

Special Events Permit

Name of Business _____

Contact Name (if different) _____

Address _____

Business Phone _____

Event Contact Phone _____

Type of Event _____ Fee _____

Date of Event _____

Location of Event _____

Start Time of Event _____ End Time of Event _____

Insurance Information _____

Special Requests of the City/Utilities for the event (example: police support ~ be specific, roads blocked, power connections, fencing)

Signature of responsible party _____ Date _____

I understand additional costs incurred to the city by the event may be charged to my organization

City Use Only

Special Requirements of the Permittee for the event

Map Attached

Council Meeting Date

Fee Paid

Approved

Approved with Spec. Requirements

Denied

Fee Waived

Signature of City _____ Date _____