store Fund	Utilities	05-Apr-24	LPU	utilities	\$519.17
Liquor Store Fund	Employer Paid Life	05-Apr-24	MINNESOTA LIFE	life insurance	\$3.60
Liquor Store Fund	Garbage Service	24-Apr-24	SCHAAP SANITATION	trash service	\$11.45
Liquor Store Fund	Telephone	24-Apr-24	SMBS	phones	\$132.87
Liquor Store Fund	Liquor Purchases	05-Apr-24	SOUTHERN GLAZERS WINE &	liquor	\$807.33
Liquor Store Fund	Liquor Purchases	05-Apr-24	SOUTHERN GLAZERS WINE &	liquor	\$1,101.02
Liquor Store Fund	Liquor Purchases	24-Apr-24	SOUTHERN GLAZERS WINE &	liquor	\$871.76
Golf Course	Repairs & Maintenance	24-Apr-24	BOB S FLEET SUPPLY INC	R&M	\$148.97
Golf Course	Tools and Small Equipment	24-Apr-24	BOB S FLEET SUPPLY INC	trimmer	\$265.96
Golf Course	Vehicle Expense	24-Apr-24	COOPERATIVE ENERGY COOP	auto expense	\$1,012.38
Golf Course	Repairs & Maintenance	05-Apr-24	LAKEFIELD LUMBER	supplies for golf course repairs	\$11.50
Golf Course	Repairs & Maintenance	05-Apr-24	LAKEFIELD LUMBER	supplies for golf course repairs	\$365.58
Golf Course	Repairs & Maintenance	05-Apr-24	LAKEFIELD LUMBER	supplies for golf course repairs	\$79.09
Golf Course	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$2,412.28
Golf Course	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$1,980.37
Golf Course	Utilities	05-Apr-24	LPU	utilities	\$34.20
Golf Course	Utilities	05-Apr-24	LPU	utilities	\$170.83
Golf Course	Unemployment Benefit	24-Apr-24	MN DEPT OF EMPLOYMT &	Unemployment payment	\$3,067.02
Golf Course	Utilities	05-Apr-24	MN ENERGY RESOURCES CORP	gas	\$148.25
Golf Course	Utilities	24-Apr-24	SCHAAP SANITATION	trash service	\$71.67
Golf Course	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$69.28

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Golf Course	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$56.76
Golf Course	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$12.58
Golf Course	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$52.73
Golf Course	Repairs & Maintenance	05-Apr-24	Schwalbach- Jackson	R&M supplies	\$92.10
Golf Course	General Supplies	24-Apr-24	Schwalbach- Jackson	lawn fertilizer	\$170.95
Golf Course	General Supplies	24-Apr-24	Schwalbach- Jackson	lawn fertilizer	\$54.99
Golf Course	Repairs & Maintenance	24-Apr-24	Schwalbach- Jackson	clamps, nuts & bolts, rake	\$53.70
Golf Course	Repairs & Maintenance	24-Apr-24	Schwalbach- Jackson	bibb hose	\$48.51
Golf Course	Repairs & Maintenance	24-Apr-24	Schwalbach- Jackson	screws	\$38.68
Golf Course	Repairs & Maintenance	24-Apr-24	Schwalbach- Jackson	5 keys	\$23.53
Golf Course	Utilities	24-Apr-24	SMBS	phones	\$115.72
Golf Course	General Supplies	05-Apr-24	SNICK S SIGNS	sign	\$391.00
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	\$83.63
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	\$14.66
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	\$27.97
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	\$5.98
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	\$43.46
Golf Course	Repairs & Maintenance	05-Apr-24	STURDEVANTS AUTO PARTS	golf course- repair parts	(\$23.92)
Golf Course	Vehicle Expense	24-Apr-24	STURDEVANTS AUTO PARTS	vehicle repairs	\$36.96
Golf Course	Vehicle Expense	24-Apr-24	TEXAS REFINERY CORP	hydraulic oil	\$241.60
Golf Course Clubhouse	Misc Purchases Resale	24-Apr-24	Atlantic Coca-Cola Bottling Co	pop	\$235.89
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	\$336.85
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	BEVERAGE WHOLESALERS	beer	\$245.00
Golf Course Clubhouse	Repairs & Maintenance	05-Apr-24	BOB S FLEET SUPPLY INC	sharpen chain saw	\$18.00
Golf Course Clubhouse	Auditing and Acctg Services	24-Apr-24	CONWAY DEUTH &	audit progress bill	\$1,000.00
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$768.15
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	DOLL DISTRIBUTING LLC	beer	\$541.00
Golf Course Clubhouse	General Supplies	05-Apr-24	DOLLAR GENERAL	supplies	\$40.05
Golf Course Clubhouse	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	paper towels	\$33.85
Golf Course Clubhouse	General Supplies	24-Apr-24	ELAN FINANCIAL SERVICES	2 TVs for golf course clubhouse	\$694.00
Golf Course Clubhouse	Repairs & Maintenance	05-Apr-24	HOHENSTEIN ELECTRIC	light repairs at GC	\$391.60
Golf Course Clubhouse	General Supplies	24-Apr-24	INDOFF INCORPORATED	paper	\$37.98
Golf Course Clubhouse	Permits/Fees/License	15-Apr-24	JACKSON CO	Record lien satisfaction	\$46.00
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$122.34
Golf Course Clubhouse	Liquor Purchases	24-Apr-24	JOHNSON BROTHERS LIQUOR	liquor	\$1,269.48
Golf Course Clubhouse	Permits/Fees/License	05-Apr-24	MN DEPT OF AG	Food handler plan review	\$200.00
Golf Course Clubhouse	General Supplies	24-Apr-24	RUNNINGS SUPPLY INC	grass seed, roundup	\$248.52
Golf Course Clubhouse	General Supplies	24-Apr-24	RUNNINGS SUPPLY INC	grass seed	\$189.35
Golf Course Clubhouse	Repairs & Maintenance	24-Apr-24	RUNNINGS SUPPLY INC	pvc, wrenches	\$114.05
Golf Course Clubhouse	Repairs & Maintenance	24-Apr-24	RUNNINGS SUPPLY INC	pvc	\$63.82

City of Lakefield

Council Payables Report

Dept	Account	Check Date	Vendor Name	Comments	Amount
Golf Course Clubhouse	Repairs & Maintenance	24-Apr-24	RUNNINGS SUPPLY INC	stackable tray set, wall mount bin system	\$56.95
Ambulance Fund	General Supplies	24-Apr-24	BOUND TREE MEDICAL	ambulance supplies	\$194.07
Ambulance Fund	Permits/Fees/License	03-Apr-24	CARDPOINTE	CC fees	\$1,485.02
Ambulance Fund	Auditing and Acctg Services	24-Apr-24	CONWAY DEUTH &	audit progress bill	\$1,000.00
Ambulance Fund	Vehicle Expense	24-Apr-24	COOPERATIVE ENERGY COOP	auto expense	\$84.04
Ambulance Fund	Vehicle Expense	24-Apr-24	CRYSTAL VALLEY COOP	fuel	\$476.16
Ambulance Fund	Education/Training/Travel	05-Apr-24	EMS CUSTOM EDUCATION LLC	EMT refresher	\$325.00
Ambulance Fund	Insurance	05-Apr-24	LEAGUE OF MN CITIES INS	liability insurance	\$2,323.45
Ambulance Fund	Insurance	24-Apr-24	LEAGUE OF MN CITIES INS	work comp coverage	\$4,587.85
Ambulance Fund	Telephone	24-Apr-24	VERIZON WIRELESS	phones	\$92.44
					<u>\$778,200.45</u>

Summary by Department	
n/a	\$ 272,181.03
Property Taxes	\$ 1,647.27
General Government	\$ 29,490.42
Elections	\$ 73.32
Police Department	\$ 20,527.31
Fire Department	\$ 9,013.47
Fire Dept Equipment	\$ 177,280.80
Ambulance Fund	\$ 10,568.03
Transfers	\$ 60,855.32
Fire/Ambulance Bldg	\$ 32,192.46
Street Department	\$ 23,806.63
Swimming Pools	\$ 10,667.51
Golf Course	\$ 11,378.97
Golf Course Clubhouse	\$ 6,652.88
Parks Department	\$ 6,901.72
Multi-Purpose Building	\$ 2,212.45
Library	\$ 3,022.20
RD STREET PROJECT	\$ 553.70
E D A	\$ 3,092.50
Sewer Fund	\$ 36,843.61
Liquor Store Fund	\$ 59,238.85
Total	\$ 778,200.45

Summary by Fund	
GENERAL FUND	\$ 209,053.20
EDA	\$ 3,092.50
CAPITAL IMPROVEMENTS	\$ 26,898.58
STREET PROJECT	\$ -
RD STREET PROJECT-SEWER	\$ 553.70
Hwy 86 Project	\$ -
SEWER FUND	\$ 270,483.94
MUNICIPAL LIQUOR FUND	\$ 59,238.85
AMBULANCE FUND	\$ 10,568.03
GOLF COURSE	\$ 21,030.85
Fire Dept Equipment	\$ 177,280.80
Total	\$ 778,200.45

Department Head Report

Date: May 6, 2024

Fire-

Ambulance- Nothing new to report.

Police – Lakefield Police Department participated in the following meetings/training: 4/25 – Public Health Emergency Management for Cottonwood and Jackson Counties; 4/25 – Jackson County Child Protection meeting; and 4/26 – Immanuel Lutheran School First Responder appreciation Thank you. Calls for Service attached.

Public Works – With the rainfall we have been encountering many storm sewer issues. One in particular is located on Milwaukee Street that has collapsed and there potential could be others on Milwaukee in this condition. To solve the issue there will need to be exploratory digging and replace the storm sewer. Part time summer help started on the 29th of April. Aquatic center preparation will be starting very soon for a potential opening date June 3rd. Alley blading is continuous.

Golf Course- The women will start on May 7th. There are currently 26 women signed up to participate in league! There will also be a group of women to come out around 5:30 for a late league group that will be more relaxed than league. Brenda Resch and Kim Nelson are head of the ladies' league for the upcoming season. The men have not set an official start date yet for their league play. There will be 4 different leagues going on for men's. There are 8 teams signed up for the early league, 11 teams signed up for the mid league, and 19 teams signed up for the late league on Wednesday. There are 15 teams signed up for Thursday league. Eric Kruger is head of the men's league. He is showing me how to import scores for handicaps and creating score sheets. I also offered to enter the women's league as well. We currently have 39 single memberships, 18 couple memberships, 6 family memberships, and 4 youth memberships.

Clerk – Happiest week in long time. Lots of training! Feeling some relief with workload. Posted electric department help wanted. Day to day operations.

Liquor Store- Nothing to report.

Finance – continues to answer auditor questions with anticipation of having a completion date soon. Preparing for summer season duties (golf and pool)

Lakefield Police Department

4-19 to 5-3-2024 CFS Report

Printed on May 3, 2024

CFS Date/Time	CFS #	Code : Description	Address	Code	Primary
05/02/24 08:00:00	JSOCFS2024052992	ANIMAL-CALL : Animal Call	45684 820TH ST, LAKEFIELD	O	40
04/24/24 07:17:28	JSOCFS2024042751	ANIMAL-CALL : Animal Call	313 W MENAGE AVE, LAKEFIELD, MN 56150	O	40
05/01/24 08:00:00	JSOCFS2024052960	ANIMAL-CALL : Animal Call	106 MENAGE AVE, LAKEFIELD, MN 56150	O	40

ANIMAL-CALL : Animal Call Total: 3

05/01/24 00:46:56	JSOCFS2024052954	ASSIST-PUB : Public Assist	609 CHERRY ST, LAKEFIELD, MN 56150	REP	43, 31
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ASSIST-PUB : Public Assist Total: 1

05/02/24 14:32:51	JSOCFS2024052998	BACKGROUND : Background Check	301 MAIN ST, LAKEFIELD	O	40
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BACKGROUND : Background Check Total: 1

05/01/24 12:58:46	JSOCFS2024052965	DAM PROP : Damage to Property	210 PLUM ST, LAKEFIELD	REP	40
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DAM PROP : Damage to Property Total: 1

04/25/24 20:34:48	JSOCFS2024042802	DIRECTED PATROL : Directed Patrol	North City Park, Lakefield	O	40
04/25/24 07:25:57	JSOCFS2024042776	DIRECTED PATROL : Directed Patrol	703 MILL RD E, LAKEFIELD, MN 56150	O	40
04/22/24 07:58:47	JSOCFS2024042697	DIRECTED PATROL : Directed Patrol	703 MILL RD E, LAKEFIELD, MN 56150	O	40
04/24/24 23:44:52	JSOCFS2024042774	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	CHK	42
04/22/24 00:38:03	JSOCFS2024042696	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	O	42
04/29/24 01:29:03	JSOCFS2024042880	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	O	42
04/19/24 23:34:18	JSOCFS2024042652	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	O	42
04/24/24 23:29:49	JSOCFS2024042772	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK	42
04/22/24 21:17:06	JSOCFS2024042720	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK	43
05/02/24 21:44:35	JSOCFS2024053009	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK	43
05/02/24 21:29:48	JSOCFS2024053006	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	CHK	43

CFS Date/Time	CFS #	Code : Description	Address	Code: Primary
05/01/24 20:58:08	JSOCFS2024052982	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK 43
05/01/24 20:51:41	JSOCFS2024052981	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	CHK 43
04/22/24 20:41:17	JSOCFS2024042719	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	CHK 43
04/23/24 15:01:38	JSOCFS2024042730	DIRECTED PATROL : Directed Patrol	703 MILL RD E, LAKEFIELD, MN 56150	O 43
04/23/24 20:51:33	JSOCFS2024042740	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK 43
04/23/24 20:56:35	JSOCFS2024042741	DIRECTED PATROL : Directed Patrol	112 MAIN ST, LAKEFIELD, MN 56150	CHK 43
04/30/24 21:14:27	JSOCFS2024042951	DIRECTED PATROL : Directed Patrol	NORTH CITY PARK, LAKEFIELD	CHK 43
04/27/24 21:15:02	JSOCFS2024042852	DIRECTED PATROL : Directed Patrol	NORTH SIDE PARK, LAKEFIELD	O 45

DIRECTED PATROL : Directed Patrol Total: 19

04/19/24 16:59:01	JSOCFS2024042642	DOM-VERBAL : Verbal Domestic	█ N GRIFFIN ST, LAKEFIELD, MN 56150	O 42
04/28/24 18:26:45	JSOCFS2024042871	DOM-VERBAL : Verbal Domestic	█ BUSH ST, LAKEFIELD, MN 56150	O 42, 30

DOM-VERBAL : Verbal Domestic Total: 2

04/21/24 20:20:19	JSOCFS2024042692	DRIV-COMPL : Driving Complaint	Intersection of 5TH AVE NORTH and CHERRY STREET, LAKEFIELD, MN 56150	UTL 42
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DRIV-COMPL : Driving Complaint Total: 1

04/20/24 18:35:02	JSOCFS2024042666	DWI : Driving while Impaired	Intersection of MAIN ST and MILL RD E, LAKEFIELD, MN 56150	O 42, LA1, LFD, 30
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DWI : Driving while Impaired Total: 1

05/02/24 17:23:44	JSOCFS2024053002	FOLLOW-UP : Follow-up/Report	503 N GRIFFIN ST, LAKEFIELD, MN 56150	O 40
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FOLLOW-UP : Follow-up/Report Total: 1

04/29/24 10:57:44	JSOCFS2024042890	FRAUD : Fraud	301 Main Street, LAKEFIELD, MN 56150	REP 40
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FRAUD : Fraud Total: 1

04/19/24 11:36:18	JSOCFS2024042629	FUNERAL ESCORT : Funeral Escort	410 BROADWAY AVE, LAKEFIELD, MN 56150	O 40
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FUNERAL ESCORT : Funeral Escort Total: 1

CFS Date/Time	CFS #	Code : Description	Address	Code	Primary
05/01/24 16:01:37	JSOCFS2024052974	INFORMATION : INFORMATION	123 N HWY 86, LAKEFIELD, MN 56150	O	40

INFORMATION : INFORMATION Total: 1

04/25/24 19:20:56	JSOCFS2024042798	JUV REL : Juvenile Related	██████ MENAGE AVE, LAKEFIELD, MN 56150	O	40
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JUV REL : Juvenile Related Total: 1

05/01/24 14:37:28	JSOCFS2024052971	MEDICAL : Ambulance Medical	██████ BROADWAY AVE, LAKEFIELD, MN 56150	AMB	40, LA1
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MEDICAL : Ambulance Medical Total: 1

04/24/24 14:21:46	JSOCFS2024042760	ORDINANCE VIOLATION : Ordinance Violation	204 3RD AVE W, LAKEFIELD, MN 56150	REP	40
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ORDINANCE VIOLATION : Ordinance Violation Total: 1

04/26/24 15:01:19	JSOCFS2024042821	PARK-VIOL : Parking Violation	401 BROADWAY AVE, LAKEFIELD, MN 56150	WAR	40
04/25/24 11:04:20	JSOCFS2024042782	PARK-VIOL : Parking Violation	309 Main Street, LAKEFIELD, MN 56150	PARK TKT	40
04/25/24 15:44:24	JSOCFS2024042792	PARK-VIOL : Parking Violation	319 MAIN ST, LAKEFIELD, MN 56150	WAR	40

PARK-VIOL : Parking Violation Total: 3

04/26/24 08:19:19	JSOCFS2024042809	Presentation : Community/School Presentation	620 BUSH ST, LAKEFIELD, MN 56150	O	40
04/25/24 08:50:31	JSOCFS2024042778	Presentation : Community/School Presentation	1128 NORTH HWY, JACKSON, MN 56143	IGNORE	40

Presentation : Community/School Presentation Total: 2

05/01/24 15:57:00	JSOCFS2024052976	Public Assist : Public Assist	301 Main Street, LAKEFIELD, MN 56150	O	40
05/01/24 19:25:16	JSOCFS2024052979	Public Assist : Public Assist	409 BROADWAY AVE, LAKEFIELD, MN 56150	ACTUAL ALRM	40
04/19/24 10:18:48	JSOCFS2024042627	Public Assist : Public Assist	105 MAIN ST, LAKEFIELD, MN 56150	O	40

Public Assist : Public Assist Total: 3

04/29/24 16:10:33	JSOCFS2024042905	SUSP-PERSON : Suspicious Person	721 N HWY 86, LAKEFIELD, MN 56150	O	42
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SUSP-PERSON : Suspicious Person Total: 1

04/24/24 16:19:12	JSOCFS2024042764	TERR-THREATS : Terroristic Threats	██████████ JACKSON	O	42
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CFS Date/Time	CFS #	Code : Description	Address	Code	Primary
TERR-THREATS : Terroristic Threats Total: 1					
05/01/24 13:15:34	JSOCFS2024052966	TEST : TEST	City Wide, LAKEFIELD	O	40
TEST : TEST Total: 1					
05/01/24 11:55:38	JSOCFS2024052962	THEFT : Theft	110 HUNTER ST, LAKEFIELD, MN 56150	REP	40
THEFT : Theft Total: 1					
04/24/24 18:10:00	JSOCFS2024042766	TRAFFIC STOP : Traffic Stop	Intersection of 3RD AVE S and HWY 86, LAKEFIELD, MN 56150	O	42
04/19/24 00:10:39	JSOCFS2024042618	TRAFFIC STOP : Traffic Stop	Intersection of HIGHWAY 86 and 3RD AVE N, LAKEFIELD, MN 56150	VERB	42
04/19/24 00:49:04	JSOCFS2024042619	TRAFFIC STOP : Traffic Stop	402 N HWY 86, LAKEFIELD	CIT	42
04/30/24 21:00:04	JSOCFS2024042950	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and 5TH AVE N, LAKEFIELD	VERB	43
04/28/24 00:59:08	JSOCFS2024042860	TRAFFIC STOP : Traffic Stop	Intersection of HWY 86 and INDUSTRIAL, LAKEFIELD	VERB	45
04/27/24 16:23:10	JSOCFS2024042841	TRAFFIC STOP : Traffic Stop	Intersection of 820TH ST and 460TH AVE, LAKEFIELD, MN 56150	VERB	45
04/27/24 19:53:05	JSOCFS2024042851	TRAFFIC STOP : Traffic Stop	Intersection of 460TH AVE and MILL ROAD, LAKEFIELD	VERB	45
04/27/24 18:51:28	JSOCFS2024042848	TRAFFIC STOP : Traffic Stop	Intersection of 460TH AVE and MILL ROAD, LAKEFIELD	VERB	45
04/27/24 18:44:16	JSOCFS2024042847	TRAFFIC STOP : Traffic Stop	Intersection of MILL ROAD and MILWAUKEE ST, LAKEFIELD	VERB	45
04/28/24 00:40:42	JSOCFS2024042858	TRAFFIC STOP : Traffic Stop	Intersection of MAIN ST and BROADWAY AVE, LAKEFIELD, MN 56150	VERB	45
04/27/24 23:45:24	JSOCFS2024042857	TRAFFIC STOP : Traffic Stop	Intersection of MILWAUKEE and MILL RD, LAKEFIELD	VERB	45
04/27/24 21:51:49	JSOCFS2024042854	TRAFFIC STOP : Traffic Stop	Intersection of MILL ROAD and HWY 86, LAKEFIELD, MN 56150	VERB	45
04/27/24 21:25:57	JSOCFS2024042853	TRAFFIC STOP : Traffic Stop	Intersection of 5TH AVE and HWY 86	VERB	45
TRAFFIC STOP : Traffic Stop Total: 13					
04/20/24 01:44:48	JSOCFS2024042653	VAC HOME : Vacation Home	██████████ DR, LAKEFIELD, MN 56150	O	42

CFS Date/Time	CFS #	Code : Description	Address	Code	Primary
VAC HOME : Vacation Home Total: 1					
04/24/24 17:35:47	JSOCFS2024042765	WELFARE : Concern for Welfare	319 W MENAGE AVE, LAKEFIELD, MN 56150	REP	40
04/22/24 12:08:57	JSOCFS2024042708	WELFARE : Concern for Welfare	406 BROADWAY AVE, LAKEFIELD	O	40
04/28/24 20:58:51	JSOCFS2024042875	WELFARE : Concern for Welfare	406 BROADWAY AVE, LAKEFIELD, MN 56150	O	42

WELFARE : Concern for Welfare Total: 3

Total Records: 65



May 6, 2024

TO: Honorable Mayor and City Council Members
FROM: Roger D. Pohlman, Chief of Police
RE: Body Worn Camera Purchase

Agenda Item: Acceptance of GETAC Body Worn Camera Quote

Discussion: October 2, 2023 City Council meeting the Lakefield City Council approved earmarking \$11,228.15 (for GETAC Model BW-03) of the 2023 Public Safety Aid Funds received by the City of Lakefield. The quote was received from Code4 Services, an authorized vendor of GETAC products. April 27, 2024 I received an updated quote from Code4 Services for the latest and newly released Body Worn Camera (BWC) BW-04, in the amount of **\$10,744.13**.

The Lakefield Police Department is recommending GETAC BWC as our in-car cameras are GETAC and the BWC will replace the remote microphone to the in-car camera. GETAC in-car cameras and BWC are also currently utilized by the Jackson County Sheriff's Office. If the Sheriff's Office backs up LPD or vice versa, their/our cameras can sync with our squads to ensure seamless capture of the different camera views on-scene. Lastly, staying with GETAC allows LPD to share the in-car camera and BWC cloud storage, which will allow for more fiscally responsible cloud storage costs, as different vendors will not be required.

Funding: Public Safety Aid

Attachments: Quote from Code4 Services, Estimate #6209, dated 4/27/2024

Options: Approve as presented.
Approve with edits.
Do not approve.

Recommendation: Acceptance of the Body Worn Camera Quote from Code4 Services as presented, and approval of BWC purchase.

Name / Address

Lakefield Police Department
 Chief Roger Pohlman
 301 Main St.
 Lakefield, MN 56150

P.O. #
 Terms Net 30 Other

Item	Description	Qty	Rate	Total
	Getac Body Worn Video Systems Estimate is for 4 Body Worn Cameras and accessories Includes one 8-bay multi-dock Includes parts to integrate systems into two patrol units Includes first 12 months of cloud storage Includes one-time set-up fees of \$3679.79			
GET MISC	OVWX4XXXXXX1 GETAC VIDEO SOLUTIONS INC. BWC (BC-04-4K) - 128GB + UHD/FHD/HD/WVGA+ WiFi + GPS + BLE , 1 year hardware warranty	4	554.46	2,217.84
GET MISC	ORB312 / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera Alligator Clip V2.0	4	19.37	77.48
GET MISC	ORB342 / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera Molle Mount	4	20.96	83.84
GET MISC	ORB362 / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera Magnetic Mount V2.0	1	76.52	76.52
GET MISC	OD3DDU / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera (BC-03) - 8 Port Multidock with Datamover (MD-03D), includes 150W AC Adapter (US)	1	766.09	766.09
GET MISC	ORB42X / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera (BC-03), magnetic quick release charging USB cable (3.94 ft)	6	37.77	226.62
GET MISC	ONX0GX / GETAC VIDEO SOLUTIONS INC. : Ethernet Cable - RJ45/CAT5e (25 ft)	1	15.15	15.15
GET MISC	ORB26U GETAC VIDEO SOLUTIONS INC. Body Worn Camera (BC-04) - Single Port Dock (VD-04U), includes USB AC adapter(US), USB Type C-to Type-C Cable (3.28ft)	2	103.64	207.28
GET MISC	OTX11X / GETAC VIDEO SOLUTIONS INC. : Body Worn Camera Bluetooth Trigger Box (TB-02)	2	144.32	288.64

Subtotal
 Sales Tax (7.375%)
 Total



Code 4 Services Inc.
 37882 County Highway 3
 Pelican Rapids MN 56572

CODE 4 ESTIMATE

SERVICES

Date 4/27/2024
 Estimate # 6209

Name / Address

Lakefield Police Department
 Chief Roger Pohlman
 301 Main St.
 Lakefield, MN 56150

P.O. # _____
 Terms Net 30 Other

Item	Description	Qty	Rate	Total
GET MISC	OUA03X / GETAC VIDEO SOLUTIONS INC. : Getac Cloud - Monthly Plan 3 (Cloud 60G, SW maintenance) (ONE YEAR OF CLOUD FOR 4 DEVICES)	48	60.47	2,902.56
GET MISC	OUA07X / GETAC VIDEO SOLUTIONS INC. : Getac Cloud - Video License and Maintenance (Per DATA MOVER Software device) Per Month	12	16.86	202.32
GET MISC	OZX04X / GETAC VIDEO SOLUTIONS INC. : Getac Video Solution - Remote Setup, Configuration, or Pre-Testing - Per day	1	1,266.63	1,266.63
GET MISC	OZX01X GETAC VIDEO SOLUTIONS INC.GETAC VIDEO SOLUTION ON-SITE CONSULTING	1	2,413.16	2,413.16
			Subtotal	\$10,744.13
			Sales Tax (7.375%)	\$0.00
			Total	\$10,744.13

Code 4 Services Inc.
 www.code4services.com





May 6, 2024

TO: Honorable Mayor and City Council Members
FROM: Roger D. Pohlman, Chief of Police
RE: Completion of Probationary Officer Status

Agenda Item: Completion of Probationary Officer Status

Discussion: Officer Edith Behr was hired by the City of Lakefield to fill a full-time officer position on May 8, 2023. Officer Behr has “Exceeded Expectations”.

- Completed Standardized Field Sobriety Testing
- Completed Crime Prevention Practitioner Course – Certified Crime Prevention Specialist
- During Probationary Timeframe recorded/handled the following:
 - o 407 Calls for Service
 - o 44 Traffic Stops
 - o Wrote 8 Traffic Citations
 - o Investigated 43 Case Activities/Incident Reports

Officer Trevor McMartin was hired by the City of Lakefield to fill a part-time officer position on May 9th, 2023. Officer McMartin also “Exceeds Expectations”.

- Completed Standardized Field Sobriety Testing
- During Probationary Timeframe recorded/handled the following:
 - o 233 Calls for Service
 - o 164 Traffic Stops
 - o Wrote 7 Traffic Citations
 - o Investigated 14 Case Activities/Incident Reports

Funding: General Fund

Attachments: N/A

Options: N/A

Recommendation: Recommend that the Lakefield City Council approve the following:

- Officer Edith Behr be moved from Probationary Officer to Regular Full-Time Officer status effective May 8th, 2024, at her current Grade and Step.
- Officer Trevor McMartin be moved from Part-time Probationary Officer to Regular Part-Time Officer status effective May 9, 2024.

Indoff LLC
 11816 Lackland Rd
 St Louis, MO 63146-4206
 Phone: (314) 997-1122

INVOICE

3723876

Invoice Date

04/25/2024

Remit To:

P.O. Box 842808

Kansas City, MO 64184-2808

Sold To: Lakefield City Clerk
 Attn: Accounts Payable
 PO Box 900
 Lakefield MN 56150

Ship To: Lakefield City Clerk
 301 Main St
 Attn: Accounts Payable
 Lakefield MN 56150

<u>Customer</u>	<u>Ship Via</u>	<u>F.O.B.</u>	<u>Department/Tag</u>	<u>Terms</u>
218335		Origin		Net 30 Days

<u>Purchase Order Number</u>	<u>Sales Partner</u>	<u>Order Date</u>	<u>Sales Order Number</u>
HOLLY	Fossing, Dan	04/25/2024	8732011

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
4	EA	124371 Premium Chair Mat with Beveled Edges & Gripper - 46" x 60" Rectangle - List at 267.24	149.00	596.00
2	EA	123859 Custom Cut Chair Mat with Beveled Edges - for Medium Pile Carpet - 48" x 120"	590.00	1,180.00

101-41000-210
 FIR

Non-Taxable Subtotal	1,776.00
Taxable Subtotal	
Tax Amount (0 %)	
Invoice Total (USD)	<u>1,776.00</u>

Thank you for your business. As a reminder, this order was quoted based on net terms; Indoff accepts checks or wire payments.
 If you have any questions regarding this invoice, please contact either your Indoff Partner or our service team at 1.800.486.7867

Special Events Permit

Name of Business Jackson Cty Historical Society

Contact Name (if different) Nick Riordan

Address 307 N Hwy 86 PO Box 238
Lakefield MN 56150

Business Phone 507 662-5505

Event Contact Phone 507 822-6694

Type of Event Food Truck + Presentation @ Museum Fee Free Event

Date of Event 5/8/2024

Location of Event JCHS - 307 N Hwy 86

Start Time of Event 11:00 End Time of Event 7:30

Insurance Information MCIT

Special Requests of the City/Utilities for the event (example: police support ~ be specific, roads blocked, power connections, fencing)

Ability to use add'l parking behind liquor store/city shop from
6-7:30 PM during presentation

Nick Riordan Date 4/29/2024
Signature of responsible party

I understand additional costs incurred to the city by the event may be charged to my organization

City Use Only

Special Requirements of the Permittee for the event

- Map Attached
- Council Meeting Date
- Fee Paid
- Approved
- Approved with Spec. Requirements
- Denied
- Fee Waived

Signature of City _____ Date _____

Pd ck 1093

CITY OF LAKEFIELD, MINNESOTA
APPLICATION FOR TRANSIENT
PEDDLERS, HAWKERS, AND TRANSIENT MERCHANTS LICENSE
APPLICATION

Kari Byam
Applicant's Full Name

4/25/24
Date

46109 840th St. Lakefield
Applicant's Permanent Address

507-329-1018
Phone Number

Applicant will be conducting business on behalf of:

Itsy Bitsy Ice Box

Corporation _____
Partnership _____
Sole Proprietorship

Print or type names and addresses of persons or persons having management control over the applicant's business or of the person, firm or corporation for whose account the business will be carried on.

Michael Byam - same

Print or type name and address and phone number of Applicant's immediate supervisor.

same ↑

List proposed location(s) for Applicant's immediate supervisor.

same

Applicant will be conducting business in the City of Lakefield, Minnesota from 5-1, 2024 to Dec 31, 2024. The applicant will be required to pay \$40.00 to defray the expense of monitoring the peddler for compliance of the Lakefield, Minnesota Ordinance No. 110

List all addresses at which Applicant has conducted a transient business within the last six months. (Do not list permanent place of business)

none

Please describe the goods, wares or merchandise to be sold or offered for sale by the applicant in the city.

shared ice, cotton candy,

Good are to be sold:

From Stock in possession

From Sample

Other

Describe

① 2002 Savana bus/van GNV687

② concession trailer - CSA3708

License numbers of all vehicles transporting Applicant or his goods are

Corporate Officers

The undersigned hereby certifies that the information given above is true and correct to the best of his knowledge and belief.

Kari Bryan
Applicant signature

4/25/24
Date

The application shall be reviewed.

Permit shall not be valid until after 2 business days for review period.

*****Office Use Only*****

_____ City Approval Signature _____ Date Approved

_____ City Approval Signature _____ Date Approved

_____ Copy of applicant Picture ID (e.g. Drivers Lisc.) _____ Fee collected

_____ Original to Clerk _____ Copy to police _____ Copy to Applicant

CERTIFICATION OF MINUTES RELATING TO
\$8,452,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024A

Issuer: City of Lakefield, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on May 6, 2024, at 7:00 p.m., at the municipal offices in the City.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (pages):

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$8,452,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024A, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligation; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2024.

City Clerk

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$8,452,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024A, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE

A. WHEREAS, the City Council of the City of Lakefield, Minnesota (the “City”), authorized the issuance and sale of \$8,452,000 General Obligation Utility Revenue Bond Anticipation Note of 2021 bearing a date of original issue of September 23, 2021 (the “Temporary Note”), pursuant to Minnesota Statutes, Chapters 475 and Section 444.075, particularly Section 475.61, Subdivision 5, issued for the purpose of providing money to temporarily finance improvements (the “Project”) to the municipal sewer, water, and storm sewer systems (the “System”); and

B. WHEREAS, the Temporary Note matures on March 1, 2025, as provided in the Advance Agreement dated September 23, 2021 (the “Advance Agreement”), and as extended by certain Extension Certificates, between the City and Minnesota Rural Water Finance Authority (the “Authority”), which Advance Agreement was authorized by a resolution of the City Council, adopted September 7, 2021 (the “Prior Resolution”). Additionally, the Prior Resolution authorized the issuance of the Temporary Note, and under the terms of the Temporary Note and as part of the underlying security for the payment thereof, the City has covenanted to issue bonds for delivery and payment on or before the maturity date of the Temporary Note for the purpose of refunding the Temporary Note to the extent necessary to pay the principal and interest thereon, the payment of which has not otherwise been provided for; and

C. WHEREAS, the City Council deems it desirable and in the best interests of the City to call the Temporary Note for redemption and prepayment on or after the date hereof, as determined by the Clerk (the “Call Date”), in accordance with the Prior Resolution; and

D. WHEREAS, the City owns and operates the System as a revenue producing public utility system; and

E. WHEREAS, the City Council has heretofore determined that it is necessary and advisable to issue its \$8,452,000 General Obligation Utility Revenue Bond, Series 2024A (the “Bond”), pursuant to Minnesota Statutes, Section 444.075 and Chapter 475, to provide funds, together with certain available funds of the City, if any, to prepay the Temporary Note on the Call Date and to pay any issuance expenses of the Bond (the “Refunding”), such Bond to be payable from net revenues of the System, under Minnesota Statutes, Section 444.075; and

F. WHEREAS, the City has determined to accept the offer of the United States of America, the United States Department of Agriculture (the “Government”), administered by Rural Development (“RD”), in accordance with the Letter of Conditions dated July 25, 2018 (the “Letter

of Conditions”), to purchase long term definitive bonds of the City in the principal amount of \$8,452,000 for the purpose of financing the Refunding; and

G. WHEREAS, the Government’s commitment to the City is for the purchase of a bond in the principal amount of \$8,452,000 with interest at the rate of 2.125% per annum; and

H. WHEREAS, the Government has agreed to purchase the long term definitive bonds without requirement of a public sale, as permitted by Minnesota Statutes, Section 475.60, Subdivision 2(4), and has elected to purchase the Bond with principal installments payable in accordance with the maturity schedule hereinafter set forth; and

I. The City shall forthwith issue the Bond, which shall be in fully registered form, and shall be dated, mature, bear interest, be subject to redemption and be payable as provided in the form of the Bond; and

J. WHEREAS, a contract or contracts for the Project have been made by the City with the approval of the Government and all other state and federal agencies of which approval is required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lakefield, Jackson County, Minnesota, as follows:

1. Acceptance of Offer; Place of Payment. The offer of the Government to purchase the Bond, interest on which shall be payable at the rate hereinafter set forth, and to pay therefor the sum of \$8,452,000, is hereby accepted, and the sale of the Bond is hereby awarded to the Government. The Bond shall be payable as to principal and interest at the RD Office, in Faribault, Minnesota, or at such place as is designated by the Government in writing.

2. Date; Denomination; Interest Rate; Maturities. The Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. Commencing on the date of the Bond and continuing through the date shown on the Bond, which date shall be no later than forty years following the issuance thereof (the “Final Maturity Date”) interest shall accrue on the outstanding principal balance at the rate of 2.125% per annum (the “Interest Rate”), calculated based on a 365-day year. Principal and interest on the Bond shall be payable in 40 equal amortized installments each in the amount of \$315,852. All installments are payable on the 24th day of May, commencing May 24, 2025 and continuing thereafter on May 24 of each year until the Final Maturity Date, which payment amounts are required to fully amortize the Principal Balance together with accrued interest over the term of the Bond. Payments shall be applied first to interest due on the principal balance and thereafter to reduction of the principal balance.

3. Purpose; Cost. The proceeds of the Bond (together with other available funds, if any, appropriated in paragraph 10) shall provide funds to finance the Refunding. The Bond is being issued pursuant to Minnesota Statutes, Chapter 475 and Section 444.075. It is hereby found, determined and declared that the Refunding shall provide moneys for the prompt and full payment of the principal and interest on the Temporary Note, together with all costs enumerated in Minnesota Statutes, Section 475.65, including legal and other professional charges, publication and printing costs.

4. Redemption. Any or all installments of principal due on the Bond are subject to prepayment at the option of the City on any date in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of the Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

5. Mandatory Redemption. The City acknowledges the provisions of 7 U.S.C 1983 (3) and right of the Government to require the redemption of the entire unpaid principal amount of the Bond in accordance therewith.

6. Registration of the Bond. At the time of issuance and delivery of the Bond, the City Clerk shall register the Bond in the name of the payee in a bond register which his or her successors in office shall maintain for the purpose of registering the ownership of the Bond. The Bond shall be prepared for execution with an appropriate text and spaces for notation of registration. The force and effect of such registration shall be as stated in the form of the Bond hereinafter set forth. Payment of principal installments and interest, whether upon redemption or otherwise, made with respect to the Bond, may be made to the registered holder thereof or to the registered owner's legal representative, without presentation or surrender of the Bond.

7. Form of the Bond. The Bond, together with the Certificate of Registration thereon, shall be in substantially the form attached hereto as Exhibit A.

8. Execution. The Bond shall be executed on behalf of the City by the manual signatures of its Mayor and Clerk and be sealed with the seal of the City; provided, however, that the seal may be omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bond may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Bond shall cease to be such officer before the delivery of the Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

9. Delivery; Application of Proceeds. The Bond when so prepared and executed shall be delivered by the Clerk to the purchaser thereof upon receipt of the purchase price, and the purchaser shall not be obliged to see to the proper application thereof.

10. Fund and Accounts.

(a) All of the proceeds of the Bond shall be deposited in the Debt Service Account of the 2021 Bond Anticipation Note Fund (the "Prior Temporary Note Debt Service Account"), which amount, together with all other funds held therein, and with certain available funds of the City, if any, is sufficient to prepay the outstanding Temporary Note on the Call Date.

(b) There has heretofore been created a separate Operation and Maintenance Account for the System (the "Operation and Maintenance Account"). Into the Operation and Maintenance Account, upon receipt by the System, are paid all gross revenues and earnings derived from the operation of the System, including all charges for service, use, availability and connection to the System, when collected, and all moneys received from the sale of any facilities or equipment of the System or any by-products thereof. From the Operation and Maintenance Account there is

paid all the normal, reasonable and current costs of operating and maintaining the System. Current expenses include the reasonable and necessary costs of operating, maintaining and insuring the System, salaries, wages, costs of materials and supplies, necessary legal, engineering and auditing services, and all other items, which, by sound accounting practices, constitute normal, reasonable and current costs of operation and maintenance, but excluding any allowance for depreciation, extraordinary repairs and payments into any debt service account. All moneys remaining in the Operation and Maintenance Account after paying or providing for the foregoing items constitute and are referred to in this resolution as “net revenues.”

11. There is hereby created a special fund to be designated the “General Obligation Utility Revenue Bond Fund” (the “Fund”) to be administered and maintained by the Clerk as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall include a “2024A Debt Service Account,” and shall be maintained in the manner herein specified until all of the installments of principal due on the Bond and the interest thereon have been fully paid.

To the 2024A Debt Service Account there shall be credited:

- (i) the net revenues of the System not otherwise pledged and applied to the payment of other obligations of the City, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated to the account sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Bond;
- (ii) all collections of taxes which may hereafter be levied in the event that net revenues and other funds herein pledged to the payment of the principal and interest of the Bond are insufficient therefor;
- (iii) all funds remaining on deposit in the Prior Temporary Note Debt Service Account established for the Temporary Note after the same have been paid and discharged;
- (iv) all investment earnings on funds held in the 2024A Debt Service Account;
and
- (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the 2024A Debt Service Account.

The Fund shall be used solely to pay the principal and interest and any premiums for redemption of the Bond and, only with the written consent of the Government, any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

12. Coverage Test; Pledge of Net Revenues; Excess Net Revenues. It is hereby found, determined and declared that the net revenues of the System are sufficient in amount to pay when due the principal of and interest on the Bond and all other outstanding obligations payable from the System and a sum at least five percent in excess thereof. The net revenues of the System are hereby pledged to payment of the Bond on a parity with any outstanding and future System

obligations, but solely to the extent required to meet, together with other pledged sums, the principal and interest requirements of the Bond.

Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the System for the payment of other or additional obligations of the City, provided that prior to making any pledges or appropriations or incurring any obligations or liabilities related to the net revenues of the System on a parity with the Bond, the City shall have provided documentation acceptable to the Government showing that the net revenues of the System for the fiscal year following the year in which such obligations or liabilities are to be incurred will be at least 120 percent of the average annual debt service requirements on all obligations or liabilities outstanding and payable therefrom on a parity basis, including the newly-issued obligations or liabilities.

This limitation described in the prior paragraph may be waived or modified by the written consent of bondholders representing 75 percent of the then-outstanding principal indebtedness. Junior and subordinate bonds may be issued in accordance with the Loan Resolution.

13. Pledge to Produce Revenues. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the holder of the Bond that it will not provide free service for the use of the System and will impose and collect charges for the service, use and availability of and connection to the System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Bond.

14. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bond, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the net revenues of the System appropriated and pledged to the payment of principal and interest on the Bond, together with other funds irrevocably appropriated to the 2024A Debt Service Account established by paragraph 11, shall at any time be insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount, an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as they become due. If the balance in the 2024A Debt Service Account is ever insufficient to pay all principal and interest then due on the Bond, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the 2024A Debt Service Account when a sufficient balance is available therein.

15. No Defeasance. So long as the Government is the holder of the Bond, the City shall not, and hereby covenants not to, cause the Bond to be defeased by the deposit of moneys or investments sufficient to pay the Bond more than ninety days after the deposit of such moneys or investments.

16. Certificate of Registration. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Jackson County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's certificate that the Bond has been entered in the County Auditor's bond register.

17. RD Loan Resolution; Letter of Conditions. Each and all of the provisions of this resolution relating to the Bond are intended to be consistent with the provisions of the Loan Resolution (RUS Bulletin. 1780-27) adopted by the City, and to the extent that any provision in the Loan Resolution is in conflict with this resolution as it relates to the Bond, that provision shall control and this resolution shall be deemed accordingly modified. The City shall obtain insurance and fidelity bonds and undertake an annual audit as required by the Letter of Conditions.

18. Payment of Temporary Note. The Temporary Note will be paid on the Call Date.

19. Notice of Call for Redemption. The City Council hereby ratifies and affirms the actions of the Clerk in notifying the Authority of the redemption of the Temporary Note on the Call Date as required by the Prior Resolution.

20. Temporary Note; Security. Until retirement of the Temporary Note, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

21. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to RD, and to the attorneys approving the legality of the issuance of the Bond, certified copies of all proceedings and records of the City relating to the Bond and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bond as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

22. Tax-Exempt Status of the Bond.

(a) *Covenant.* The City covenants and agrees with the owners from time to time of the Bond, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest on the Bond to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all affirmative actions within its powers to ensure that the interest on the Bond will not become includable in gross income of the recipient under the Code and the Regulations. The City represents and covenants that the Project is and will be owned and maintained by the City as part of its publicly available drainage system. The City has not and will not enter into any lease, management contract, operating agreement, flow agreement, use agreement or other contract relating to the use or operation of the Project which would cause the Bond to be considered a "private activity bond" or "private loan bond" pursuant to Section 141 of the Code.

(b) *Arbitrage Certification.* The Mayor and City Clerk being the officers of the City charged with the responsibility for issuing the Bond pursuant to this Resolution, are authorized and directed to execute and deliver to the Government a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bond, it is

reasonably expected that the proceeds of the Bond will not be used in a manner that would cause the Bond to be an “arbitrage bond” within the meaning of the Code and the applicable Regulations.

(c) *Arbitrage Rebate.* The City acknowledges that the Bond is subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Regulations unless the Bond qualifies for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no “gross proceeds” of the Bond (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof.

23. NOT a Qualified Tax Exempt Obligation. The Bond is not a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

24. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

25. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF JACKSON
CITY OF LAKEFIELD

I, the undersigned, being the duly qualified and acting Clerk of the City of Lakefield, Minnesota DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to the \$8,452,000 General Obligation Utility Revenue Bond, Series 2024A.

WITNESS my hand on May 6, 2024.

Clerk

Exhibit A

UNITED STATES OF AMERICA
JACKSON COUNTY
CITY OF LAKEFIELD
STATE OF MINNESOTA

\$8,452,000 General Obligation Utility Revenue Bond, Series 2024A

KNOW ALL PERSONS BY THESE PRESENTS THAT THE CITY OF LAKEFIELD, JACKSON COUNTY, MINNESOTA (the “City”), certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture (the “Registered Owner”), or the registered assign, the principal sum of EIGHT MILLION FOUR HUNDRED FIFTY TWO THOUSAND DOLLARS (\$8,452,000) or so much thereof that remains unpaid from time to time (the “Principal Balance”), with interest thereon from the date hereof until paid or otherwise discharged as set forth herein.

Interest Rate. Commencing on the date of this Bond and continuing through May 24, 2064 (the “Final Maturity Date”) interest shall accrue on the outstanding principal balance at the rate of 2.125% per annum (the “Interest Rate”), calculated based on a 365-day year.

Principal and Interest Payments. Principal and interest on this Bond shall be payable in 40 equal amortized installments each in the amount of \$315,852. All installments are payable on the 24th day of May, commencing May 24, 2025 and continuing thereafter on May 24 of each year until the Final Maturity Date, which payment amounts are required to fully amortize the Principal Balance together with accrued interest over the term of the Bond. Payments shall be applied first to interest due on the Principal Balance and thereafter to reduction of the Principal Balance. Both principal and interest are payable at the Rural Development Office, in Faribault, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts. If the Registered Owner applies the debt service payments paid by the City to the outstanding principal on the Bond prior to May 24 of each payment year the remaining principal payment schedule shall be reamortized to provide similarly level annual installments of total debt service payments.

Redemption. Any or all installments of principal due on the Bond are subject to prepayment at the option of the City on any date in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of the affected Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Mandatory Redemption. The City shall mandatorily redeem the unpaid outstanding principal amount of the Bond, at the direction of the holder of the Bond, in accordance with the provisions of 7 U.S.C 1983 (3).

Purpose; General Obligation. This Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing money to finance improvements to the municipal water, sewer and storm sewer system (the “System”), and

is payable out of the 2024A Debt Service Account of the General Obligation Utility Revenue Bond Fund of the City, to which account have been pledged the net revenues of the System. This Bond constitutes a general obligation of the City. To provide moneys for the prompt and full payment of said principal installments and interest when the same become due, the full faith, credit and taxing powers of the City have been and are hereby irrevocably pledged.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the Clerk or such other officer of the City as is performing the functions of the treasurer, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Clerk.

Tax-exempt Interest. Interest on the Bond (i) is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code"), (ii) is not an item of tax preference for purposes of the federal alternative minimum tax imposed on noncorporate taxpayers by Section 55 of the Code, (iii) is excluded from taxable net income of individuals, estates, and trusts for Minnesota income tax purposes, and (iv) is not an item of tax preference for Minnesota alternative minimum tax purposes. Interest on the Bond may, however, be taken into account in determining adjusted financial statement income for purposes of the federal alternative minimum tax imposed on applicable corporations (as defined in Section 59(k) of the Code), and is included, however, in net income for purposes of the Minnesota franchise tax imposed on corporations and financial institutions.

NOT a Qualified Tax-Exempt Obligation. This Bond is not a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges for the service, use and availability of and connection to the System at the times and in amounts necessary to produce net revenues of the System adequate to pay the installments of principal and interest when due on this Bond; that the City will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property in the City, without limitation as to rate or amount, for the years and in amounts sufficient to pay principal and interest on this Bond as they respectively become due, if the net revenues from the System and any other revenues irrevocably appropriated to the 2024A Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the City outstanding on the date hereof, being the date of its actual issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Lakefield, Jackson County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the manual signatures of its Mayor and its Clerk, the corporate seal of the City having been intentionally omitted as permitted by law, all as of May 24, 2024.

(do not sign) _____
Mayor

(do not sign) _____
Clerk

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

DATE OF REGISTRATION	REGISTERED OWNER	SIGNATURE OF CITY CLERK
May 24, 2024	USDA Rural Development, Miscellaneous Servicing Branch, Mail Code 340D, 4300 Goodfellow Blvd, Bldg. 104 St. Louis, MO 63120-1703	(do not sign)

\$8,452,000 General Obligation Utility Revenue Bond, Series 2024A

City of Lakefield, Minnesota

**COUNTY AUDITOR'S CERTIFICATE
AS TO BOND REGISTRATION**

The undersigned, being the duly qualified and acting County Auditor of Jackson County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on May 6, 2024, by the City Council of City of Lakefield, Minnesota, setting forth the form and details of a bond issue composed of a \$8,452,000 General Obligation Utility Revenue Bond, Series 2024A.

I further certify that the issue has been entered on my bond register as required by Minnesota Statutes, Sections 475.62 and 475.63.

WITNESS my hand and official seal on May 24, 2024.

County Auditor

(SEAL)

CERTIFICATION OF MINUTES RELATING TO
\$1,466,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024B

Issuer: City of Lakefield, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on May 6, 2024, at 7:00 p.m., at the municipal offices in the City.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (pages):

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$1,466,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024B, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligation; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2024.

City Clerk

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO PURCHASE A \$1,466,000 GENERAL OBLIGATION UTILITY REVENUE BOND, SERIES 2024B, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND PROVIDING FOR ITS ISSUANCE

A. WHEREAS, the City Council of the City of Lakefield, Minnesota (the “City”), authorized the issuance and sale of \$1,466,000 General Obligation Utility Revenue Bond Anticipation Note of 2023 bearing a date of original issue of July 13, 2023 (the “Temporary Note”), pursuant to Minnesota Statutes, Chapters 475 and Section 444.075, particularly Section 475.61, Subdivision 5, issued for the purpose of providing money to temporarily finance improvements (the “Project”) to the municipal sewer, water, and storm sewer systems (the “System”); and

B. WHEREAS, the Temporary Note matures on March 1, 2025, as provided in the Advance Agreement dated July 13, 2023 (the “Advance Agreement”), and as extended by certain Extension Certificates, between the City and Minnesota Rural Water Finance Authority (the “Authority”), which Advance Agreement was authorized by a resolution of the City Council, adopted June 5, 2023 (the “Prior Resolution”). Additionally, the Prior Resolution authorized the issuance of the Temporary Note and under the terms of the Temporary Note and as part of the underlying security for the payment thereof, the City has covenanted to issue bonds for delivery and payment on or before the maturity date of the Temporary Note for the purpose of refunding the Temporary Note to the extent necessary to pay the principal and interest thereon, the payment of which has not otherwise been provided for; and

C. WHEREAS, the City Council deems it desirable and in the best interests of the City to call the Temporary Note for redemption and prepayment on or after the date hereof, as determined by the Clerk (the “Call Date”), in accordance with the Prior Resolution; and

D. WHEREAS, the City owns and operates the System as a revenue producing public utility system; and

E. WHEREAS, the City Council has heretofore determined that it is necessary and advisable to issue its \$1,466,000 General Obligation Utility Revenue Bond, Series 2024B (the “Bond”), pursuant to Minnesota Statutes, Section 444.075 and Chapter 475, to provide funds, together with certain available funds of the City, if any, to prepay the Temporary Note on the Call Date and to pay any issuance expenses of the Bond (the “Refunding”), such Bond to be payable from net revenues of the System, under Minnesota Statutes, Section 444.075; and

F. WHEREAS, the City has determined to accept the offer of the United States of America, the United States Department of Agriculture (the “Government”), administered by Rural Development (“RD”), in accordance with the Letter of Conditions dated July 25, 2018 (the “Letter of Conditions”), to purchase long term definitive bonds of the City in the principal amount of \$1,466,000 for the purpose of financing the Refunding; and

G. WHEREAS, the Government's commitment to the City is for the purchase of a bond in the principal amount of \$1,466,000 with interest at the rate of 1.25% per annum; and

H. WHEREAS, the Government has agreed to purchase the long term definitive bonds without requirement of a public sale, as permitted by Minnesota Statutes, Section 475.60, Subdivision 2(4), and has elected to purchase the Bond, with principal installments payable in accordance with the maturity schedule hereinafter set forth; and

I. The City shall forthwith issue the Bond, which shall be in fully registered form, and shall be dated, mature, bear interest, be subject to redemption and be payable as provided in the form of the Bond; and

J. WHEREAS, a contract or contracts for the Project have been made by the City with the approval of the Government and all other state and federal agencies of which approval is required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lakefield, Jackson County, Minnesota, as follows:

1. Acceptance of Offer; Place of Payment. The offer of the Government to purchase the Bond, interest on which shall be payable at the rate hereinafter set forth, and to pay therefor the sum of \$1,466,000, is hereby accepted, and the sale of the Bond is hereby awarded to the Government. The Bond shall be payable as to principal and interest at the RD Office, in Faribault, Minnesota, or at such place as is designated by the Government in writing.

2. Date; Denomination; Interest Rate; Maturities. The Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. Commencing on the date of the Bond and continuing through the date shown on the Bond, which date shall be no later than forty years following the issuance thereof (the "Final Maturity Date") interest shall accrue on the outstanding principal balance at the rate of 1.25% per annum (the "Interest Rate"), calculated based on a 365-day year. Principal and interest on the Bond shall be payable in 40 equal amortized installments each in the amount of \$46,810. All installments are payable on the 24 day of May, commencing May 24, 2025 and continuing thereafter on May 24 of each year until the Final Maturity Date, which payment amounts are required to fully amortize the Principal Balance together with accrued interest over the term of the Bond. Payments shall be applied first to interest due on the principal balance and thereafter to reduction of the principal balance.

3. Purpose; Cost. The proceeds of the Bond (together with other available funds, if any, appropriated in paragraph 10) shall provide funds to finance the Refunding. The Bond is being issued pursuant to Minnesota Statutes, Chapter 475 and Section 444.075. It is hereby found, determined and declared that the Refunding shall provide moneys for the prompt and full payment of the principal and interest on the Temporary Note, together with all costs enumerated in Minnesota Statutes, Section 475.65, including legal and other professional charges, publication and printing costs.

4. Redemption. Any or all installments of principal due on the Bond are subject to prepayment at the option of the City on any date in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the

prepayment date by mailing to the registered owner of the affected Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

5. Mandatory Redemption. The City acknowledges the provisions of 7 U.S.C 1983 (3) and right of the Government to require the redemption of the entire unpaid principal amount of the Bond in accordance therewith.

6. Registration of the Bond. At the time of issuance and delivery of the Bond, the City Clerk shall register the Bond in the name of the payee in a bond register which his or her successors in office shall maintain for the purpose of registering the ownership of the Bond. The Bond shall be prepared for execution with an appropriate text and spaces for notation of registration. The force and effect of such registration shall be as stated in the form of the Bond hereinafter set forth. Payment of principal installments and interest, whether upon redemption or otherwise, made with respect to the Bond, may be made to the registered holder thereof or to the registered owner's legal representative, without presentation or surrender of the Bond.

7. Form of the Bond. The Bond, together with the Certificate of Registration thereon, shall be in substantially the form attached hereto as Exhibit A.

8. Execution. The Bond shall be executed on behalf of the City by the manual signatures of its Mayor and Clerk and be sealed with the seal of the City; provided, however, that the seal may be omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bond may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Bond shall cease to be such officer before the delivery of the Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

9. Delivery; Application of Proceeds. The Bond when so prepared and executed shall be delivered by the Clerk to the purchaser thereof upon receipt of the purchase price, and the purchaser shall not be obliged to see to the proper application thereof.

10. Fund and Accounts.

(a) All of the proceeds of the Bond shall be deposited in the Debt Service Account of the 2021 Bond Anticipation Note Fund (the "Prior Temporary Note Debt Service Account"), which amount, together with all other funds held therein, and with certain available funds of the City, if any, is sufficient to prepay the outstanding Temporary Note on the Call Date.

(b) There has heretofore been created a separate Operation and Maintenance Account for the System (the "Operation and Maintenance Account"). Into the Operation and Maintenance Account, upon receipt by the System, are paid all gross revenues and earnings derived from the operation of the System, including all charges for service, use, availability and connection to the System, when collected, and all moneys received from the sale of any facilities or equipment of the System or any by-products thereof. From the Operation and Maintenance Account there is paid all the normal, reasonable and current costs of operating and maintaining the System. Current expenses include the reasonable and necessary costs of operating, maintaining and insuring the System, salaries, wages, costs of materials and supplies, necessary legal, engineering and auditing

services, and all other items, which, by sound accounting practices, constitute normal, reasonable and current costs of operation and maintenance, but excluding any allowance for depreciation, extraordinary repairs and payments into any debt service account. All moneys remaining in the Operation and Maintenance Account after paying or providing for the foregoing items constitute and are referred to in this resolution as “net revenues.”

11. There is hereby created a special fund to be designated the “General Obligation Utility Revenue Bond Fund” (the “Fund”) to be administered and maintained by the Clerk as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall include a “2024B Debt Service Account,” and shall be maintained in the manner herein specified until all of the installments of principal due on the Bond and the interest thereon have been fully paid.

To the 2024B Debt Service Account there shall be credited:

- (i) the net revenues of the System not otherwise pledged and applied to the payment of other obligations of the City, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated to the account sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Bond;
- (ii) all collections of taxes which may hereafter be levied in the event that net revenues and other funds herein pledged to the payment of the principal and interest of the Bond are insufficient therefor;
- (iii) all funds remaining on deposit in the Prior Temporary Note Debt Service Account established for the Temporary Note after the same have been paid and discharged;
- (iv) all investment earnings on funds held in the 2024B Debt Service Account; and
- (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the 2024B Debt Service Account.

The Fund shall be used solely to pay the principal and interest and any premiums for redemption of the Bond and, only with the written consent of the Government, any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

12. Coverage Test; Pledge of Net Revenues; Excess Net Revenues. It is hereby found, determined and declared that the net revenues of the System are sufficient in amount to pay when due the principal of and interest on the Bond and all other outstanding obligations payable from the System and a sum at least five percent in excess thereof. The net revenues of the System are hereby pledged to payment of the Bond on a parity with any outstanding and future System obligations, but solely to the extent required to meet, together with other pledged sums, the principal and interest requirements of the Bond.

Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the System for the payment of other or additional obligations of the City, provided that prior to making any pledges or appropriations or incurring any obligations or liabilities related to the net revenues of the System on a parity with the Bond, the City shall have provided documentation acceptable to the Government showing that the net revenues of the System for the fiscal year following the year in which such obligations or liabilities are to be incurred will be at least 120 percent of the average annual debt service requirements on all obligations or liabilities outstanding and payable therefrom on a parity basis, including the newly-issued obligations or liabilities.

This limitation described in the prior paragraph may be waived or modified by the written consent of bondholders representing 75 percent of the then-outstanding principal indebtedness. Junior and subordinate bonds may be issued in accordance with the Loan Resolution.

13. Pledge to Produce Revenues. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the holder of the Bond that it will not provide free service for the use of the System and will impose and collect charges for the service, use and availability of and connection to the System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Bond.

14. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bond, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the net revenues of the System appropriated and pledged to the payment of principal and interest on the Bond, together with other funds irrevocably appropriated to the 2024B Debt Service Account established by paragraph 11, shall at any time be insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount, an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as they become due. If the balance in the 2024B Debt Service Account is ever insufficient to pay all principal and interest then due on the Bond, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the 2024B Debt Service Account when a sufficient balance is available therein.

15. No Defeasance. So long as the Government is the holder of the Bond, the City shall not, and hereby covenants not to, cause the Bond to be defeased by the deposit of moneys or investments sufficient to pay the Bond more than ninety days after the deposit of such moneys or investments.

16. Certificate of Registration. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Jackson County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's certificate that the Bond has been entered in the County Auditor's bond register.

17. RD Loan Resolution; Letter of Conditions. Each and all of the provisions of this resolution relating to the Bond are intended to be consistent with the provisions of the Loan Resolutions (RUS Bulletin. 1780-27) adopted by the City, and to the extent that any provision in the Loan Resolutions is in conflict with this resolution as it relates to the Bond, that provision shall

control and this resolution shall be deemed accordingly modified. The City shall obtain insurance and fidelity bonds and undertake an annual audit as required by the Letter of Conditions.

18. Payment of Temporary Note. The Temporary Note will be paid on the Call Date.

19. Notice of Call for Redemption. The City Council hereby ratifies and affirms the actions of the Clerk in notifying the Authority of the redemption of the Temporary Note on the Call Date as required by the Prior Resolution.

20. Temporary Note; Security. Until retirement of the Temporary Note, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

21. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to RD, and to the attorneys approving the legality of the issuance of the Bond, certified copies of all proceedings and records of the City relating to the Bond and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bond as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

22. Tax-Exempt Status of the Bond.

(a) *Covenant.* The City covenants and agrees with the owners from time to time of the Bond, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest on the Bond to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all affirmative actions within its powers to ensure that the interest on the Bond will not become includable in gross income of the recipient under the Code and the Regulations. The City represents and covenants that the Project is and will be owned and maintained by the City as part of its publicly available drainage system. The City has not and will not enter into any lease, management contract, operating agreement, flow agreement, use agreement or other contract relating to the use or operation of the Project which would cause the Bond to be considered a "private activity bond" or "private loan bond" pursuant to Section 141 of the Code.

(b) *Arbitrage Certification.* The Mayor and City Clerk being the officers of the City charged with the responsibility for issuing the Bond pursuant to this Resolution, are authorized and directed to execute and deliver to the Government a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bond, it is reasonably expected that the proceeds of the Bond will not be used in a manner that would cause the Bond to be an "arbitrage bond" within the meaning of the Code and the applicable Regulations.

(c) *Arbitrage Rebate.* The City acknowledges that the Bond is subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as

are required under said Section 148(f) and applicable Regulations unless the Bond qualifies for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no "gross proceeds" of the Bond (other than amounts constituting a "bona fide debt service fund") arise during or after the expenditure of the original proceeds thereof.

23. NOT a Qualified Tax Exempt Obligation. The Bond is not a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

24. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

25. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF JACKSON
CITY OF LAKEFIELD

I, the undersigned, being the duly qualified and acting Clerk of the City of Lakefield, Minnesota DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to the \$1,466,000 General Obligation Utility Revenue Bond, Series 2024B.

WITNESS my hand on May 6, 2024.

Clerk

Exhibit A

UNITED STATES OF AMERICA
JACKSON COUNTY
CITY OF LAKEFIELD
STATE OF MINNESOTA

\$1,466,000 General Obligation Utility Revenue Bond, Series 2024B

KNOW ALL PERSONS BY THESE PRESENTS THAT THE CITY OF LAKEFIELD, JACKSON COUNTY, MINNESOTA (the “City”), certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture (the “Registered Owner”), or the registered assign, the principal sum of ONE MILLION FOUR HUNDRED SIXTY SIX THOUSAND DOLLARS (\$1,466,000) or so much thereof that remains unpaid from time to time (the “Principal Balance”), with interest thereon from the date hereof until paid or otherwise discharged as set forth herein.

Interest Rate. Commencing on the date of this Bond and continuing through May 24, 2064 (the “Final Maturity Date”) interest shall accrue on the outstanding principal balance at the rate of 1.25% per annum (the “Interest Rate”), calculated based on a 365-day year.

Principal and Interest Payments. Principal and interest on this Bond shall be payable in 40 equal amortized installments each in the amount of \$46,810. All installments are payable on the 24 day of May, commencing May 24, 2025 and continuing thereafter on May 24 of each year until the Final Maturity Date, which payment amounts are required to fully amortize the Principal Balance together with accrued interest over the term of the Bond. Payments shall be applied first to interest due on the Principal Balance and thereafter to reduction of the Principal Balance. Both principal and interest are payable at the Rural Development Office, in Faribault, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts. If the Registered Owner applies the debt service payments paid by the City to the outstanding principal on the Bond prior to May 24 of each payment year the remaining principal payment schedule shall be reamortized to provide similarly level annual installments of total debt service payments.

Redemption. Any or all installments of principal due on the Bond are subject to prepayment at the option of the City on any date in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of the affected Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Mandatory Redemption. The City shall mandatorily redeem the unpaid outstanding principal amount of the Bond, at the direction of the holder of the Bond, in accordance with the provisions of 7 U.S.C 1983 (3).

Purpose; General Obligation. This Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing money to finance improvements to the municipal water, sewer and storm sewer system (the “System”), and

is payable out of the 2024B Debt Service Account of the General Obligation Utility Revenue Bond Fund of the City, to which account have been pledged the net revenues of the System. This Bond constitutes a general obligation of the City. To provide moneys for the prompt and full payment of said principal installments and interest when the same become due, the full faith, credit and taxing powers of the City have been and are hereby irrevocably pledged.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the Clerk or such other officer of the City as is performing the functions of the treasurer, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Clerk.

Tax-exempt Interest. Interest on the Bond (i) is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 (the "Code"), (ii) is not an item of tax preference for purposes of the federal alternative minimum tax imposed on noncorporate taxpayers by Section 55 of the Code, (iii) is excluded from taxable net income of individuals, estates, and trusts for Minnesota income tax purposes, and (iv) is not an item of tax preference for Minnesota alternative minimum tax purposes. Interest on the Bond may, however, be taken into account in determining adjusted financial statement income for purposes of the federal alternative minimum tax imposed on applicable corporations (as defined in Section 59(k) of the Code), and is included, however, in net income for purposes of the Minnesota franchise tax imposed on corporations and financial institutions.

NOT a Qualified Tax-Exempt Obligation. This Bond is not a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges for the service, use and availability of and connection to the System at the times and in amounts necessary to produce net revenues of the System adequate to pay the installments of principal and interest when due on this Bond; that the City will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property in the City, without limitation as to rate or amount, for the years and in amounts sufficient to pay principal and interest on this Bond as they respectively become due, if the net revenues from the System and any other revenues irrevocably appropriated to the 2024B Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the City outstanding on the date hereof, being the date of its actual issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Lakefield, Jackson County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the manual signatures of its Mayor and its Clerk, the corporate seal of the City having been intentionally omitted as permitted by law, all as of May 24, 2024.

(do not sign) _____
Mayor

(do not sign) _____
Clerk

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

DATE OF REGISTRATION	REGISTERED OWNER	SIGNATURE OF CITY CLERK
May 24, 2024	USDA Rural Development, Miscellaneous Servicing Branch, Mail Code 340D, 4300 Goodfellow Blvd, Bldg. 104 St. Louis, MO 63120-1703	(do not sign)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\$1,466,000 General Obligation Utility Revenue Bond, Series 2024B

City of Lakefield, Minnesota

**COUNTY AUDITOR'S CERTIFICATE
AS TO BOND REGISTRATION**

The undersigned, being the duly qualified and acting County Auditor of Jackson County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on May 6, 2024, by the City Council of City of Lakefield, Minnesota, setting forth the form and details of a bond issue composed of a \$1,466,000 General Obligation Utility Revenue Bond, Series 2024B.

I further certify that the issue has been entered on my bond register as required by Minnesota Statutes, Sections 475.62 and 475.63.

WITNESS my hand and official seal on May 24, 2024.

County Auditor

(SEAL)

From: [Gilmore, Edward - RD, MN](#)
To: cservice@lakefieldmn.com; clerk@lakefieldmn.com
Cc: finance@lakefieldmn.com
Subject: Upcoming Bond Closing
Date: Thursday, May 2, 2024 4:27:38 PM
Attachments: [440.11.pdf](#)

Good afternoon,

Attached is the request for funds we will use for the utility bonds closing on 5/24/24. Please include this at your next council meeting for review. It covers the following expenses:

MRWA Loan Principal \$8,452,000 & \$1,466,000 =	\$9,918,000.00
Accrued Interest \$810,957.77 & \$27,621.88 =	\$838,579.65
2012A Payoff=	<u>\$493,997.61</u>
Total	\$11,250,577.26

Please let me know if you have any questions.

Thank you,

Edward Gilmore | Area Specialist
Rural Development
United States Department of Agriculture
1810 30th St NW, Ste 3 | Faribault, MN 55021
New Phone Number: 507-810-4370
www.rd.usda.gov

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ESTIMATE OF FUNDS NEEDED
 FOR
 30-Day Period Commencing
05-06-2024

Name of Borrower City of Lakefield

Items	Amount of Funds
Development	\$
Contract or Job No. _____	
Contract or Job No. _____	
Contract or Job No. _____	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	
Interest	838,579.65
Equipment	
Contingencies	
Refinancing	493,997.61
Initial O&M	
Other Payoff of Construction Loan Principal: \$8,452,00 & \$1,466,000	9,918,000.00
TOTAL	\$ 11,250,577.26

Prepared by City of Lakefield

Name of Borrower

By _____

Date _____

Approved by _____

Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0021. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



Special Event Permit Application

Please complete all information below and submit it at least 30 days before the event.

Name of Event Holder: Summer Fest 2024
Contact Person: Heather Reasoner 507-841-1713
(name) (phone)

Type of Event: Community Festival
Event Date: June 10-16
Event Start Time: All Day Event End Time: All day
Event Location: North City Park, Main Street, Baseball Diamond
(must include a diagram of the grounds on page 2 of this application)

Office Use Only:
Fee Paid: Y / N
Certificate of Insurance: Y / N
Copy to Police Chief: Y / N
Approved by Council: Y / N
Date Approved: _____
With Conditions: Y / N
Permit Issued By: _____
Permit Issued Date: _____

Description of Event: Please refer to Attachment

City Resources Needed: (for any items marked "Yes," please explain what is being requested)

- Police Presence: Yes No _____
- City Staff: Yes No _____
- Roads Closed: Yes No _____
- Cones: Yes No _____
- Barricades: Yes No _____
- Fencing: Yes No _____
- Signs: Yes No _____
- Power Connections: Yes No _____
- Utilities Located: Yes No _____
- Garbage Cans: Yes No _____
- Tables: Yes No _____
- Clean-Up: Yes No _____
- Other Equipment: Yes No _____

Information also required:

- * 1. Proof of bond or certificate of insurance in an amount sufficient for the payment of damages that could be caused, either to persons or property, as a result of the event and arising from acts of the event holder, their agents, employees, or subcontractors.
- * 2. Payment of the permit fee of \$_____ as established by the annual resolution of the City Council.

I have read and understand City Ordinance 116.20 – 116.99. I acknowledge that the Council may attach reasonable conditions to the permit, and as such, I may be responsible for additional costs incurred by the City.

* Signature of Applicant(s): _____ Date: _____

Special Event Permit Application - 2024 Summerfest					
Day	Event	Time	Location	City Staff	Equipment (porta potty)
Monday	Medallion Hunt	All Day	Public Spaces	City Hall	No
Monday	3V3 Basketball Tournament	6:00 p.m.	North City Park	No	Garbage and Picnic Tables
Tuesday	Lakefield Library	6:30 p.m.	Library	No	No
Tuesday	Prairie Ecology Bus	9 to Noon	Prairie Ecology Building	No	No
Tuesday	Safety Town Bike Rodeo	10 to Noon	Middle School	No	No
Tuesday	Puzzle Contest	All Day	Library	No	No
Wednesday	Prairie Ecology Bus	9 to Noon	Prairie Ecology Building	No	No
Wednesday	Legion Aux Salad Luncheon	11 to 12:30 p.m.	Amr. Legion	No	No
Wednesday	Glo Run	8 p.m.	Lakefield Trails	No	No
Wednesday	Frogs	7:30 p.m.	Ballfield	No	Garbage
Thursday	Prairie Ecology Bus	9 to Noon	Prairie Ecology Building	No	No
Thursday	Zooman Program	10 to 1	Library	No	No
Thursday	\$1 Dollar Hot Dogs on Main	5:30 till gone	Mainstreet	Yes	Barricades, garbage, tables, clean up
Thursday	Lion's Bingo	6:00 to 8:00 p.m.	Multi Purpose	No	No
Thursday	Dauber Bingo Conservation League	6:30 to 8:30 p.m.	VFW	No	No
Thursday	Jackson County Historical Society	6:00 to 8:00 p.m.	Historical Society	No	No
Thursday	Late Swim		Swimming Pool	Pool Staff	No
Friday	Family Fun Night	5 to 7 p.m.	North City Park	Yes	Garbage, tables, clean up, electricity, no parking
Friday	Medallion Hunt Awards	6 p.m.	North City Park	No	No
Friday	Pork Feed	5:30 p.m.	North City Park	Yes	Garbage, tables, clean up, electricity, no parking
Friday	Youth Volleyball Tournament	6:30 p.m.	Sand Volleyball Court	No	Garbage, clean up
Friday	Frogs	7:30 p.m.	Baseball Dimond	No	Garbage, clean up
Friday	VFW Food and Dance	8:30 to 11:30 p.m.	VFW	No	No
Friday	Steak and Shrimp Feed	?	The Shed	No	No
Saturday	Belgian Waffle Breakfast	7:30 to 10:30 a.m.	Silverbacks	No	Tables
Saturday	Michelle Lesch Walk/Run	8:00 a.m. to 9:00 a.m.	North City Park and route	No	No
Saturday	Legion Best Meal Deal	8 a.m. to 1:00 p.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	4 - Person Best Ball	9 a.m.	Golf Course	No	No
Saturday	Car Show	9 a.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Craft Vendor & Business Show	11:00 a.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Ice Cream in Shelter House	11:00 a.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Snow Cones and Cotton Candy	All Day	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Hot Dogs in the Park	10:0 a.m. to 4:00 p.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Aroi Thai Cuisine	11:00 a.m. till gone	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Cruise Main Street	1:15 p.m. to 1:45 p.m.	Mainstreet	No	No
Saturday	Parade	2:00 p.m.	Mainstreet	Yes	Porta Potties will be provided (Catholic Church).Garbage, barricades roads, clean up,
Saturday	Simply Sweet Cheesecake	2:00 p.m. till gone	North City Park	Yes	Garbage, barricades roads, clean up,
Saturday	Smokin' Java ?????	?	?		
Saturday	Music at the Shed	Afternoon	The Shed	No	No
Saturday	Nikki, Rich, and Jim Music	3:15 to 5:00 p.m.	North City Park	Yes	Electricity
Saturday	Walking Tacos	3:15 p.m. to 5 p.m.	North City Park	No	Garbage, tables, clean up, electricity, no parking
Saturday	Kids Tractor Pull	3:30	Douglas Street	Yes	Garbage, barricades roads, clean up,
Saturday	Minnow Race	4 p.m. to 7 p.m.	The Shed	No	No
Saturday	Street Dance	8:00 p.m. to Midnight	North City Park	No	Porta-Potties will be provided—garbage, tables, clean up, electricity, no parking signs, fencing.
Saturday	Fireworks	Dusk	Unknown	No	No
Saturday	Late Night Breakfast	11:00 a.m. to 2 a.m.	Silverbacks	No	Tables
Sunday	Pancake Breakfast	9:00 a.m. to Noon	Amr. Legion	No	No
Sunday	Youth Mites Baseball	5 p.m.	Baseball Dimond	No	Garbage

North City Park Friday and Saturday (Family Fun Night, Tractor Pull, Car Show, Craft Fair)

Funk Ave. - Douglas Street - 7th Ave. North - Walter Street

Electricity for food vendors on Douglas Street. Four vendors have RSVP.

Electricity inside the shelter turned on.

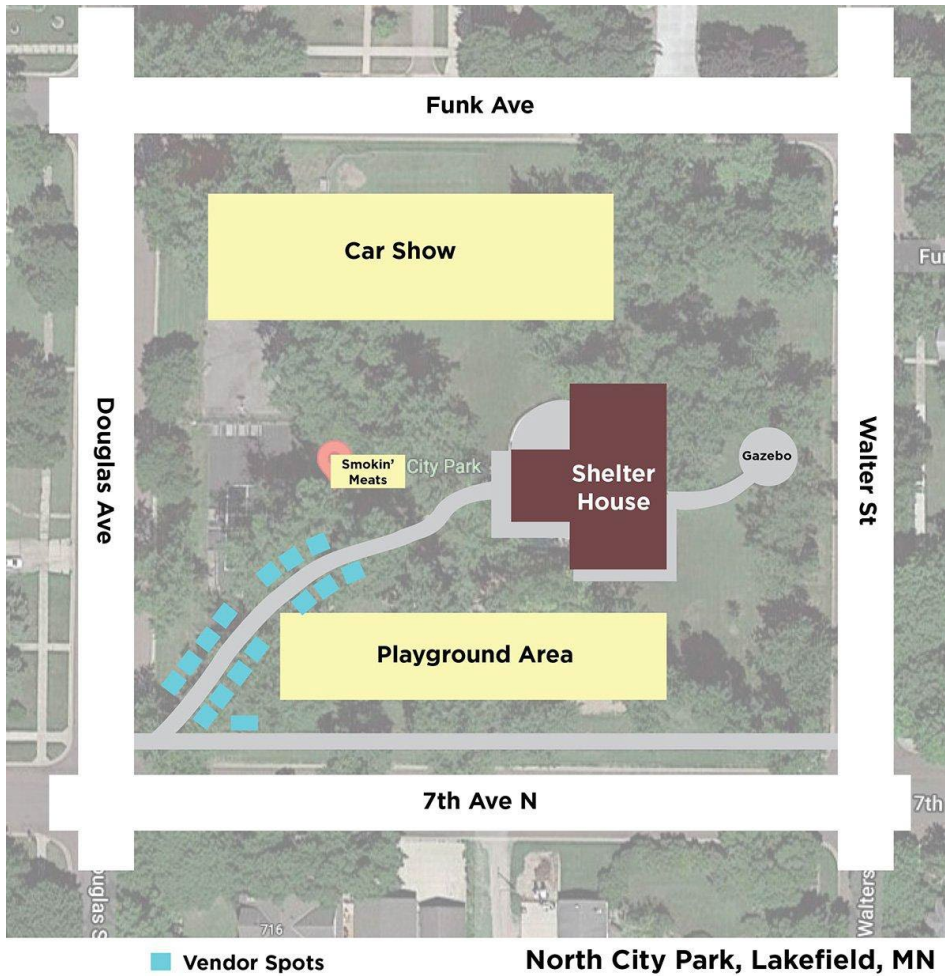
Doors are unlocked for access to the kitchen.

Garbage cans throughout North City Park.

Porta-Potties will be delivered to the park by a hired vendor.

Picnic tables throughout North City Park.

Bathrooms are unlocked and fully stocked with supplies.



Hot Dog Night 5:30 till gone Thursday

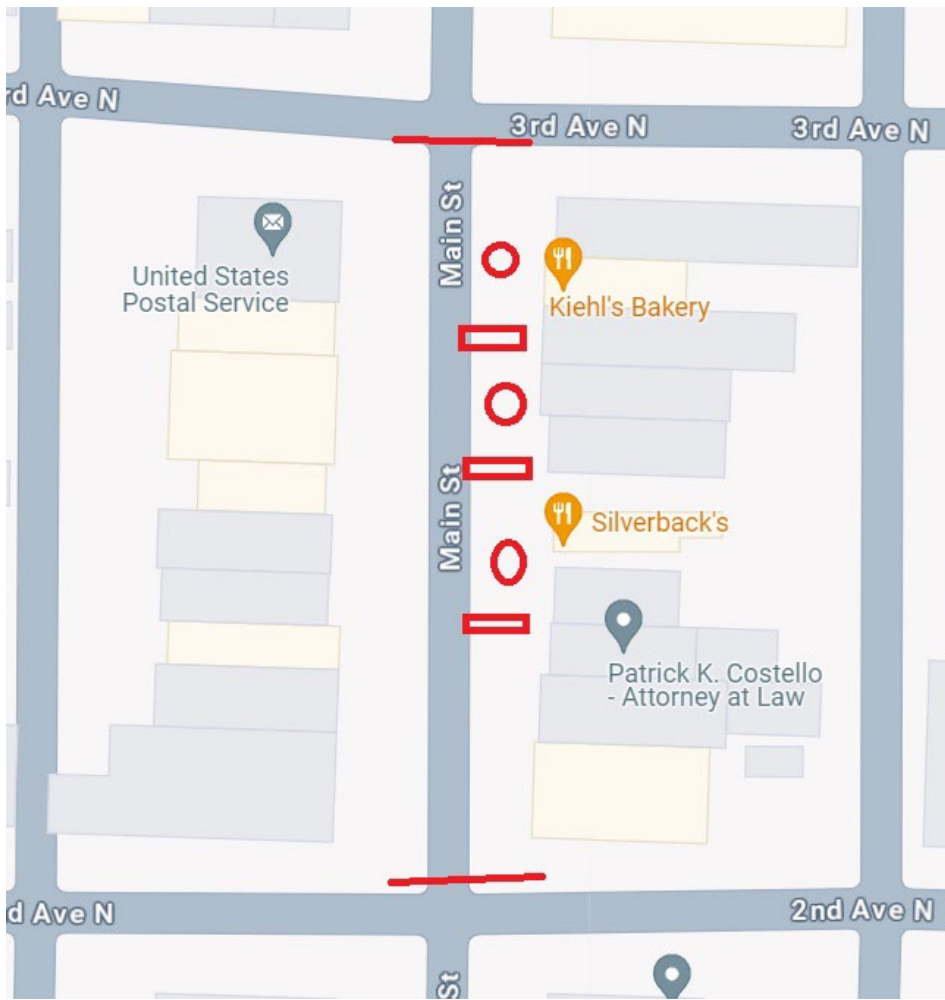
Block 3rd Ave. North and 2nd Ave. North

3 Picnic Tables -

3 Garbage cans placed on sidewalks.

Access City Hall to play music over the sound system.

Due to the sun, the business will serve hot dogs on the East side of Main Street.



Kids Tractor Pull 3:30 p.m. Saturday

Douglas Street needs to be blocked for the Kid's Tractor Pull.

Parade Route - Saturday 1:00 p.m. is line up 2:00 p.m.

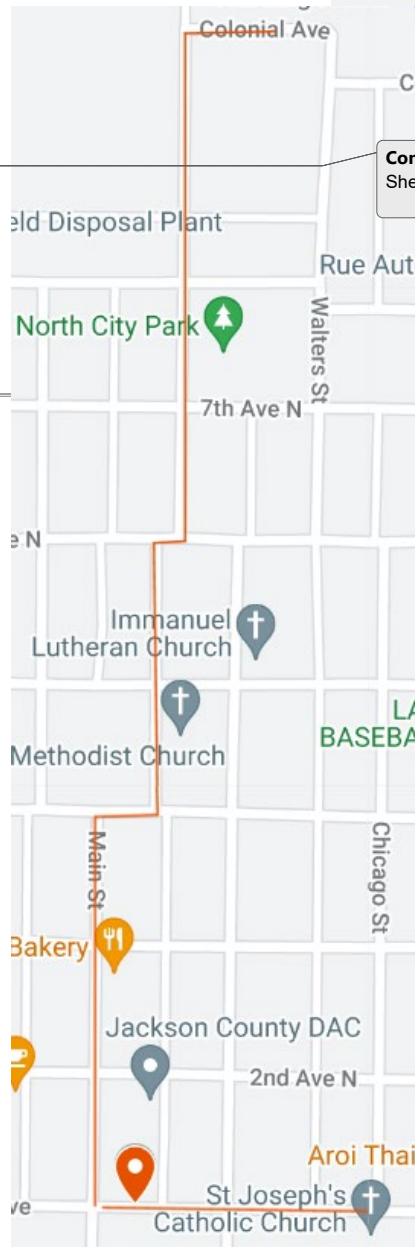
Start

1. Line up on Broadway Ave. (Multi-Purpose Ave. and St. Joseph Catholic Church)
2. Turn onto Main Street and proceed to the end of Main Street.
3. Turn right onto 4th Ave. North
4. Turn left onto Cherry Street

5. Turn left onto Menage Ave. North
6. Turn left onto Douglas Street
7. Turn right onto Colonial Ave.
8. Turn into the Colonial Manor Nursing Home Parking Lot and wave to all the residents.
9. Complimentary water is available at the end of the parade.

Fireworks - Saturday begins at dusk, around 9:30 p.m.

Further information will be forthcoming.



Commented [1]: 1 total reaction
Shelley Pohlman reacted with